



## Institute for Livable and Equitable Communities

### Steering Committee Meeting

**LOCATION:** MVRPC, 6 N. Main, Suite 400, Dayton, OH 45402

**DATE/TIME:** Friday, April 25, 2025 at 9:30 a.m.

### Agenda

<u>Item</u>	<u>Topic</u>	<u>Page</u>	<u>Time</u>	<u>Presenter</u>
I.	Call to Order and Introductions		9:30	Matt Joseph
II.	Approval of January 31, 2025 – Meeting Minutes	2	9:32	Matt Joseph
III.	Public Comment Period on Action Items		9:35	Matt Joseph
IV.	2025-26 Institute Steering Committee Officer Election Results	4	9:40	Matt Joseph
V.	<b>RPC (Regional Planning Commission) Action Items</b>			
	A. <u>Resolution 25-14</u> : Resolution Approving the Recommendation to The Dayton Foundation to Fund the 2025 Livable, Age-Friendly Communities Grant	5	9:40	Arnie Biondo
VI.	<b>Upcoming Action Items and Next Steps</b>			
	A. Discuss ILEC Workplan for FY2026	8		Brian Martin
	B. Development of Equity Data Committee			
VII.	<b>Information Items</b>			
	A. Comprehensive Climate Action Plan		9:55	Matt Lindsay
	B. MVRPC Contributing to the Urban League's State of Black Dayton Report			Brian Martin
	C. <a href="#">Urban League</a> and <a href="#">United Way</a> Honor Fabrice Juin			
	D. EV Charge Project Concludes with Ribbon Cutting			
	E. MVRPC ED Participates in UD's Imaging Communities President's Roundtable			
	F. MVRPC Grants Update			
VIII.	<b>Other Updates and Announcements</b>			
	A. <a href="#">Regional Equity Calendar</a>		10:10	Brian Martin
	B. General Updates from the Body			
	C. MVRPC Annual Dinner held 4/24/2025			
IX.	<b>Adjournment</b>		11:00	Matt Joseph

#### Next Meetings

<a href="#">Age-Friendly Community</a>	Wednesday, May 21 at 11:00 a.m.	The Dayton Foundation 1401 S. Main St. Dayton
<a href="#">Regional Equity Initiative</a>	Tuesday, May 27 at 11:00 a.m.	Montgomery County Employment Opportunity Center 4303 W. Third St., Dayton
<a href="#">Institute Steering Committee</a>	Friday, July 25 at 9:30 a.m.	MVRPC 6 N. Main Street, Suite 400

**MIAMI VALLEY REGIONAL PLANNING COMMISSION  
INSTITUTE FOR LIVABLE AND EQUITABLE STEERING COMMITTEE MEETING  
MINUTES**

**Dayton Chamber of Commerce  
8 N. Main Street, Suite 100, Dayton, OH 45402**

**January 31, 2025  
9:30 AM**

**Voting Members/ Alternates**

Nancy Byrge, City of Huber Heights  
Judy Dodge, Montgomery County  
Rap Hankins, Drive Electric Dayton  
Brian Housh, Village of Yellow Springs  
Matt Joseph, City of Dayton  
Tom Kelley, United Way of Greater Dayton  
Kristen Marks, Centerville-Washington Park District  
Carrie Scarff, Five Rivers MetroParks  
Barbra Stonerock, The Dayton Foundation

**Staff**

Serena Anderson  
Arnie Biondo  
Savannah Diamond  
Fabrice Juin  
Leslie King  
Matt Lindsay  
Brian Martin

**Other Voting Alternates/Guests**

Jeffery Adams, City of Huber Heights  
Belinda Stenson, Dayton Chamber of Commerce

The Miami Valley Regional Planning Commission's Institute Steering Committee met on Friday, January 31, 2025 at 9:30 a.m. at Dayton Chamber of Commerce, 8 N. Main, Suite 100, Dayton, OH 45402. All members and news media were notified of the meeting pursuant to the Sunshine Law.

**I. WELCOME AND INTRODUCTIONS**

Chairperson Joseph called the meeting to order at 9:33 a.m. Self-introductions were made.

**II. APPROVAL OF October 25, 2024 MEETING MINUTES**

Mr. Hankins made a motion to approve the minutes from the October 25, 2024 Institute Steering Committee meeting. Ms. Dodge seconded the motion. The motion passed unanimously.

**III. PUBLIC COMMENT ON ACTION ITEMS**

None.

**IV. RPC (REGIONAL PLANNING COMMISSION) ACTION ITEMS**

**A. Resolution 25-01: Authorizing the Executive Director to Participate in the SolSmart Program**

Mr. Lindsay presented an overview of the SolSmart Program and explained that SolSmart is a national, voluntary program funded by the U.S. Department of Energy designed to support local governments and regional organizations in becoming solar energy leaders. Mr. Lindsay then outlined the benefits of participation and highlighted key next steps: submitting a Solar Statement, developing a solar landing page on the MVRPC website, and hosting regional training as part of the Climate Planning Seminar. Lastly, Mr. Lindsay stated that staff and the Technical Advisory Committee recommend forwarding to the Board of Directors for approval to

participate in the SolSmart. He then opened the floor for questions and addressed that MVRPC members will also be able to access the resources through this program.

## **V. INFORMATION ITEMS**

### **A. The Institute for Livable and Equitable Communities Evaluation Summary**

Ms. Stonerock presented the evaluation findings of the Institute for Livable and Equitable Communities (ILEC), conducted by Strategic Leadership Associates. The evaluation included a review of key documents and focus group input from MVRPC members, partners, ILEC funders, and stakeholders.

She noted that the key findings highlighted the Institute's strengths in broad-based collaboration, engagement on age-friendly initiatives, and leadership in digital equity and environmental justice. She then stated that stakeholders also identified areas for improvement, including the need for stronger visibility, clearer community impact metrics, deeper grassroots engagement, and a refocused commitment to equity. Lastly, Ms. Stonerock shared the following recommendations from the evaluation: to narrow the Institute's focus primarily to Age-Friendly Communities and Equity; to restructure leadership into a strategic partner alliance; to strengthen municipal engagement through individualized Age-Friendly action plans; and to deepen collaboration with organizations like the Urban League, United Way, and YWCA for equity initiatives.

The floor was then opened for comments and questions. The ISC members discussed the following:

- Continue working with The Dayton Foundation in this effort.
- Create and share data related to health & equity.
- Educate community members and create one-pagers for communities to share with the public.
- Develop a workplan for the upcoming year on things to focus on. Include a mechanism to gauge progress.

Lastly, Mr. Martin thanked Ms. Stonerock and The Dayton Foundation for their support.

### **B. 2024 ILEC Progress Report**

Mr. Martin presented the ILEC 2024 Progress Report, beginning with an overview of the Institute's mission, vision, and history. He then introduced the leadership structure within the Institute Steering Committee (ISC), explaining the responsibilities of this 13-member board and listing its current members. Following this, he outlined the nine domains identified to enhance livability and equity in communities.

Mr. Martin then introduced Mr. Arnie Biondo, MVRPC's DelMar Encore Fellow, to present on the Age-Friendly Initiative. Mr. Biondo discussed the expansion of the Miami Valley Age-Friendly Network, noting that new member communities had joined, bringing the total to 15. He also detailed the distribution of grant funding to support community needs assessments.

Next, Mr. Juin, provided updates on the Institute's program impact, including outreach efforts, policy initiatives, research, and technical assistance offered to local governments and organizations. Looking ahead, he emphasized the importance of securing sustainable funding and outlined strategic growth plans through 2030, including upcoming grant opportunities.

### **C. 2025 ISC Member Recruitment Update**

Mr. Martin announced that application period is also open for the 2025 Institute for Livable and Equitable Communities Steering Committee (ISC) and stated that interested members who wish to serve on the committee must submit their resumes by February 14, 2025. Both nomination processes will be reviewed by the nomination committee before final recommendations are made at the March Board meeting.

### **VI. OTHER UPDATES AND ANNOUNCEMENTS**

Mr. Juin shared upcoming events featured on the Regional Equity Calendar.

### **VII. ADJOURNMENT**

Chairperson Joseph adjourned the meeting at 10:54 a.m.

## MEMORANDUM

**TO:** MVRPC Institute Steering Committee  
**FROM:** Brian O. Martin, AICP, Executive Director  
**DATE:** April 25, 2025  
**SUBJECT:** Recommended Slate of Candidates for ISC Officer Election

MVRPC Staff recommend the following slate of candidates who have demonstrated their commitment to the Institute for Livable and Equitable Communities' mission and have the necessary skills and experience to lead the Institute forward. The MVRPC Board of Directors voted on March 6, 2025, appointing Matt Joseph as the ISC Chairperson.

ISC Officer Seat	Name	Organization
ISC Vice-Chairperson	Rap Hankins	Drive Electric Dayton
ISC Secretary		
Age-Friendly Chairperson	Nancy Byrge	City of Huber Heights
REI Chairperson	Rap Hankins	City of Trotwood

Members of the Institute Steering Committee will vote on the slate of candidates at the meeting on **April 25, 2025**. There will also be an opportunity for self-nominations from the floor during the meeting. If any committee members are interested in running for a position, they may nominate themselves at that time. We encourage any members who are interested in a leadership role within the Institute to consider this opportunity.

## MEMORANDUM

**TO:** Institute Steering Committee  
**FROM:** Brian O. Martin, AICP, Executive Director  
**DATE:** April 25, 2025  
**SUBJECT:** 2025 Livable, Age-Friendly Communities Grant

In 2025, MVRPC and The Dayton Foundation have encouraged new communities to apply for funding to become part of the Regional Livable and Age-Friendly Communities Cohort, as well as encouraging the current 15 members already part of the cohort to once again apply for grants to develop or implement their age-friendly action plans. In 2025, the cohort communities have the option of any of three grant proposal deadlines, that align with the ISC meetings for review before board adoption. This memorandum addresses the proposals for the first deadline of April 1.

The proposals received, which are summarized below, address three separate Age-Friendly Domains—Health Services, Communication & Information, and, Social Participation. These are Year (Phase) 2 grants to help communities with their Age-Friendly develop and implement age-friendly action plans. With the new schedule of three grant deadlines or cycles in 2025, it is anticipated that additional communities will submit in July or October. Several have indicated that they are aiming for the July submission date.

### City of Brookeville

#### Age-Friendly Domain: *Social Participation*

In the city of Brookville's continued quest to make our community one that is inclusive for residents of all ages, Brookville staff submitted and was awarded funds for a needs assessment via the Dayton Foundation a few years ago. Wright State University completed the community survey project and one of the glaring responses received was the need to create better senior and retiree education and outreach programming within the city. These types of educational and social programs are critically important to combat social isolation and loneliness which is at epidemic levels amongst our older adult population in the US. Brookville identified this gap of age friendly program as a high impact and short-term project goal.

In the fall of 2024, Brookville began partnering with Brookhaven Retirement Community in hosting an Age Friendly Lunch and Learn at the city's Leiber Center in Golden Gate Park. The program, sponsored by Brookhaven, provides seniors and retirees in the Brookville community with a free lunch and featured speaker *every other month*. The ultimate goal is to transition the program to a monthly event while also identifying other age friendly programs at Leiber Center. Some of these programs will include board and card games, movie afternoons and job resource fairs. To better accomplish this goal, the Leiber Center needs audio/visual equipment to assist featured speakers, job fairs and entertainment opportunities. The facility will also need to install WIFI at the location.

**Total Amount Requested: \$15,000**

**Total Project Budget: \$20,000**

**Amount Awarded: \$10,000**

## **City of Centerville**

### **Age-Friendly Domain: *Communication and Information***

The City of Centerville improved accessibility at parks and community events last year, once it was identified that older adults can often have challenges getting from their car to the event/park. With generous support from The Dayton Foundation, a golf cart was purchased to provide shuttles from parking lots to events. The city is now committed to improving digital accessibility to ensure that all residents, especially older adults and individuals with disabilities can effectively engage with our online resources. To achieve this, Centerville proposes the following:

1. Conduct a comprehensive ADA Compliance scan of our newly launched city website to identify and rectify any accessibility barriers.
2. Enroll Communications Director and Community Resources Coordinator in special training focused on legal requirements and best practices for web and social media accessibility.
3. Develop and maintain a dedicated webpage featuring links and information for our partners about programs and resources tailored for older adults. This page will be updated at least biannually to ensure current and relevant content.

**Total Amount Requested: \$6500**

**Total Project Budget: \$14,180**

**Amount Awarded: \$6,500**

## **City of Huber Heights**

### **Age-Friendly Domain: *Health Services and Community Supports***

The City of Huber Heights has moved its Senior Center Operation to the existing YMCA at the Heights campus. Most of our members are eligible for Silver Sneakers and are able to participate in all YMCA programming, a massive health benefit. However, Huber Heights' proximity to the Air Force base has resulted in many military retirees at our center. These individuals are not eligible for Silver Sneakers and therefore do not receive the YMCA membership without added expense to their fixed budgets. There are also some Senior Center members that do not have Silver Sneakers for other reasons such as age and other factors. To promote a holistic senior community frequenting both the Senior Center and YMCA, the City was and is interested in implementing a Strength and Longevity Scholarship for Senior Center members that are not eligible for Silver Sneakers. This will be the second year of the Scholarship. In the first year, 40 residents took advantage of the Scholarship. We look to continue our efforts and to add more individuals to the program and ask to increase the grant from \$5,000 to \$10,000.

**Total Amount Requested: \$10,000**

**Total Project Budget: \$26,118**

**Amount Awarded: \$10,000**



## RESOLUTION 25-14

### RESOLUTION APPROVING THE RECOMMENDATION TO THE DAYTON FOUNDATION TO FUND THE 2025 LIVABLE, AGE-FRIENDLY COMMUNITIES GRANT

**WHEREAS**, with generous support from the Del Mar Health-Dayton Fund at The Dayton Foundation, the MVRPC Institute for Livable & Equitable Communities announced a new round of funding for MVRPC member communities in 2025 to continue to advance livable and age-friendly communities throughout the Miami Valley; and,

**WHEREAS**, a livable and age-friendly community is one that is safe and secure, has affordable and appropriate housing and transportation options, and has supportive community features and services; and,

**WHEREAS**, age-friendly communities ensure that residents have the ability to thrive at all stages of life, are able to age-in-place and age-in-community, and foster engagement in a community's civic, economic, and social wellbeing; and

**WHEREAS**, grants available to MVRPC member communities range from \$5,000 - \$20,000 to support Livable & Age-Friendly Communities improvements; and,

**WHEREAS**, through the support of the Del Mar Encore Fellowship, MVRPC provides technical assistance to MVRPC member communities that are interested in pursuing Age Friendly grants; and,

**WHEREAS**, the MVRPC Institute Steering Committee voted during their meeting on Friday, April 25, 2025 to recommend the first round of 2025 Livable, Age-Friendly Communities Grants be awarded to the MVRPC member communities,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Directors of the Miami Valley Regional Planning Commission hereby concurs with the Institute Steering Committee recommendations to award the first round of 2025 Livable, Age-Friendly Communities Grant as shown in the attached.

**BY ACTION OF THE** Miami Valley Regional Planning Commission's Board of Directors.

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**Brian O. Martin, AICP**  
Executive Director

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**Sara Lommatzsch, Chairperson**  
Board of Directors of the  
Miami Valley Regional Planning Commission

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Date



### **310. INSTITUTE FOR LIVABLE AND EQUITABLE COMMUNITIES** **(Funded by local sources)**

The Institute for Livable and Equitable Community at MVRPC places an intentional focus on livability and equity, launching programs and transforming systems that create a community where all people can thrive. The Institute convenes critical partners and is the central point of coordination for a long-term, multi-faceted effort to address nine domains proven to enhance livability and equity in communities.

The Institute Domains are:

- Education
- Entrepreneurship, Employment & Volunteering
- Engagement
- Health & Environment
- Housing
- Neighborhood
- Safety & Justice
- Technology & Connectivity
- Transportation

The core work of Institute will be:

- Focus on Livability & Equity
- Outreach, Convening & Coordination
- Education
- Research
- Resources, Best Practices and Tools
- Policy Analysis / Policy Change
- Technical Assistance
- Regional Focus on the Miami Valley
- Secure Sustainable Funding

The Institute focuses on two core dimensions: advancing equity and developing livable age friendly communities. In both core dimensions, the Institute will serve as a catalyst and incubator for initiatives that transform systems in order to create an environment where access to opportunity is abundant and where people of all backgrounds, circumstances, ages and identities can thrive.

### **PREVIOUS RELATED WORK**

The Institute is funded largely through generous contributions to the Dayton Foundation. While the Institute strives to serve as a primary agent complementing and supplementing efforts moving the Miami Valley region forward, the work of fostering a livable and equitable community spans across the agency and spills over into each Institute Domain.

In Education, collaborative resources continue to be made available to Learn to Earn Dayton via the Northwest Dayton Partnership and affiliated partners in their goal towards 60% of working-age adults in Montgomery County having a college degree or high-quality credential to earn a family-sustaining income. In Entrepreneurship, Employment & Volunteering, Central State University (CSU) was supported in the Economic Development Administration grant application awarded to establish the CSU Workforce Training and Business Development Center targeting historically underserved and underemployed populations to create career pathways for participants by providing training in high-demand skills in growing industries. In Engagement, the Institute supported various local planning efforts by helping to incorporate a livability and equity lens in the desired actions and activities of our members including in (but is not limited to) community needs assessments in Huber Heights, comprehensive land use planning in Beaver Creek Township, and digital equity consultation in Montgomery County.

In Health & Environment, the Environmental Justice Collaborative Problem-Solving Cooperative Agreement grant was secured via a partnership with the Advocates for Basic Legal Equality to address local environmental and public health issues in a collaborative manner with regional stakeholders. In Housing, Learn to Earn Dayton's Access to Counsel pilot project was identified as a priority initiative to combat the housing crisis regionally through an eviction analysis. In Neighborhood, short term and long-term disaster recovery efforts were completed in a manner that emphasized leaving no community behind that was

impacted by the 2019 Memorial Day tornadoes.

In Safety & Justice, internal activities continue around facilitating Safe Routes to School and Safe Routes to Parks for non-drivers. In Technology & Connectivity, the Affordable Connectivity Program (ACP) Outreach Grant was secured via a partnership with the Miami Valley Urban League to facilitate the promotion of the ACP and increase awareness of and participation in the ACP among eligible low-income households. In Transportation, the Greater Region Mobility Initiative continues to focus on enhancing transportation connections for those with disabilities and older adults across the region; this is in addition to transportation programs seeking to engage and benefit non-drivers.

From an organizational standpoint, major strides have been taken to institutionalize the Institute into the overall practice and regular programming of MVRPC. The MVRPC Board unanimously passed a resolution ensuring equity, diversity, and inclusion in all MVRPC staff, committee and Board of Directors actions on October 1, 2020. The resolution denounces all forms of discrimination and racism, and it works to increase equity, diversity and inclusion in all communities. On May 6, 2021, the MVRPC Board of Directors approved an amendment to Agency Bylaws which included a new section for the Institute as well as the formation of the Institute Steering Committee. On October 6, 2022 and for the first time since 1989, the MVRPC Board of Directors adopted a rate increase on its members that included a portion of dues being directly allocated to the Institute to contribute to its operating budget.

The Institute has also made great strides in reflecting that the Miami Valley Region is committed to becoming a more equitable and livable region. In May 2022, MVRPC offered the first Livable, Age-Friendly Communities Grant from the DMH-Dayton Fund at The Dayton Foundation and awarded 8+ communities in the Miami Valley, forming the first Age-Friendly Cohort. The grant supports the pursuit of year one of the AARP Livable & Age-Friendly Communities framework, a multi-year planning effort focused on recognizing and enhancing age-friendly, livable aspects of communities.

## **PERFORMANCE PLAN**

### **310.1: Administration:**

Leverage the Institute Steering Committee (ISC), a committee of MVRPC made up of member and partner organizations.

Provide leadership for the Regional Equity Initiative and the Livable & Age-Friendly Communities Initiative and other task forces or work groups dedicated to advancing the work of the Institute.

Continue to manage the Institute's Work Plan and budget. Identify Institute priorities and align with current budgetary constraints. Identify opportunities to grow financing through several strategies including applying for grant opportunities that align with The Institute's mission or fundraising opportunities which enable individuals and other organizations to invest and sustain the Institute in future years.

Coordinate with MVRPC departments, jurisdictions, and member agencies to prioritize and incorporate livability and equity across local and regional efforts.

Provide regular programmatic updates and progress reports to committees, board, and community.

### **310.2: Programming:**

Establish regional representation to ensure Institute actions are inclusive of all member communities within jurisdiction.

Facilitate capacity building around Institute domains to enhance opportunities for action and impact related to each focus area.

Support research opportunities and assemble data around the Institute domains.

Prepare funding proposals and grant applications to support the Institute's fiscal sustainability.

Explore internal opportunities to implement best practices and improved approaches promoting greater equity and livability across agency.

Convene and coordinate Miami Valley Age-Friendly Network Quarterly Meetings.

### 310.3: Special Projects:

Continue restructure of Regional Equity Initiative Subcommittee to foster equitable participation in Institute actions and efforts.

Prioritize and participate in the Access to Counsel Eviction Analysis and other housing initiatives addressing the regional and nation-wide affordable housing crisis as it relates to localities and region.

Continue to grow, convene and support communities through the AARP / WHO age-friendly framework with technical expertise, best practices and grant funding from the DMH-Dayton Fund at The Dayton Foundation.

Support communities in the implementation of the Resiliency Assessment Toolkit for the Institute domains.

Support the engagement of disadvantaged communities in Local, State, and Federal processes related to environmental health by building capacity through an environmental justice partnership.

WORK ELEMENT		PRODUCT	SCHEDULE
310.1	Administration	Leverage the Institute Steering Committee (ISC), a committee of MVRPC made up of member and partner organizations	On-going
		Provide leadership for the Regional Equity Initiative and the Livable & Age-Friendly Communities Initiative and other task forces or work groups	On-going
		Manage the Institute's Work Plan and budget	On-going
		Coordinate with MVRPC departments, jurisdictions, and member agencies to prioritize and incorporate livability and equity across local and regional efforts	On-going
		Provide regular programmatic updates and progress reports	On-going
310.2	Programming	Ensure regional representation of all member communities	On-going
		Facilitate capacity building around Institute domains to enhance opportunities for action and impact related to each focus area	On-going
		Support research opportunities and assemble data around the Institute domains	On-going

		Prepare funding proposals and grant applications to support the Institute's fiscal sustainability	On-going
		Explore internal opportunities to implement best practices and improved approaches promoting greater equity and livability across agency.	On-going
		Convene and coordinate Miami Valley Age-Friendly Network Quarterly Meetings.	On-going
310.3	Special Projects	Continue the restructure of Regional Equity Initiative Subcommittee to foster equitable participation in Institute actions and efforts.	On-going
		Prioritize and participate in the Access to Counsel Pilot Project and other housing initiatives addressing the regional and nationwide affordable housing crisis as it relates to localities and region.	December 2025
		Continue to support communities in the Miami Valley who are going through the AARP / WHO age-friendly frame work through grant funding from the DMH-Dayton Fund at The Dayton Foundation	On-going
		Support communities implementing the resiliency assessment toolkit for Institute domains.	On-going
		Support the engagement of disadvantaged communities in Local, State, and Federal processes related to environmental health by building capacity through an environmental justice partnership.	June 2026