

BOARD OF DIRECTORS MEETING

May 2, 2019

9:00 AM

AGENDA

<u>Item</u>	<u>Topic</u>	<u>Page</u>	<u>Est. Time</u>	<u>Presenter</u>
I.	Introductions		9:00	J. Beals
II.	Pledge of Allegiance		9:02	J. Beals
* III.	Approval of March 7, 2019 Meeting Minutes	1	9:03	J. Beals
IV.	Public Comment Period on Action Items		9:04	J. Beals
V.	MPO (METROPOLITAN PLANNING ORGANIZATION) ACTION ITEMS			
*	A. Recommended Adoption of Amendment to MVRPC's SFY 2018-2021 Transportation Improvement Program (TIP)	5	9:05	P. Arnold
***	B. Work Program	19	9:10	T. Gilliland
VI.	INFORMATION ITEMS			
	A. Resurfacing Program Update		9:25	P. Arnold
***	B. Going Places Progress Update		9:35	M. Kim
** VII.	EXECUTIVE DIRECTOR'S REPORT		9:50	B. Martin
VII.	ADJOURNMENT		9:55	J. Beals

* Attachment **Handout ***Available on Committee Center

Interpreters for hearing-impaired individuals are available upon request; requests should be made at least one week ahead.

**MIAMI VALLEY REGIONAL PLANNING COMMISSION
BOARD OF DIRECTORS
MINUTES**

**Dayton Realtors
1515 S. Main St., Dayton, OH**

**March 7, 2019
9:00 AM**

Members/Voting Alternates

John Agenbroad, City of Springboro
John Beals, City of Centerville
Michael Beamish, City of Troy
Becky Bennà, Five River MetroParks
Katie Berbach, City of Tipp City
Dale Berry, Washington Township
Janet Bly, Miami Conservancy District
John Bruns, City of Union
Don Burchett, City of Moraine
Nancy Byrge, City of Huber Heights
Richard Church, City of Miamisburg
Georgene Dawson, DP&L
Carolyn Destefani, Sugarcreek Township
Melissa Dodd, City of Bellbrook
Judy Dodge, Montgomery County
Mark Donaghy, Greater Dayton RTA
Andy Fluegemann, ODOT D8
Georgeann Godsey, Harrison Township
Tim Gorman, City of Clayton
Arthur Haddad, Troy Area Chamber of Commerce
Paul Keller, City of Fairborn
Tony Klepacz, City of Kettering
Tom Koogler, Greene County
Jan Leverett, Dayton Realtors
Sonny Lewis, City of Franklin
Sara Lommatzsch, City of Riverside
Roy Mann, Jefferson Township
Julia Maxton, SMRCOC
Laura Mero, FHWA-OH
Brian Morris, Franklin Township
Chris Mucher, Miami Twp., Greene County
Steve Ross, Bath Township
Amy Schrimpf, DDC
Arlene Setzer, City of Vandalia
Mehdi Sharzi, Vectren
Gary Shoup, Montgomery County Engineer

Greg Simmons, Miami County
Woody Stroud, Greene County Transit
Terri Studebaker, Village of Pleasant Hill
Zach Upton, City of Beavercreek
Beth Van Haaren, Bethel Township
Bill Vogt, City of Piqua
Deborah Wallace, Beavercreek Township
Ben Wiltheiss, ODOT D7
Lenny Wirz, Village of Pleasant Hill

Other Alternates/Guests

Sam Bain, Senator Rob Portman
Tim Eggleston, Tipp City
Kelly Everett, American Structurepoint
Debbie Fouts, City of Franklin
Brenda Fry, City of Riverside
Richard Henry, League of Women Voters
Dan Hoying, LJB, Inc.
Ashley Patrick, DLZ
Keith Smith, ODOT D8
Fred Vogel, ODOT D7
Tyler Warner, Dayton Realtors

Staff Present

Paul Arnold
Colin Carville
Samuel Ciaramitaro
Tim Gilliland
Alexandra Growel
Laura Henry
Kjirsten Frank Hoppe
Kim Lahman
Laura Loges
Teresa Lombardelli
Ana Ramirez

I. INTRODUCTION

Chairperson Beals called the meeting to order. Self-introductions were made. The Pledge of Allegiance was recited.

II. APPROVAL OF FEBRUARY 7, 2019 MEETING MINUTES

Mr. Vogt made a motion to approve the minutes. Ms. Destefani seconded. The motion passed unanimously.

III. PUBLIC COMMENT PERIOD ON ACTION ITEMS

None

IV. RPC (REGIONAL PLANNING COMMISSION) ACTION ITEMS

A. Nomination Committee Report/Election of Officers

Mr. Beamish gave the nomination committee report, stating that they recommend Greg Simmons from Miami County for the seat of 2nd Vice Chairperson, Chris Mucher from Miami Township, Greene County for the seat of 1st Vice Chairperson, and John J. Beals from City of Centerville for the seat of Chairperson.

Mr. Beals brought the vote for each position before the board.

- For Chairperson: John J. Beals. Mr. Simmons made a motion to accept the nomination of John J. Beals for Chairperson. Ms. Destefani seconded the motion. The motion passed unanimously.
- For 1st Vice Chairperson: Chris Mucher. Mr. Klepacz made a motion to accept the nomination of Chris Mucher for 1st Vice Chairperson. Ms. Wallace seconded the motion. The motion passed unanimously.
- For 2nd Vice Chairperson: Greg Simmons. Mr. Haddad made a motion to accept the nomination of Greg Simmons for 2nd Vice Chairperson. Mr. Keller seconded the motion. The motion passed unanimously.

B. Bylaws Review and Bylaws Amendment Resolution

Mr. Gilliland reviewed the recommended amendment to the Constitution and Bylaws. The amendment would expand the Executive Committee by defining the cities and villages appointments to be based upon the counties in the MPO planning area.

Ms. Wallace made a motion to recommend adoption. Mr. Berry seconded the motion. The motion passed unanimously.

C. Recommendation to Support Governor DeWine's Increase of the Ohio Motor Fuel Tax

Ms. Ramirez reviewed the resolution to support Governor DeWine's recommended increase of the Ohio motor fuel tax.

Ms. Ramirez stated that the staff recommends approval of the resolution on page 21 of the mailout.

Mr. Mucher made a motion to recommend adoption. Ms. Byrge seconded the motion. The motion passed unanimously.

V. MPO (METROPOLITAN PLANNING ORGANIZATION) ACTION ITEMS

A. Recommended Adoption of Amendment to MVRPC's SFY2018-2021 Transportation Improvement Program (TIP)

Mr. Arnold referred to the 14th amendment to the SFY 2018-2021 TIP and the numerous changes made by MVRPC and ODOT. He referred to the packet showing the tables broken down by county as well as the statewide line item project tables. Mr. Arnold stated that staff recommends adoption of this TIP amendment and referred to a resolution on page 39 of the mailout.

Mr. Gorman made a motion to recommend adoption. Mr. Berry seconded the motion. The motion passed unanimously.

B. Recommended for MVRPC Regionally Controlled STP, CMAQ, and TA Funds.

Mr. Arnold reviewed the recommended project list for STP, CMAQ, and TA funds. Mr. Arnold referred to the tables on pages 43-51 listing the recommended projects by funding type and projects that MVRPC is unable to fund.

Mr. Arnold stated that staff recommends approving the recommended list of CY2018 STP, CMAQ, and TA projects and referred to a resolution on page 53 of the mailout.

Mr. Gorman made a motion to recommend adoption. Mr. Klepacz seconded the motion. The motion passed unanimously.

VI. INFORMATION ITEMS

A. HSTC Plan Update

Ms. Frank Hoppe reviewed the PowerPoint regarding the draft plan update for Human Services Transportation Coordination (HSTC). The purpose of the plan is to better serve people with unmet transportation needs such as older adults, individuals with disabilities, and people with limited incomes. Ms. Frank Hoppe discussed the 4 goals of the plan along with the results of the needs assessment.

Ms. Frank Hoppe reviewed the timeline over the last year in preparation for the plan and stated that a public meeting regarding the draft plan update was held in February and comments will be accepted until March 8, 2019. The final update will be available for review at the end of May/June 2019.

B. Funding Update

Ms. Ramirez reviewed the handout regarding support for Governor DeWine's recommendation to increase the current motor fuel tax. Ms. Ramirez discussed the impact to MVRPC funding without the motor fuel tax increase.

Ms. Ramirez encouraged all members to send a letter of support to the Miami Valley State Representatives and Senators. Ms. Ramirez mentioned that a copy of the letter that MVRPC sent out and a list of the State Representatives and Senators were included in the handout.

VII. EXECUTIVE DIRECTOR'S REPORT

Ms. Ramirez reviewed the ED update in Mr. Martin's absence.

Ms. Ramirez mentioned that Executive Director, Brian Martin attended the NARC Conference in Washington D.C. where he met with several leaders including House Transportation and Infrastructure Chairman, along with Ohio Senators Rob Portman and Sherrod Brown.

Ms. Ramirez stated that MVRPC staff participated in a Women's Transportation Seminar event held at the Dayton Regional STEM School, the seminar focused on careers in transportation.

Ms. Ramirez mentioned the upcoming schedule and grants and funding sections of the update.

VIII. ADJOURNMENT

Mr. Beals adjourned the meeting.

Brian O. Martin, AICP
Executive Director

John J. Beals
Chairperson

Chris Mucher
1st Vice Chairperson

Date



MEMORANDUM

To: Technical Advisory Committee, Board of Directors
From: MVRPC Staff
Date: April 10, 2019
Subject: SFY2018-SFY2021 Transportation Improvement Program (TIP) Amendment #15

Over the last few months MVRPC and ODOT have made numerous modifications to the programming documents for various projects resulting in the need for an SFY2018-SFY2021 TIP amendment. The attached TIP Tables 4.1, 4.3 and 4.5 reflect the updated information for each specific project. Modifications to Statewide Line Item projects are shown on Table 4.6 and are provided for information only. A TIP terminology explanation chart of key abbreviations used in the highway/bikeway tables precedes Table 4.1.

Starting on May 27, 2018, TIP amendments must be developed in compliance with the transportation performance measure requirements of the FAST Act for safety measures. In November 2017 MVRPC's Board of Directors adopted a resolution supporting ODOT's safety performance management targets for the five performance measures outlined in the Fast Act. Ohio's targets infer a 1% annual reduction goal for each of the five safety performance measures. To aid in meeting those targets in the MVRPC Region, MVRPC continues to plan, program, and fund projects that have a positive impact in achieving the targets outlined in the State's HSIP report. To learn more about MVRPC's Safety Program go to <https://www.mvrpc.org/transportation/long-range-planning-lrtp/transportation-safety>.

Starting on October 1, 2018, TIP amendments must be developed in compliance with the transportation performance measure requirements of the FAST Act regarding transit assets. In June 2017, MVRPC's Board of Directors adopted a resolution adopting transit asset management (State of Good Repair) targets and MVRPC is currently coordinating with the three regional transit agencies on their individual Transit Asset Management Plans (TAMs). MVRPC is also working on a TAM for the 5310 program assets and the 5310 program TAM is expected to be adopted at the October 4, 2018 Board of Directors' meeting. There are currently 33 active projects in the TIP that address assets that are the subjects of TAMs (vehicles and facilities). The total cost of these projects is over \$182 million.

A resolution adopting the proposed TIP amendment is attached for your review and consideration. The MVRPC staff recommends your approval.

Attachments:

- (1) TIP Abbreviation Table
- (2) Amended MVRPC TIP tables: 4.1, 4.3 and 4.5.
- (3) Statewide Line Item Project table 4.6 (For information only)
- (4) Resolution Adopting Amendments to the SFY2018-2021 TIP

EXPLANATION OF ABBREVIATIONS USED IN TABLES 4.1 – 4.8

Project I.D. #

First Three Characters
 000 = Unique Project Number
 Decimal Character = Subtype (as described below)
 .1 = New Construction
 .2 = Reconstruction
 .3 = Resurface
 .4 = Safety Improvement
 .5 = Bridge Replacement/Rehabilitation
 .6 = Signal Improvement
 .7 = Bikeway/Pedestrian Improvement
 .8 = Other Improvements

PID #

ODOT "Project Identification Number"

Air Quality Status

Identifies projects which were included
 in the LRTP air quality conformity analysis
 Upper Row = Project is Exempt or was Analyzed
 Lower Row = Build Year Scenario (2020, 2030 or 2040)

Phase of Work

ENG -Environmental and Contract Plan Preparation
 ROW -Right-of-Way Acquisition
 CON -Construction
 SPR -Federal State Planning and Research

LRTP Goal

G1 -Address regional transp. needs through improved planning
 G2-1 -Encourage a stronger multi-modal network in the Region
 G2-2 -Maintain the regional transportation system
 G2-3 -Upgrade the regional transportation system
 G2-4 -Incorporate regional land use strategies
 G3 -Enhance attractiveness for future economic development
 G4 -Encourage pursuit of alternative fuels to reduce emissions

FUND CODES, DESCRIPTION AND TYPICAL FUNDING SPLIT

Federal Allocation of ODOT or County Engineer Association Controlled Funds

	Typical Fed./Local Share
BR -Bridge Replacement and Rehabilitation	80/20
EAR -Federal Earmark, Specific Source Undetermined at this Time	Varies
f-5307 -Urbanized Area Formula Grant	80/20
f-5310 -Enhanced Mobility of Seniors and Individuals with Disabilities	80/20
f-5337 -State of Good Repair Program	80/20
f-5339 -Bus and Bus Facilities Formula Program	80/20
HSIP -Highway Safety Improvement Program	90/10
IM -Federal-Aid Interstate Maintenance (Resurfacing, Restoring, Rehabilitation)	90/10
NH -National Highway System	80/20
NHPP -National Highway Performance Program	80/20
OTH -Other	Varies
SPR -Federal State Planning and Research	80/20
SRTS -Safe Routes to School	100
STA -Surface Transportation Program (ODOT Transportation Alternatives Set-aside)	80/20
STD -Surface Transportation Program (ODOT Allocation)	80/20
TRAC -Transportation Review Advisory Council	Varies

Federal Allocation of MVRPC Funds

	Fed./Local Share
CMAQ -Congestion Mitigation and Air Quality	Varies
STP -Surface Transportation Program	Varies
TA -Surface Transportation Program (Transportation Alternatives Set-aside)	Varies
TE -Surface Transportation Program (Transportation Enhancement Set-aside)	Varies

Other Funding Sources

	Other/Local Share
CDBG -Community Development Block Grant	Varies
LOCAL -Local Funds	0/100
ODOD -Ohio Department of Development	Varies
OPWC -Issue 2/LTIP	80/20
STATE -ODOT State Funds	0/100

ELLIS - ODOT's Project Monitoring Database
 TELUS - MVRPC's Project Monitoring Database



Miami Valley Regional Planning Commission

Table 4.1 RECOMMENDED SFY 2018 - SFY 2021 TRANSPORTATION IMPROVEMENT PROGRAM (HIGHWAY, BIKEWAY AND OTHER PROJECTS)

Greene County Projects

COUNTY, ROUTE, SECTION: GRE099-00.56			ODOT PID # 101498		MVRPC # 1809.3		PROJECT SPONSOR: Fairborn	
DESCRIPTION: Yellow Springs-Fairfield Road from Spangler Road to the eastern Fairborn corporation limit-Construction of a new multi-use path the entire length of the project as well as sidewalk on the opposite side, curb and gutter and drainage improvements, new asphalt pavement, striping, a signal at Black Lane and a pedestrian crossing at Roehner Drive.								
COMMENTS : Decreased Local construction funds to reflect changes in Ellis.								
TOTAL COST (000): \$2,896			LET TYPE: Local-let		A.Q. : Exempt		LRTP GOAL: G2-1	
PHASE		FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
ENG		LOCAL	\$155					
ENG		STATE	\$25					
ROW		STATE	\$3					
ROW		LOCAL		\$20				
CON		LOCAL				\$1,529		
CON		STP				\$1,164		

COUNTY, ROUTE, SECTION: GRE - VAR Guardrail FY20				ODOT PID # 109170		MVRPC # 2182.8		PROJECT SPONSOR: Greene County	
DESCRIPTION: Various county roads in Greene County-Replacement and upgrades to existing guardrail and anchor/bridge assemblies.									
COMMENTS : New project, not in current TIP.									
TOTAL COST (000): \$314		LET TYPE: Local-let		A.Q. : Exempt		LRTP GOAL: G2-3			
PHASE		FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future	
ENG		STATE			\$2				
CON		HSIP				\$300			
CON		LOCAL				\$12			



Miami Valley Regional Planning Commission

Table 4.3 RECOMMENDED SFY 2018 - SFY 2021 TRANSPORTATION IMPROVEMENT PROGRAM (HIGHWAY, BIKEWAY AND OTHER PROJECTS)

Montgomery County Projects

COUNTY, ROUTE, SECTION: MOT070/075-14.00/18.24			ODOT PID # 82421		MVRPC # 876.3		PROJECT SPONSOR: ODOT District-7	
DESCRIPTION: I-70 from North Dixie Dr. to the Great Miami River and I-75 from Stop Eight Rd. to approximately 1 mile north of I-70-Overlay. Also, mill and fill ramps from I-70 to Airport Access Road.								
COMMENTS : Changed Federal construction source from IM to NHPP, decreased Federal construction funds and increased State construction funds to reflect changes in Ellis.								
TOTAL COST (000): \$5,672			LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2	
PHASE		FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
ENG		STATE	\$46					
CON		NHPP			\$178			
CON		STATE			\$5,447			

COUNTY, ROUTE, SECTION: MOT070-07.08			ODOT PID # 97795		MVRPC # 1621.5		PROJECT SPONSOR: ODOT District-7	
DESCRIPTION: Kimmel Road over I-70-Replace bridge deck, convert to semi-integral abutments and patch structure.								
COMMENTS : Construction moved up to SFY2020 from SFY2022 to reflect changes in Ellis.								
TOTAL COST (000): \$1,973			LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2	
PHASE		FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
ENG		NHPP	\$576					
ENG		STATE	\$88					
ENG		STATE	\$166					
ENG		NHPP	\$13					
ENG		STATE	\$1					
CON		NHPP				\$1,016		
CON		STATE				\$113		

Table 4.3 RECOMMENDED SFY 2018 - SFY 2021 TRANSPORTATION IMPROVEMENT PROGRAM (HIGHWAY, BIKEWAY AND OTHER PROJECTS)

Montgomery County Projects

COUNTY, ROUTE, SECTION: MOT - Stillwater Bikeway Bridge			ODOT PID # 99981		MVRPC # 1775.7		PROJECT SPONSOR: Englewood	
DESCRIPTION: Old National Road at the Stillwater River-Construction of a covered bridge to enhance existing bikeway/pedestrian access and provide a connection with the regional bikeway system. The bridge would be constructed on the precise location of the former Historic National Road covered bridge.								
COMMENTS : Increased Local construction funds to reflect changes in Ellis.								
TOTAL COST (000): \$4,033		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-1		
PHASE		FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
ENG		LOCAL	\$13					
ENG		STATE	\$13					
CON		LOCAL				\$1,808		
CON		STP				\$2,198		



Miami Valley Regional Planning Commission

Table 4.5 RECOMMENDED SFY 2018 - SFY 2021 TRANSPORTATION IMPROVEMENT PROGRAM (HIGHWAY, BIKEWAY AND OTHER PROJECTS)

All County Projects

COUNTY, ROUTE, SECTION: MOT - MVRPC 2024 Regional Transp. Planning				ODOT PID # 110143	MVRPC # 2176.8	PROJECT SPONSOR: MVRPC	
DESCRIPTION: Supplemental Planning Funding-Includes TIP Project Management, Alternative Mode Transportation Planning & Project Planning Assistance.							
COMMENTS : New project recently approved by the Board. Federally funded phase occurs beyond the TIP.							
TOTAL COST (000): \$604		LET TYPE: Non-let		A.Q. : Exempt		LRTP GOAL: G1	
PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
SPR	STP						\$604

COUNTY, ROUTE, SECTION: MOT - MVRPC 2024 Regional Land Use				ODOT PID # 110144	MVRPC # 2177.8	PROJECT SPONSOR: MVRPC	
DESCRIPTION: Continuing development of implementation tools identified from Going Places initiative for use by MVRPC members and throughout the region. In addition, continuation of regional planning activities to support coordination/collaboration efforts in the region by providing planning process consultation, research and technical support.							
COMMENTS : New project recently approved by the Board. Federally funded phase occurs beyond the TIP.							
TOTAL COST (000): \$187		LET TYPE: Non-let		A.Q. : Exempt		LRTP GOAL: G1	
PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
SPR	STP						\$187



Miami Valley Regional Planning Commission

Table 4.6 - DETAILED PROJECT INFORMATION FOR STATEWIDE LINE ITEMS LISTED IN TABLE 4.5

COUNTY, ROUTE, SECTION: MIA036-12.60 - SLI-032			ODOT PID # 101128		MVRPC # 2023.3	PROJECT SPONSOR: ODOT District-7	
DESCRIPTION: US 36 from the Piqua ECL to the Fletcher WCL-Overlay with asphalt concrete.							
COMMENTS : Increased Federal and State construction funds to reflect changes in Ellis.							
TOTAL COST (000): \$1,855		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2	
PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
ENG	STATE	\$43					
CON	STATE				\$362		
CON	STD				\$1,450		

COUNTY, ROUTE, SECTION: MOT - BC FY20 - SLI-032				ODOT PID #	101307	MVRPC #	1980.8	PROJECT SPONSOR: ODOT District-7
DESCRIPTION: Various bridges in Montgomery County-Bridge cleaning.								
COMMENTS : Decreased State construction funds to reflect changes in Ellis.								
TOTAL COST (000): \$462		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2		
PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future	
ENG	STATE	\$49						
CON	STATE				\$413			

COUNTY, ROUTE, SECTION: MOT040-14.32 - SLI-032				ODOT PID # 101958	MVRPC # 1855.3	PROJECT SPONSOR: ODOT District-7	
DESCRIPTION: US 40 from Airport Access Road to Bridgewater Road-Mill and fill with asphalt concrete.							
COMMENTS : Increased Federal and Local construction funds to reflect changes in Ellis.							
TOTAL COST (000): \$2,536		LET TYPE: Traditional	A.Q. : Exempt	LRTP GOAL: G2-2			
PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
ENG	STATE	\$71					
CON	LOCAL				\$493		
CON	NHPP				\$58		
CON	STD				\$1,914		

Table 4.6 - DETAILED PROJECT INFORMATION FOR STATEWIDE LINE ITEMS LISTED IN TABLE 4.5

COUNTY, ROUTE, SECTION: MIA036-04.61 - SLI-032				ODOT PID # 105367		MVRPC # 2180.3		PROJECT SPONSOR: ODOT District-7	
DESCRIPTION: US 36 from the Covington east corp limit to the Piqua west corp limit-AC overlay without repairs.									
COMMENTS : New project.									
TOTAL COST (000): \$769		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2			
PHASE		FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future	
ENG		STATE			\$103				
CON		STATE					\$133		
CON		STD					\$532		

COUNTY, ROUTE, SECTION: D07 - BH FY20(B) - SLI-032				ODOT PID # 105417	MVRPC # 2036.5	PROJECT SPONSOR: ODOT District-7		
DESCRIPTION: District 07, various bridges within the District-Perform structural steel repairs.								
COMMENTS : Increased Federal NHPP and State construction funds to reflect changes in Ellis.								
TOTAL COST (000): \$872		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2		
	PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
	ENG	STATE	\$25					
	CON	NHPP				\$592		
	CON	STATE				\$128		
	CON	STD				\$128		

COUNTY, ROUTE, SECTION: D07 - BS FY20 (B) - SLI-032				ODOT PID # 106371	MVRPC # 2059.5	PROJECT SPONSOR: ODOT District-7		
DESCRIPTION: Various bridges in District 7-Bridge deck sealing for priority and major bridges throughout the district.								
COMMENTS : Construction moved up to SFY2020 from SFY2022 to reflect changes in Ellis.								
TOTAL COST (000): \$659		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2		
	PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
	ENG	STATE		\$30				
	CON	STATE				\$629		

Table 4.6 - DETAILED PROJECT INFORMATION FOR STATEWIDE LINE ITEMS LISTED IN TABLE 4.5

COUNTY, ROUTE, SECTION: D07 - BS FY20 (A) - SLI-032				ODOT PID # 106372	MVRPC # 2185.5	PROJECT SPONSOR: ODOT District-7		
DESCRIPTION: Various bridges in District 7-Bridge deck sealing for priority and mainline bridges throughout the district.								
COMMENTS : New project.								
TOTAL COST (000): \$700		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2		
	PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
	ENG	STATE		\$32				
	CON	STATE				\$668		

COUNTY, ROUTE, SECTION: MIA075-10.84 - SLI-032				ODOT PID # 107413	MVRPC # 2168.3	PROJECT SPONSOR: ODOT District-7		
DESCRIPTION: I-75 from the Troy north corp limit to approximately 1 mile north of CR25A-Mill and fill the existing pavement with fine graded polymer asphalt and perform pavement repairs.								
COMMENTS : Updated project limits, construction delayed from SFY2020 to SFY2021 and increased Federal and State construction funds to reflect changes in Ellis.								
TOTAL COST (000): \$1,441		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2		
PHASE		FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
ENG		STATE		\$14				
CON		NHPP					\$1,284	
CON		STATE					\$143	

COUNTY, ROUTE, SECTION: D07 - BH FY24(A) - SLI-032				ODOT PID # 108096	MVRPC # 2128.5	PROJECT SPONSOR: ODOT District-7		
DESCRIPTION: Various locations in District 7-Seal joint seams on various culvert type bridges using "Hydro-Tite" or like material.								
COMMENTS : Construction delayed from SFY2021 to SFY2024 to reflect changes in Ellis.								
TOTAL COST (000): \$247		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2		
	PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
	ENG	STATE		\$85				
	ROW	STATE						\$12
	CON	NHPP						\$11
	CON	STATE						\$30
	CON	STD						\$109

Table 4.6 - DETAILED PROJECT INFORMATION FOR STATEWIDE LINE ITEMS LISTED IN TABLE 4.5

COUNTY, ROUTE, SECTION: MIA041-12.72 - SLI-032				ODOT PID # 109713	MVRPC # 2173.3	PROJECT SPONSOR: ODOT District-7		
DESCRIPTION: SR 41 from the Covington East corp limit to the Troy West corp limit-Resurface the existing roadway with asphalt concrete.								
COMMENTS : Deleted Federal construction funds and increased State construction fund to reflect changes in Ellis.								
TOTAL COST (000): \$988		LET TYPE: Traditional	A.Q. : Exempt	LRTP GOAL: G2-2				
	PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
	ENG	STATE			\$15			
	CON	STATE					\$972	

COUNTY, ROUTE, SECTION: MIA571-00.00 - SLI-032				ODOT PID # 109714	MVRPC # 2174.3	PROJECT SPONSOR: ODOT District-7		
DESCRIPTION: SR 571 from the Darke/Miami County Line to the West Milton West corp limit-Resurface the existing roadway with asphalt concrete.								
COMMENTS : Construction delayed from SFY2021 to SFY2024 to reflect changes in Ellis.								
TOTAL COST (000): \$1,298		LET TYPE: Traditional	A.Q. : Exempt	LRTP GOAL: G2-2				
PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future	
ENG	STATE			\$11				
CON	STATE						\$258	
CON	STD						\$1,030	

COUNTY, ROUTE, SECTION: MIA048/185-14.60/01.60 - SLI-032				ODOT PID # 109716	MVRPC # 2175.3	PROJECT SPONSOR: ODOT District-7		
DESCRIPTION: SR 48 from the Covington North corp limit to the Miami/Shelby County Line; SR 185 from the Stillwater River to the Piqua North corp limit-Resurface the existing roadway with asphalt concrete.								
COMMENTS : Construction delayed from SFY2021 to SFY2026 to reflect changes in Ellis.								
TOTAL COST (000): \$1,520		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2		
PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future	
ENG	STATE			\$26				
CON	STATE						\$299	
CON	STD						\$1,195	

Table 4.6 - DETAILED PROJECT INFORMATION FOR STATEWIDE LINE ITEMS LISTED IN TABLE 4.5

COUNTY, ROUTE, SECTION: GRE343-00.00 - SLI-032				ODOT PID # 110133	MVRPC # 2179.8	PROJECT SPONSOR: ODOT District-8		
DESCRIPTION: SR 343 from US 86 to SR 72-GAP project to repair the shoved edges of the roadway.								
COMMENTS : New project.								
TOTAL COST (000): \$388		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2		
	PHASE	FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
	ENG	STATE			\$3			
	CON	STATE					\$77	
	CON	STD					\$308	

COUNTY, ROUTE, SECTION: GRE068-09.57/13.35 - SLI-032				ODOT PID # 98510	MVRPC # 1713.5	PROJECT SPONSOR: ODOT District-8		
DESCRIPTION: US 68 north of SR 380-Rehabilitate bridge by installing scour protection along the footings. US 68 south of SR 235-Rehabilitate bridge by replacing the deck edges, overlaying the wearing surface, and performing other minor rehabilitation items.								
COMMENTS : Construction delayed from SFY2020 to SFY2021 to reflect changes in Ellis.								
TOTAL COST (000): \$1,171		LET TYPE: Traditional		A.Q. : Exempt		LRTP GOAL: G2-2		
PHASE		FUND	PRIOR	SFY2018	SFY2019	SFY2020	SFY2021	Future
ENG		STATE	\$113					
ROW		STATE	\$17					
ROW		STATE		\$38				
ROW		STATE			\$3			
ROW		STATE				\$12		
CON		NHPP					\$790	
CON		STATE					\$198	



**RESOLUTION AMENDING THE
SFY2018-SFY2021 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Miami Valley Regional Planning Commission is designated as the Metropolitan Planning Organization (MPO) by the Governor acting through the Ohio Department of Transportation in cooperation with locally elected officials for Greene, Miami and Montgomery Counties including the jurisdictions of Carlisle, Franklin, Springboro and Franklin Township in Warren County; and

WHEREAS, the MVRPC's Board of Directors serves as the policy and decision making body through which local governments guide the MPO's transportation planning process for the Dayton Metropolitan Area; and

WHEREAS, all Federally funded transit and highway improvements within Greene, Miami and Montgomery County must be included in the region's Transportation Improvement Program (TIP) prior to the expenditure of Federal funds; and

WHEREAS, the SFY2018-SFY2021 Transportation Improvement Program was adopted on May 4, 2017; and

WHEREAS, MVRPC and ODOT have made numerous modifications to the programming documents for various projects resulting in the need for a SFY2018-SFY2021 TIP amendment; and

WHEREAS, the proposed amendment is consistent with the Region's long-range transportation plan; and

WHEREAS, this TIP amendment will not affect the regional air quality emission analysis of the SFY2018-SFY2021 TIP; and

WHEREAS, the MVRPC Public Participation Policy for Transportation Planning process allows for minor TIP amendments such as this to occur without separate public involvement meetings; and

WHEREAS, this amendment will result in a TIP that is in reasonable fiscal constraint

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Miami Valley Regional Planning Commission hereby adopts **Amendment #15** to the SFY2018-SFY2021 Transportation Improvement Program as shown on the attached TIP Tables.

BY ACTION OF THE Miami Valley Regional Planning Commission's Board of Directors.

Brian O. Martin, AICP
Executive Director

John J. Beals, Chairperson
Board of Directors of the
Miami Valley Regional Planning Commission

Date



MIAMI VALLEY

Regional Planning Commission

10 North Ludlow St., Suite 700
Dayton, Ohio 45402-1855

t: 937.223.6323
f: 937.223.9750
TTY/TDD: 800.750.0750
www.mvrpc.org

MEMORANDUM

To: Miami Valley Regional Planning Commission
Board of Directors

From: Brian O. Martin, AICP, Executive Director

Date: April 25, 2019

Subject: SFY2020 Budget and Work Program

Enclosed is a copy of the SFY 2020 Budget and Work Program, as well as a Resolution adopting the document and authorizing its submission to various grantor agencies. As budget information is finalized, this document may require revisions, which will be presented to the Executive Committee for action.

Your approval of the attached authorizing resolution is respectfully requested.



BUDGET & WORK PROGRAM

FY 2020

July 1, 2019 – June 30, 2020

May 2, 2019

Prepared in cooperation with the U.S. Department of Transportation's Federal Highway Administration and Federal Transit Administration, the Ohio Department of Transportation, the Ohio Environmental Protection Agency, and Miami Valley Regional Planning Commission. The contents of this document reflect the views of the Miami Valley Regional Planning Commission, which is responsible for the facts and accuracy of the data presented herein. The contents do not necessarily reflect the official view and policies of ODOT and/or the U.S. DOT. This document does not constitute a standard specification or regulation.

NOTICE OF NONDISCRIMINATION

The Miami Valley Regional Planning Commission agrees that it will comply with regulations to the end that no person in the United States shall, on the ground of race, color, sex, age, creed, handicap, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program from employment or activity for which it receives federal financial assistance either directly or indirectly from the federal departments, and other federal, state and local government sources as well as any and all national, regional, and local private funds. The MVRPC Title VI plan provides this assurance information about MVRPC responsibilities and also includes a discrimination complaint process and form.

TABLE OF CONTENTS

SFY2020 WORK PROGRAM

MIAMI VALLEY REGIONAL PLANNING COMMISSION BUDGET SCHEDULES — A TO F	1
---	---

WORK PROGRAM NARRATIVE

100. ADMINISTRATION	13
125. AGENCY-WIDE PUBLIC AFFAIRS	14
300. REGIONAL AND COMMUNITY PLANNING	15
400. ENVIRONMENTAL PLANNING	17
600. TRANSPORTATION	19
601. SHORT-RANGE PLANNING	21
602. TRANSPORTATION IMPROVEMENTS PROGRAM (TIP) AND PROJECT MONITORING AND ASSISTANCE.....	24
605. MONITORING AND SURVEILLANCE	28
610. CONTINUING PLANNING – REVIEW AND APPRAISAL	31
625. PUBLIC INFORMATION AND SERVICE.....	34
665. TRAVEL TO INDEPENDENCE PROGRAM.....	36
667.1 RIDESHARE PROGRAM	37
667.2 AIR QUALITY AWARENESS PROGRAM	40
667.3 ALTERNATIVE TRANSPORTATION PROGRAM	42
674.1 ADMINISTRATION OF THE COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN	45
674.2 TRANSIT EXCLUSIVE PLANNING (GDRTA).....	48
674.3 TRANSIT EXCLUSIVE PLANNING (MIAMI COUNTY PUBLIC TRANSIT)	52
674.4 TRANSIT EXCLUSIVE PLANNING (GREENE COUNTY TRANSIT BOARD)	53
697. WORK PROGRAM ADMINISTRATION.....	54
TRANSPORTATION REVENUE BUDGET TABLE.....	56
TRANSPORTATION EXPENDITURE BUDGET TABLE	57
NOTES TO REVENUE AND EXPENDITURE TABLE	58

LIST OF TRANSPORTATION EXHIBITS

T.1 AGREEMENTS	59
T.2 SFY2020 COST ALLOCATION PLAN.....	61
T.3 MPO STAFF SUMMARY SFY2020	73
T.4 SALARY SCALE PLAN AND POSITION CLASSIFICATION – JULY 1, 2017 – JUNE 30, 2018...74	
T.5 TITLE VI PROGRAM ODOT COMPLIANCE REVIEW RESPONSE	75

SCHEDULE A

**MIAMI VALLEY REGIONAL PLANNING COMMISSION
CONSOLIDATED GOVERNMENTAL FUNDS BUDGET
- ALL REVENUES AND EXPENDITURES
July 1, 2019 - June 30, 2020**

	Original Budget FY 2019	Proposed Budget FY 2020
Revenues		
Federal Grants	\$ 4,262,133	\$ 4,663,589
Other Grants	123,915	177,224
Other Revenues	<u>50,115</u>	<u>44,800</u>
Subtotal	4,436,163	4,885,613
Membership Dues	<u>469,189</u>	<u>470,706</u>
Total Revenues	<u><u>\$ 4,905,352</u></u>	<u><u>\$ 5,356,319</u></u>
Other Financing Sources		
From undesignated fund balance	\$ 0	\$ 0
Total Revenues & Other Financing Sources	<u><u>\$ 4,905,352</u></u>	<u><u>\$ 5,356,319</u></u>
Expenditures		
Personnel	\$ 2,760,165	\$ 2,907,321
Contractual	990,654	1,269,609
Other Costs	1,130,033	1,160,489
Capital	<u>24,500</u>	<u>18,900</u>
Total Expenditures	<u><u>\$ 4,905,352</u></u>	<u><u>\$ 5,356,319</u></u>

SCHEDULE B**Submitted by GDRTA, Miami Transit and Greene CATS****FTA Section 5307 Planning Budget**

July 1, 2019 - June 30, 2020

	Section 5307
Funding Budget	
FTA	0
Local matching	107,000
Total Funding Budget	<u>107,000</u>
Task Budget	
Service Analysis and Planning	107,000
Total Task Budget	<u>107,000</u>
Object Budget	
Personnel	57,500
Contractual	49,500
Total Object Budget	<u>107,000</u>

SCHEDULE C

MIAMI VALLEY REGIONAL PLANNING COMMISSION STAFFING PROFILE July 1, 2019 - June 30, 2020

Executive Staff

Executive Director

Assistant to the Executive Director

Program Staff

Associate Executive Director

Director of Sustainable Solutions and Transportation Alternatives

Director, Regional Planning

Director, Strategy and Engagement

Director, Long Range Planning and Engineering

Manager, Environmental Planning

Manager, Short Range Programs

Program Manager

IT Manager/Web Manager

GIS Coordinator

Coordinator Short Range Programs

Transportation Project Manager

Planner IV

Senior Planner

Senior Planner

Senior Planner

Senior Planner

Senior Planner

Principal Planner

Planner III

Planner III

Planner II

Planner II

Planner II

Planner II

Marketing & Public Outreach Coordinator

Planner I

Planner I

Planner I

Planning Interns/Co-ops

Program Support Staff

Director, Finance & Administration

Accountant

Production Coordinator

Receptionist/Secretary

SCHEDULE D**MIAMI VALLEY REGIONAL PLANNING COMMISSION
SALARY SCALE PLAN AND POSITION CLASSIFICATION****July 1, 2019 - June 30, 2020**

PAY GRADES	PAY RANGES		POSITIONS
	MINIMUM	MAXIMUM	
1	23,738	28,427	Co-op Intern
2	23,155	37,178	Receptionist/Secretary
3	38,026	55,337	Production Coordinator
4	37,843	57,499	Planner I
5	38,091	66,197	None
6	46,786	77,824	Planner II, Assistant to Ex. Dir., and Accountant
7	52,713	92,969	Planner III, Senior Planner, Marketing & Public Outreach Coordinator
8	61,002	111,923	GIS Coordinator, Principal Planner, Planner IV, Transportation Project Manager, Coordinator Short Range Programs, IT Manager/ Web Manager
9	68,247	116,058	Program Manager
10	70,366	141,620	Program Director, Associate Executive Director

SCHEDULE E
MIAMI VALLEY REGIONAL PLANNING COMMISSION
MEMBERSHIP SUMMARY CY 2019

Governmental Members	2010 POPULATION BASE	MVRPC \$0.46/capita
Bath Township (Gr Co)	6,420	\$ 2,953.20
Beavercreek	45,193	\$ 20,788.78
Beavercreek Township (Gr Co)	5,762	\$ 2,650.52
Bellbrook	6,943	\$ 3,193.78
Bethel Township (Mi Co)	4,843	\$ 2,227.78
Brookville	5,884	\$ 2,706.64
Carlisle	4,915	\$ 2,260.90
Centerville	23,997	\$ 11,038.62
Clay Twp (Mo Co)	3,617	\$ 1,663.82
Clayton	13,209	\$ 6,076.14
Covington	2,584	\$ 1,188.64
Dayton	141,527	\$ 65,102.42
Englewood	13,465	\$ 6,193.90
Fairborn	32,352	\$ 14,881.92
Farmersville	1,009	\$ 464.14
Franklin	11,771	\$ 5,414.66
Franklin Township (Wa Co)	9,495	\$ 4,367.70
Germantown	5,547	\$ 2,551.62
Harrison Township (Mo Co)	22,397	\$ 10,302.62
Huber Heights	38,101	\$ 17,526.46
Jefferson Township (Mo Co)	6,972	\$ 3,207.12
Kettering	55,696	\$ 25,620.16
Miami Township (Gr Co)	1,199	\$ 551.54
Miami Township (Mo Co)	29,131	\$ 13,400.26
Miamisburg	20,181	\$ 9,283.26
Monroe Township (Mi Co)	5,864	\$ 2,697.44
Moraine	6,307	\$ 2,901.22
New Lebanon	3,995	\$ 1,837.70
Oakwood	9,202	\$ 4,232.92
Perry Township (Mo Co)	3,355	\$ 1,543.30
Pleasant Hill (Mi Co)	1,200	\$ 552.00
Phillipsburg	557	\$ 256.22
Piqua	20,522	\$ 9,440.12
Riverside	25,201	\$ 11,592.46
Springboro	17,409	\$ 8,008.14
Sugarcreek Township (Gr Co)	8,041	\$ 3,698.86
Tipp City	9,689	\$ 4,456.94
Trotwood	24,431	\$ 11,238.26
Troy	25,058	\$ 11,526.68
Union	6,369	\$ 2,929.74
Vandalia	15,246	\$ 7,013.16
Washington Township (Mo Co)	32,610	\$ 15,000.60
West Carrollton	13,143	\$ 6,045.78
West Milton	4,630	\$ 2,129.80
Xenia	25,719	\$ 11,830.74
Yellow Springs	3,487	\$ 1,604.02
Greene County	161,573	\$ 18,580.90
Greene County Engineer		

SCHEDULE E
MIAMI VALLEY REGIONAL PLANNING COMMISSION
MEMBERSHIP SUMMARY CY 2019

	2010 POPULATION BASE	MVRPC \$0.46/capita
Governmental Members		
Miami County	102,506	\$ 11,788.19
Miami Couty Engineer		
Montgomery County	535,153	\$ 61,542.60
Montgomery County Engineer		
Preble County ***	42,270	\$ 2,641.88
Subtotal Governmental		\$ 450,706.27
Other Governmental Members		
Darke County Park District		\$ 1,000.00
Five Rivers Metro Parks		\$ 1,000.00
Greater Dayton RTA		\$ 1,000.00
Greene County Transit		\$ 1,000.00
Miami Conservancy District		\$ 1,000.00
Miami County Transit		\$ 1,000.00
Miami County Park District		\$ 1,000.00
Montgomery Co. Trans Improvement District		\$ 1,000.00
Sinclair Community College		\$ 1,000.00
Warren County Trans Improvement District		\$ 1,000.00
Wright State University		\$ 1,000.00
ODOT - District 7		\$ 0.00
ODOT - District 8		\$ 0.00
WPAFB		\$ 0.00
Subtotal Other Governmental Members		\$ 11,000.00
Non Governmental Members		
Dayton Area Chamber of Commerce		\$ 1,000.00
Dayton Power & Light		\$ 1,000.00
Dayton Development Coalition		\$ 1,000.00
Dayton Area Board of Realtors		\$ 1,000.00
Dayton Metro Library		\$ 1,000.00
South Metro Chamber of Commerce		\$ 1,000.00
Troy Area Chamber of Commerce		\$ 1,000.00
University of Dayton		\$ 1,000.00
Vectren Energy		\$ 1,000.00
Subtotal Non Governmental		\$ 9,000.00
TOTALS		\$ 470,706.27

Note: The population base for is the U.S. Bureau of the Census of 4/1/2010.

*** Members outside of MPO boundary fees calculated at 25¢/capita.

County dues are calculated based upon 25% of total county population.

Schedule F-1
MIAMI VALLEY REGIONAL PLANNING COMMISSION
SPECIAL REVENUE FUND GRANTS & GENERAL FUND RESOURCES
July 1, 2019 - June 30, 2020

Source of Funds SPECIAL REVENUE FUND	Revenues			Gen'l Fund Transfers	Total Resources
	Grantor	Other	Total		
Federal Grants					
Dept. of Transportation/ODOT					
Transportation Planning	\$ 1,415,300	\$ 176,912	\$ 1,592,212	\$ 176,912	\$ 1,769,125
Transportation Planning - Carryover	327,148	34,140	361,288	34,140	395,428
Supplemental Planning	521,618	-	521,618	-	521,618
Supplemental Planning - Carryover	-	-	-	-	-
Landuse Regional Plan	167,710	-	167,710	-	167,710
Rideshare/Vanpool	465,000	-	465,000	-	465,000
Rideshare/Vanpool Carryover	512,654	-	512,654	-	512,654
Air Quality & Alt Transp Programs	440,000	-	440,000	-	440,000
Air Quality & Alt Transp Carryover	-	-	-	-	-
Regional Coordinated Plan Pilot	484,964	-	484,964	-	484,964
FTA Human Services Transit	120,000	-	120,000	-	120,000
Total Transportation Federal Grants	4,454,394	211,052	4,665,446	211,052	4,876,499
USEPA/OEPA					
OEPA - Water Quality Mgmt Planning - 604b	127,171	-	127,171	-	127,171
Subtotal - Federal Grants/SR Fund	4,581,565	211,052	4,792,618	211,052	5,003,670
General Fund					
MGCLERC	4,466	-	4,466	-	4,466
Regional Projects	43,729	-	43,729	-	43,729
Administrative & Other Contract Programs	-	25,900	25,900	278,554	304,454
Subtotal - General Fund	\$ 48,195	\$ 25,900	\$ 74,095	\$ 278,554	\$ 352,649
Total	\$ 4,629,760	\$ 236,952	\$ 4,866,713	\$ 489,606	\$ 5,356,319

Schedule F-2
MIAMI VALLEY REGIONAL PLANNING COMMISSION
CAPITAL BUDGET
July 1, 2019 - June 30, 2020

Note	General Equipment	
1	Annual PC replacement (7 desk top and 2 laptops machines)	\$8,400
2	Wide format Color Plotter	7,500
3	Two black and white printers	3,000
	Total Capital	<u><u>18,900</u></u>
	Software Replacement and Administrative updates	
4	Contingency - updates for Administrative updates	10,000
	Software & Administrative updates	<u><u>10,000</u></u>

Note:

- 1 Routine annual computer replacements.
- 2 Wide format color plotter replacement
- 3 Replacement printers
- 4 Contingency for Administrative updates.

WORK PROGRAM NARRATIVE

Though our Region is made up of diverse entities, each with unique qualities, we are united by our similarities. Together, we comprise one community – **the Greater Miami Valley Region**. Founded upon the principles of regional collaboration, cooperation, and consensus building, the Miami Valley Regional Planning Commission (MVRPC) serves as the common ground where area partners come together to work toward a shared vision across the Region. Together, public and private partners develop and implement innovative and sustainable strategies that enhance the Region’s quality of life and economic vitality.

Vision:

Our Board of Directors’ decisions, through strategic partnerships and staff efforts, contribute to the advancement of the Region’s economic vitality, enhanced quality of life, strong sense of place, and expanded opportunities that attract and retain talented individuals and organizations to the Miami Valley Region.

Mission:

MVRPC promotes collaboration among communities, stakeholders, and residents to advance regional priorities. MVRPC is a forum and resource where the Board of Directors identifies priorities and develops public policy and collaborative strategies to improve quality of life throughout the Miami Valley Region.

Values:

Our values describe how MVRPC conducts business:

- **Integrity** – We maintain high ethics, a fair and balanced approach to issues, and strong standards of professionalism in all aspects of the agency’s work for the betterment of the Region.
- **Transparency** – We ensure that the public has the opportunity to observe, debate, question, and participate in the agency’s planning process.
- **Inclusion** – We seek the active participation and contribution of all groups in the regional planning process.
- **Diversity** – We welcome alternate views and seek input from participants of diverse race, income, jurisdiction, age, or ability.
- **Innovation** – We seek and offer creative and innovative solutions in the regional planning process through expanded use of technology, improved processes, and adapted methods from other fields or regions.

Goals:

1. **Regional Stewardship** – We think regionally while discussing and making decisions on issues that affect the Miami Valley Region. Our members collaborate on regional topics that improve service delivery and quality of life in our communities.

Actions:

- Foster Regional Thinking – We conduct planning studies and provide outreach opportunities for education, collaboration, and discussion of topics as a Region.
- Transcend Boundaries – We facilitate and provide technical support to local communities to assist their efforts to coordinate development and infrastructure design for the benefit of everyone.
- Discover Shared Solutions – We develop, advocate, and promote responsive and collaborative approaches to specific regional problems.
- Develop Regional Priorities – We address regional needs that further the shared social, economic, transportation and environmental goals of the Region.

2. **Vibrant Communities** – We leverage the considerable resources of the Miami Valley Region, public and private funding to nurture and enhance our Region as well as our communities.

Actions:

- Promote Transportation Choices – We pursue continued development of a strong multi-modal network in the Region to ensure that people and goods reach their destinations safely, securely and efficiently.
- Attract Infrastructure Funding – We maintain and upgrade the regional transportation system by setting funding priorities and providing funding for safety, security, congestion relief, aesthetic, and capacity improvements.
- Promote the Transportation and Land Use Vision – We promote MVRPC’s adopted policies for regional land use, transportation, and other topics.
- Support local planning efforts – We support local planning efforts and offer technical expertise, when requested, to expand planning capabilities across the Region.

3. **Partnerships** – We partner with business, civic, and governmental organizations and jurisdictions resulting in relationships and synergies leading to shared initiatives and engagement.

Actions:

- Expand our partnerships with business and development organizations – We partner with business organizations such as the Dayton Development Coalition and area chambers of commerce in support of efforts to attract and retain business in the Region by addressing transportation needs and providing planning services that enhance economic development and improve quality of life in the Miami Valley Region.
- Expand our partnerships with civic organizations and professional associations – We partner with civic organizations and associations including American Planning Association, Ohio’s Great Corridor, Ohio Association of Regional Councils and others to network and bring solutions and opportunities that add value to the Miami Valley Region.
- Expand our existing partnerships with government – We work with numerous local, state, and federal government partners and other organizations such as the Region’s transit authorities, Miami Conservancy District, and park districts to implement projects and related services.

4. **Sustainable Solutions and Environment** – MVRPC will focus on preserving and enhancing the valuable ecosystem services that benefit the residents of the Miami Valley Region. The natural environment provides valuable ecosystem services to our Region that when properly preserved and protected, help to filter our water and air, moderate temperature extremes, store carbon and protect valuable topsoil.

Actions:

- Effective clean air programs – We encourage alternative fuels and transportation to reduce emissions and reliance on petroleum-based products.
- Protect water resources – By working with our partners, we endeavor to protect the buried valley aquifer and the recharge systems which sustain it.
- Protect the natural environment – We will expand our partnerships to provide best practices and innovative solutions to preserve the vital services of natural systems, such as open spaces, riparian corridors, floodplains, wetlands and forested areas.
- Encourage eco-friendly design practices – We will encourage infrastructure designs that support ecosystem services such as green storm water management, urban forestry and stream restoration while protecting the infrastructure from natural disasters.
- Promote energy efficiency – We promote and practice reducing the Region’s carbon footprint through energy efficiency and use of low- and no-carbon energy sources.

MVRPC's MAJOR AREAS OF CONCENTRATION

Regional and Community Planning - Understanding that transportation issues and land use practices are closely tied together, and are greatly impacted by each other, MVRPC emphasizes sustainability philosophies and better integration of land use planning and transportation planning. Working with regional partners, MVRPC's Regional Planning Program carries out regional planning activities, including technical supports for various MVRPC led planning initiatives, coordination with local jurisdictions on planning initiatives, providing planning assistance to members, and developing tools that were recommended by Going Places initiative for use by our member jurisdictions and throughout the Region.

Environmental Planning - Whether it's the air we breathe or the water we use, MVRPC plays a part in helping the Region meet the standards established by the U.S. Environmental Protection Agency. MVRPC maintains the *Area-wide Water Management Plan* in its role as the Designated Water Quality Planning Agency for the five-county Miami Valley Region. This Plan is not just one document, but a series of linked documents, reports, studies, and maps that describe the Region's water resources, identify sources of surface and groundwater pollution, and recommend strategies for addressing them. This plan, along with other efforts, helps preserve the natural environment and minimize the harmful impacts on nature while managing public resources wisely, for the benefit of this and future generations

Transportation Planning - MVRPC develops plans that ensure the continued successes of this Region - plans that enhance this area's competitive position, promote integration of systems, stimulate the economy, improve your own personal mobility, and preserve our environment. The two primary responsibilities of MVRPC's Transportation Program are the development of the Long Range Transportation Plan (LRTP) and the Transportation Improvement Program (TIP), also known as the Short Range Transportation Plan. Working closely with our member jurisdictions, both plans outline what transportation improvements lay ahead. Alternatives to "traditional" transportation are also integrated into the department's activities. These include: Human Services Transportation Coordination, Biking, Walking, Carpooling/Vanpooling, and Transit. Since transportation planning is at the core of the MVRPC mission, and vehicle emissions are significant contributors to the Region's air pollution, MVRPC addresses this issue from a number of directions. The LRTP and TIP must each "conform" to the regional air quality plan and not contribute to a violation of air quality standards. The alternative transportation options help reduce air pollution caused by single-occupancy vehicles.

MVRPC's GOVERNANCE

On February 25, 2004, the policy-making process of MVRPC's Transportation Committee (TC) was merged with the full Commission into a new Board of Directors. A summary of the provisions of the revised policy-making structure is listed below. The changes were effective March 24, 2004.

Board of Directors

- Merges the Commission and Transportation Committee into a newly created Board of Directors
- All policy responsibility is vested with the merged body
- Retains the current weighted voting structure of the Transportation Committee
- Weighted voting can only be used by the Board of Directors
 - Will not occur at the initial meeting when the request is made unless $\frac{3}{4}$ of the members present approve
 - Otherwise, will occur at the next scheduled meeting
- Primary delegate appointed by each governmental member is an elected official
- Only governmental members located within MPO boundary (Greene, Miami, and Montgomery Counties and parts of northern Warren County) may vote on transportation issues
- County Engineers, ODOT representatives, and urban transit operators may be members of the Board and vote on transportation issues

- One non-governmental member may be appointed to the Board for every 3 governmental members; the non-governmental members caucus to select 3 members to vote on MPO issues

Effective January 4, 2007 the following revisions were approved to the Bylaws:

- Board quorum requirement is 1/3 of the total members.
- Executive committee responsible for selection and employment of Executive Director.

Effective December 3, 2009 the following revisions were approved to the Bylaws:

- Defined mid-term vacancy appointment process
- Updated and clarified various technical definitions
- As an advisory body, defined Technical Advisory Committee (TAC) quorum as members present.

Effective March 7, 2019 the following revision was approved to the Bylaws:

- Revised Executive Committee appointments for cities and villages to be based upon the Counties in the MPO planning area.

CERTIFICATION OF INDEPENDENT AUDIT

MVRPC arranges the annual financial and compliance audit within the prescribed audit reporting cycle. A fiscal year 2018 audit was submitted to the State Auditor's Office. The State Auditor approved the audit report in February and the approved copies of the audit were submitted to the cognizant agency, the Single Audit Clearinghouse, and a copy is available on MVRPC's website.

100. ADMINISTRATION
(Funded by indirect cost allocations)

MVRPC administration provides responsive and effective administration of MVRPC central support services and Executive management of all MVRPC program areas, current and future funding needs, information, maps, and data to members and the public.

PREVIOUS RELATED WORK

Staff has provided central administrative support for MVRPC programs, and members. Work program and budgets have been submitted. Annual compliance processes have been completed. Provided support for staff goal setting processes.

PERFORMANCE PLAN

100.1: MVRPC Administration:

Perform activities associated with the Office of the Executive Director. Maintain Commission/Committee structures, including MVRPC Constitution and Bylaws, etc. Provide Executive Assistant, Information Technology, Production Coordinator and Receptionist services.

Provide Budget and Work Program coordination.

Perform agency planning, budgeting, accounting, contracting, purchasing, public participation database maintenance and human resources functions.

Provide computer hardware maintenance, software maintenance, information technology support for agency programs, administration of telephone and information network. Provide web site update support.

Provide office management, including development and implementation of internal procedures. Perform printing functions, including document reproduction and distribution of aerial photographs. Administer and maintain the agency office and meeting facilities.

An Annual Report will be developed and include highlighted jurisdictions which were directly impacted by the efforts of MVRPC. A consultant will be utilized.

Update end-of-year Return on Investment (ROI) reports for member jurisdictions to outline the benefits of MVRPC membership in conjunction with the Marketing & Public Affairs Department.

WORK ELEMENT		PRODUCT	SCHEDULE
100.1	Administration	Perform administrative and personnel support services	On-going
		Committee staff support	On-going
		Transportation Budget and Work Program	April 2020
		Annual audit support	August – Dec. 2020
		Contract support	As needed
		Annual computer updates	June 2020
		Coordinate the development of the Annual Report.	June 2020
		Update end-of-year ROI reports for members	Jan – March 2020

125. AGENCY-WIDE PUBLIC AFFAIRS **(Funded by local sources)**

Plan, coordinate and implement the development of all communication pieces and outreach activities regarding various agency-wide initiatives to ensure current and accurate information is being disseminated to the public, members, media and stakeholders. MVRPC strives to provide complete information to all audiences so they can become more aware of pertinent issues that affect their daily lives.

PREVIOUS RELATED WORK

Since 1998, MVRPC staff has been involved with enhancing our communication methods and specifically integrating the Internet into the mix. Our website was originally developed in-house in 1998, updated in 2003, and then in 2009, it was re-designed by an outside consultant. In the fall of 2014, MVRPC issued a Request for Proposal (RFP) with the goal of selecting the most qualified firm to develop and implement a comprehensive communication/branding strategy to ensure agency-wide consistency reflecting MVRPC's mission, vision and values. As a result, the agency website (www.mvrpc.org) and electronic and printed documents are completely redesigned and enhanced. In 2016/2017, six (6) television commercials (three of which received a bronze-level, national TELLY award) were developed. Each features local landmarks, board members, and neighborhoods in member jurisdictions. Each outlines the vision and mission of MVRPC as a whole. These have increased public awareness of the agency and attendance at public participation meetings since residents have a better understanding of who we are and what we do.

With the addition of a Marketing & Outreach Associate position in 2014, a Social Media Policy was expanded and, MVRPC's Facebook and Twitter posts were more frequent and relevant to Miami Valley Region.

PERFORMANCE PLAN

125.1: Agency-wide Public Affairs and Activities (non-transportation):

Conduct agency-wide outreach to elevate the agency's profile and public awareness utilizing a variety of outreach methods.

WORK ELEMENT		PRODUCT	SCHEDULE
125.1	Agency-wide Public Affairs and Activities	Television ads to inform residents about MVRPC's core activities.	Run as PSAs, as needed
		Sponsored Facebook ads, article and ad in the Dayton Magazine, and dissemination of the agency-wide electronic newsletter (Executive Director's Update) to boost awareness.	On-going
		Coordinate with Miami Conservancy District regarding the Great Miami Riverway Project	On-going
		Assist with the coordination of OARC sponsored events.	As needed
		Customize and distribute one-page template flier.	As needed
		An enhanced agency-wide presence on Facebook and Twitter will continue following the expanded Social Media Plan.	As needed
		Plan, coordinate and implement the agency-wide Annual Spring Dinner.	April 2020
		Update end-of-year ROI reports for members.	Jan. – March 2020
		Update media database and maintain a photo/tagging system.	As needed

300. REGIONAL AND COMMUNITY PLANNING **(Funded through local and state sources)**

The Miami Valley Regional Planning Commission undertakes various services identified by the MVRPC Board of Directors that are important to the Region. These activities are funded by the MVRPC local assessment.

PREVIOUS RELATED WORK

MVRPC has convened and facilitated sessions on a variety of topics since 2005. Topics have included inter-jurisdictional cooperation, the local food system, water quality, bicycle tourism and the relationship between local government and schools. Quarterly sustainability roundtable sessions have been held to educate member jurisdictions in cost-saving sustainable environmental solutions. A sustainability resources webpage was developed to provide current information on topics including electric vehicles, renewable energy, urban forestry, storm water and others.

MVRPC is also represented on several task forces and committees, including the Montgomery County Public Health Chronic Disease Prevention; the Creating Healthy Communities Committees the Dayton Regional Hazardous Materials Team (DRHMT); the Montgomery County Office of Emergency Management; the Dayton Environmental Advisory Board and the Montgomery County Return to Work Program

PERFORMANCE PLAN

- 300.1: MVRPC staff assists regional partners in a variety of cooperative efforts that utilize MVRPC's capabilities and expertise, but are not eligible for traditional transportation funding sources.
- 300.2: Technical Assistance: Provide technical assistance to on-going projects in the Region.
- 300.3: Interagency Coordination: Provide interagency liaison and coordination services.
- 300.4: Sustain Miami Valley – a plan of internal steps that MVRPC will implement to lead, partner and support the Region's sustainability efforts.

WORK ELEMENT		PRODUCT	SCHEDULE
300.1	Regional Cooperative Initiatives	Provide intergovernmental forums to address regional problems	As requested
		Provide facilitation services to member jurisdictions and regional organizations	As requested
		Participate within the Dayton Regional Green Initiative, particularly on Air, Water, Active Transportation Teams	As needed
		Convene Sustainability Roundtable to address current environmental issues and follow-up	Quarterly
300.2	Technical Assistance	Participate in digital orthophotography and planimetric projects	As needed
300.3	Interagency Coordination	Serve on various community committees as needed	As needed
		Maintain communication with various emergency management agencies in the Region	As needed
		Participate at MCGLERC meetings	Quarterly
		Coordinate with Dayton Regional Hazardous Materials Team (DRHMT)	As needed
300.4	Sustain Miami Valley	Seek diverse and stable revenue stream to support staff time and efforts	On-going
		Identify and execute tactics to achieve effective public engagement and stakeholder buy-in	On-going
		Develop and execute strategies for community collaboration in addressing environmental goal in the strategic plan	On-going
		Develop and communicate metrics	Winter 2020
		Keep updated on current sustainability issues and information to share with members	On-going

400. ENVIRONMENTAL PLANNING **(Funded by Ohio EPA contracts)**

The Miami Valley Regional Planning Commission undertakes various planning efforts to guide protection and preservation of natural features and resources that sustain vital ecosystem services for the Region.

PREVIOUS RELATED WORK

MVRPC maintains two water quality stakeholder committees, the Areawide Facility Planning Subcommittee (Wastewater Designated Management Agencies) and the Great Miami River Watershed Network (storm water managers, agricultural organizations and citizen activists) to provide on-going review of water quality planning efforts. Staff also participates in the Little Miami River Watershed Network.

MVRPC completed the Regional Open Space Plan in spring 2016 in coordination with the Greater Dayton Partners for the Environment. The plan details the current state of open space in the Region and identifies priority locations for future conservation.

PERFORMANCE PLAN

MVRPC will engage with partners across the region and state to perform environmental planning projects that meet the needs of our jurisdictions and other partners. MVRPC will continue to carry out all responsibilities as the designated areawide water quality planning agency for the Miami Valley, including maintenance of the water quality management plan and continuous engagement with stakeholders in the protection of our surface waters and ground waters. Partnership opportunities with public health districts, soil and water districts, other areawide planning agencies, watershed groups and other agencies will be explored.

MVRPC participates on the Natural Resources Assistance Council which recommends projects for funding to the Ohio Public Works Commission through the Clean Ohio Program.

WORK ELEMENT		PRODUCT	SCHEDULE
401.1	Areawide Water Quality Management Plan	Coordinate with local jurisdictions on 201 Facility Plan updates, including multi-jurisdictional or Regional 201 Plan updates. Convene the Areawide Facility Planning Sub-Committee (AFPSC)	As needed
		Maintain content of the Areawide Water Quality Management Plan to reflect current projects and needs	On-going
		Participate in water quality planning projects as contracted with Ohio EPA	As needed
401.2	Groundwater Protection	Maintain Sole Source Aquifer (SSA) Designation support services, including distribution of SSA maps and completion of SSA project reviews	On-going
		Participate in regional efforts to study PFOS/A contamination in drinking water sources including WPAFB Restoration Advisory Board	On-going
401.3	Watershed Planning	Support watershed planning efforts in the Region as part of contracted services with Ohio EPA	As needed
		Assist MCD in development of Watershed Action Plan	As needed
		Support OEPA in TMDL outreach efforts	As needed
401.4	Communication and Technical Assistance on Environmental Topics	Coordinate the MCD/MVRPC Great Miami Watershed Network, and the Little Miami River Watershed Network,	Quarterly
		Respond to requests for water resource data and assistance	As needed
		Conduct 208 Plan Consistency Reviews of proposed developments and facilities	On-going
401.5	Interagency Liaison	Maintain communication with Areawide Water Quality Planning Agencies in Ohio, Ohio EPA and U.S. EPA. Participate in the OARC Water Quality Committee	On-going
		Coordinate with County Soil and Water Conservation Districts and County Health Districts	As needed
		Serve on related committees	On-going

600. TRANSPORTATION

MVRPC's goal is to provide a regionally coordinated approach to address the problems of mobility of people and goods in such a way as to provide: equal accessibility, alternative choices, and economical transportation to the entire Region and its citizens.

The continuing scarcity of capital and operating dollars available for all forms of transportation creates the challenge to better utilize existing Federal, State, and local resources. The trend toward short term, low capital, and quick action provides the opportunity to develop a more responsive planning process with the production of more immediately visible results.

The problems of the environment, energy, and land consumption resulting from transportation modes must be minimized. A continuing effort is essential in order to amend, update, supplement, and improve upon the transportation plan in such a way as to respond to evolving national, state, and local goals and to support economic development within the Region.

MVRPC AS METROPOLITAN PLANNING ORGANIZATION

The Miami Valley Regional Planning Commission (MVRPC) is the Metropolitan Planning Organization (MPO) for the Montgomery, Greene, and Miami County Region. With a population of approximately 800,000, MVRPC is designated as a TMA (Transportation Management Area), an urbanized area over 200,000 in population. The metropolitan planning boundaries were extended in 1992 to incorporate the Clean Air Act non-attainment area (excluding Clark County). At the request of those communities, MVRPC's MPO boundary was further expanded in 2003, 2006, and 2017 to include the northern Warren County communities of Carlisle, Franklin, Springboro, and Franklin Township.

TRANSPORTATION PLANNING PROCESS POLICY OBJECTIVES

MVRPC's Transportation Plan goals are the result of a community based visioning process that reflects the Region's priorities while complying with federally mandated planning requirements.

Long Range Transportation Plan Goals:

1. Regional Stewardship
 - Develop Regional Priorities – Continue to address regional transportation needs that further the shared social, economic, transportation, and environmental goals of the Region.
2. Vibrant Communities
 - Transportation Choices – Encourage a stronger multi-modal network in the Region to ensure that people and goods reach their destination safely, efficiently, and conveniently.
 - Transportation System Management – Continue to maintain and upgrade the regional transportation system by providing safety, security, aesthetic, and capacity improvements as needed.
 - Transportation and Land Use – Incorporate regional land use strategies into the transportation policy and the investment decision making process.
3. Vigorous Economy
 - Transportation – Continue to address regional transportation needs to enhance economic development in order to attract and retain businesses in the Region while improving the quality of life of its residents.
4. Sustainable Solutions
 - Clean Air – Encourage the pursuit of alternative fuels and transportation to reduce emissions and our reliance on petroleum-based products.

CERTIFICATION OF PLANNING PROCESS

On November 15, 2017, the Federal Highway Administration and Federal Transit Administration jointly certified MVRPC's MPO metropolitan transportation planning process. Self-certification is expected to occur in the intervening years until the next formal certification review, anticipated to begin in 2021.

PRIVATE PARTICIPATION IN THE PLANNING PROCESS

MVRPC has historically solicited input from private participants (e.g., taxi cab operators, utility companies, chambers of commerce, freight companies, citizen groups, etc.) into the transportation planning process via their representation on standing committees, task forces, TAC and MVRPC Board, as well as through the MVRPC Public Participation Process.

PLAN REVIEWS

Reviews are performed of plans by other organizations and jurisdictions to ensure consistency with regional transportation plans. These reviews are performed upon request. In addition, reviews are performed, as a service for members, of transportation aspects of their development plans and projects if the review is limited in scope and commitment of time.

ODOT SUPPORT AND ASSISTANCE

ODOT supports and assists MVRPC in the performance of the transportation planning process in a number of ways, including, but not necessarily limited to, the following:

1. District Representatives provide advice and assistance, and monitor technical activities and financial transactions related to the program.
2. The Office of Transit and Division of Planning both provide advice and assistance on planning and programming procedures and processes.
3. The Office of Technical Services provides a traffic count program through the ODOT Districts and advice and assistance in travel demand forecasting and related computer services.
4. Both the Central Office and the District Offices provide information, assistance and advice in the development and monitoring of MVRPC's biennial TIP update and long range transportation plan update.

601. SHORT-RANGE PLANNING

(Funded by CPG)

Short Range Planning details the 2040 Long Range Transportation Plan by the development of solutions to existing and evolving transportation problems requiring actions within the next four-year period. The problems generally involve more than one unit of government.

PREVIOUS RELATED WORK

The Fixing America's Surface Transportation (FAST) Act provides for an enhanced role of short range planning, which is incorporated in this Work Element. As a result of the FAST Act and its predecessors and the Clean Air Act Amendments, MVRPC's short-range planning efforts were expanded to include Miami County, in addition to Montgomery and Greene Counties.

The area consisting of Montgomery, Greene, Miami, and Clark counties was designated as a non-attainment area for 1-hour ozone pursuant to the 1990 Clean Air Act Amendments. The same area was again designated as non-attainment for the 1997 8-hour ozone and the 1997 annual standard for fine particulates in 2004. Since then the area has been re-designated to attainment/maintenance for both ozone, August 2007 and fine particulates, December 2013. Following the revocation of both standards the remaining air quality activities, including coordination with OKI for the Warren County portion of the MPO, have been consolidated under code 610.10.

Updated the Senior Transportation one-pager that promotes MiamiValleyRideFinder.org tool.

PERFORMANCE PLAN

601.3: Transit and Human Service Transportation:

On an annual basis, apply FTA Section 5307 Urban Transit Formula to reflect transit funding formula allocations. MVRPC will also continue to work with the transit agencies to re-evaluate the existing federal funding agreement.

Take citizen calls and respond to inquiries made through www.miamivalleyridefinder.org regarding transportation needs of seniors and other individuals seeking transportation. Assist individual citizens to brainstorm transportation options and direct them to resources when possible.

Continue working to centralize and standardize a volunteer driver recruiting, screening, training, and placement program through the Human Services Transportation Coordination Council.

Assist in developing a regional mobility management perspective that will work to direct riders to lowest cost appropriate providers. Help coordinate efforts among Miami, Greene, and Montgomery County mobility management efforts. Assist advocates for special populations to create innovative transportation alternatives suited to their unique needs.

Continue coordination with transit agencies, ODOT, private transportation providers and human services transportation providers to increase their cooperation in providing a variety of transportation services to transportation disadvantaged populations.

Provide technical assistance to senior and disabled populations transportation providers to improve the efficiency of their operations. Involve human service agencies serving seniors and those with disabilities in Greene, Montgomery, Miami, and northern Warren counties in the Human Services Transportation Coordination Council. Seek additional partner organizations to provide community-based transportation for seniors and those with disabilities, especially in

communities which currently have no local alternatives. Provide financial administration by keeping records and preparing reports as required by the Montgomery County Senior Transportation Expansion Project grant.

Continue best practice research to identify sustainable, cost-effective solutions to the challenge of improving senior mobility. Incorporate findings from the Human Services Coordinated Transportation Plan.

In support of GDRTA and the Regional Coordination Council, continue discussions of a regional One Call, One-Click transportation referral system and offer facilitation assistance to move those discussions forward.

Research and disseminate information on evolving technologies such as Transportation Network Companies (TNCs – Uber, Lyft, etc.) and advanced in-car safety technologies which may prolong safe driving and which may provide more transportation options for some seniors.

601.4: Safety Planning and Engineering Studies (Funded by CPG):

In SFY2020, regional roadway safety will remain a priority at MVRPC. Upon request, MVRPC will coordinate with ODOT and local stakeholders to apply for federal and/or state roadway safety funds for project implementation.

MVRPC will use the latest available crash data to support transportation programs and PSA messages to the public. Safety data will also be provided to local jurisdictions upon request

MVRPC will continue to coordinate with ODOT to ensure consistency with the Ohio Comprehensive Highway Safety Plan, including the FAST Act related changes.

601.5: Federal and State legislation, regulations and funding:

Monitor all federal and transportation legislation and regulations and air quality-related legislation/regulations. Work under this activity will also include energy and disability legislation and regulations for highways, transit, airports, railroads, etc.

WORK ELEMENT		PRODUCT	SCHEDULE
601.3	Transit and Human Service Transportation	Continue to apply and update as necessary 5307 Formula Allocation.	On-going
		Provide technical assistance to human services agencies	On-going
		Assist in developing a regional mobility management perspective	On-going
		Continue coordination with transit agencies ODOT, for-profit and nonprofit transportation providers	On-going
		Support senior transportation agencies and manage local operating pass-through funding. (STEP) Encourage additional jurisdictions or organizations to expand supplemental transportation options for seniors	On-going
		Take citizen inquiries regarding transportation needs and refer callers to appropriate resources when possible.	As needed
		Continue work to standardize volunteer driver recruiting, screening and training through the Human Services Transportation Coordination Council	On-going
		Assist in developing appropriate transportation solutions for underserved special populations.	As needed
		Support GDRTA in the development and expansion of a One Call, One Click concept	On-going
		Participate in CarFit events that assist senior drivers	As needed
		Distribute Senior Transportation one-pager	On-going
		Research new technologies that may increase the mobility of non-drivers	On-going
		Participate in ODOT older road user team and implement strategies that promote safety of senior drivers and non-drivers	On-going
601.4	Safety Planning	Assist ODOT District 7 and 8 and local jurisdictions with funding requests and applications	As needed
		Use the latest available crash data to support transportation programs and PSA messages to the public.	On-going
601.5	Federal and State Legislation	Monitor transportation and air quality related legislation, regulations and funding	On-going

602. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND PROJECT MONITORING AND ASSISTANCE

(Funded by CPG and MVRPC controlled 100% STP PID #100451)

To ensure a close relationship between the urban transportation planning process and projects advanced for implementation utilizing Federal funds, the SFY2018-SFY2021 TIP (which was adopted in SFY2017) will be updated, as appropriate, for Montgomery, Greene, and Miami Counties including the jurisdictions of Carlisle, Franklin, Springboro, and Franklin Township in Warren County. The program contains a prioritized list of all highway and transit projects. Highway, bikeway, transit capital expenditures, and transit operating subsidies are included. A financial plan for the program is also included.

With the FAST Act and ODOT's Annual Budget Carryover Reduction Policy, transportation project monitoring is important in expediting the processing of projects (to fully utilize the available Federal and State funding), reducing project costs by reducing project delays, and comprehensively accounting for all State and local transportation projects (for TIP conformance with air quality goals).

PREVIOUS RELATED WORK

The Region's TIP and 2040 Long Range Transportation Plan were found to be in conformance with the STIP and Clean Air Act.

The RTA's Environmental Strategic Plan and Vehicle Replacement Schedule (ESPVRS) was adopted as the basis for the transit section of the TIP. The RTA's capital plan is updated annually. These and other documents from Greene CATS (Greene County Transit) and Miami County Transit are used as input to MVRPC's planning and programming efforts.

FHWA's Surface Transportation Block Grant (STBG) Program is the funding source for MVRPC's Surface Transportation Program (STP). Due in part to changes in ODOT's funds management strategies, MVRPC now has less flexibility in shifting the regionally controlled STP, CMAQ, and TA funds from year to year; as a result, MVRPC has eliminated the one-time 10% cost overrun allowance. MVRPC now caps project funding at the original amount approved.

In SFY2017, Web Telus was enhanced to make it easier to navigate, be mobile-responsive, and match the agency's branding. Working with the New Jersey Institute of Technology, significant changes were made including: updating the database engine to make the program faster; updating the reporting engine to make cleaner and easier to view and print reports; and updating the web-based mapping layout for a cleaner, more legible, and mobile responsive for all devices.

In SFY2018-SFY2019, MVRPC's TIP was updated to address the following performance measures: safety, transit asset management, system condition, system reliability and CMAQ project emissions reduction.

In SFY2019, MVRPC updated its STP/CMAQ and TA Program Policies and Procedures. In SFY2011 the MVRPC Board of Directors adopted the Regional Complete Streets Policy. The policy was implemented starting with STP/CMAQ project solicitations in SFY2012.

PERFORMANCE PLAN

602.1: Develop the SFY2021-SFY2024 TIP and amendments to the SFY2018-2021 TIP.

Prepare a new SFY2021-SFY2024 TIP for highways, bikeways, and transit capital and transit operating improvements. Additional planning documentation and appendices will be included. The TIP will be coordinated with ODOT's STIP. Local projects will be listed for information.

In order to comply with 23 CFR 450.326(d), MVRPC will provide a description of the anticipated effect of the TIP toward achieving the performance targets identified in the metropolitan transportation plan, linking investment priorities to those performance targets.

Prepare amendments to the SFY2018-SFY2021 TIP, as necessary, with input from and coordination with affected jurisdictions and agencies. MVRPC will submit TIP amendments on a quarterly basis.

602.2: Regional Transportation Planning Program and Project Development and Planning Assistance – Supplemental Funding for TIP Management (Funded by 100% MVRPC – controlled PID # 100451):

Implement, and update as necessary, the Policies and Procedures for STP/CMAQ and TA Programs as well as MVRPC's Major New Capacity Project (TRAC) Policies and Procedures to evaluate new projects in the TIP and the long-range plan.

Prepare short-range projections of new FAST Act funds and, if recommended by the Board, implement the FAST Act application process for the STP/CMAQ and TA Programs including any needed changes to comply with the Ohio MPO Statewide Discretionary CMAQ Program and program new projects in the TIP and long-range plan.

Prepare and publish annual listing of projects for which federal funds have been obligated in the preceding year, including investments in walkways and bicycle transportation facilities (To be published on the MVRPC web page).

Assist member jurisdictions to implement Complete Street elements into their STP/CMAQ applications in accordance with the Regional Complete Streets Policy. Act as a clearinghouse of resources on Complete Streets, conduct reviews of project applications for compliance with the Complete Streets Policy and convene and provide support to the Complete Streets Appeals Committee as necessary.

Distribute and enter results of the annual local project sponsor survey and prepare a summary of Transportation System Management (TSM) activities.

Assist ODOT, FHWA, and local jurisdictions by providing appropriate programming information and related document development requirements, including field reviews. Follow through with jurisdictions, consultants, and State and Federal agencies on agreed-upon project schedules to help promote more effective communication. Assist member jurisdictions in implementing the ODOT Local-let non-traditional development process, provide assistance to interested jurisdictions with project funding application processes (ODOT, ODNR, OPWC, etc.), and review Environmental Documents for MVRPC funded projects.

Use the regionally developed monitoring program to maintain a tight schedule adherence during the project development phase of the Region's important projects (i.e., US35 projects, etc.).

Assist in preparing appropriate programming information and related project development requirements in order to update the TELUS TIP database system, Web TELUS enhancements and coordinate with ODOT's ELLIS system as appropriate.

Develop SFY2021 Lock-down list.

Provide staff assistance to the ODOT STIP/TIP Guidelines Subcommittee and ODOT Electronic STIP/TIP Subcommittee, as needed.

Conduct project status reviews with sponsors and ODOT District Offices to monitor project progress and to aid in project implementation.

Assist interested jurisdictions with the ODOT Transportation Review Advisory Council (TRAC) Major New Construction Program and Railroad Grade Separation application process, provide input to the ODOT TRAC, as appropriate, and rank local applications.

Participate in the Ohio MPO Statewide Discretionary CMAQ Program, as needed to manage the program and conduct funding eligibility determinations for potential new Congestion Mitigation/Air Quality (CMAQ) projects.

Work with ODOT and local jurisdictions to implement or expedite 2040 Long Range Transportation Plan projects, including coordination of the Dayton Region Priority Development and Advocacy Committee.

Provide data input, general assistance, and review functions on corridor studies, Environmental Impact Statements (EIS) or Environmental Assessments (EA), Interchange Justification/Modification Studies (IJS-IMS), Access Management Plans, or other on-going regional studies and projects under development. Specific tasks include but are not limited to:

- Coordinating with member jurisdictions and ODOT Technical Services on the development of specific "design year" traffic projections for projects.
- Providing traffic assignment information to member jurisdictions and their consultants for detailed project development.

WORK ELEMENT		PRODUCT	SCHEDULE
602.1	Develop the SFY2021-SFY2024 TIP and amendments to the SFY2018-SFY2021 TIP	Draft Report	February 2020
		Final Draft Report	March 2020
		Final Report	May 2020
		Amendments	As Needed
602.2	Regional Transportation Planning Program and Project Development and Planning Assistance	Update STP/CMAQ and TA Policies and Major New Program Policies	August 2019
		FAST Act funding availability memo and implement application process for STP/CMAQ and TA Programs	August 2019-March 2020
		Prepare and publish annual listing of obligated projects	October 2019
		Assist jurisdictions with the Complete Streets policy	Fall 2019
		Annual project sponsor survey and TSM summary	December 2019
		General assistance to ODOT and project sponsors	On-going
		Assist in preparing project programming information, update TELUS and coordinate with Ellis	As needed
		Develop SFY2021 Lock-down project listing	October 2019
		Staff assistance to ODOT STIP Subcommittee	As needed
		Project status reviews	Bi-annual
		Assistance with ODOT's TRAC Major New Program application process	On-going
		Participate in the Ohio MPO Statewide CMAQ Program and conduct CMAQ project eligibility determinations	As needed
		Provide assistance to jurisdictions to implement and expedite LRTP projects	As needed
		Provide assistance with data, consultant selection, project development and miscellaneous review functions	As needed
		Generate traffic assignment information	As needed

605. MONITORING AND SURVEILLANCE
(Funded by SFY2019 CPG Carryover and SFY2020 CPG)

Basic information on the transportation system is collected and analyzed on a regular basis to identify issues, trends, and plans in need of revision or amendment. Where feasible, this data is incorporated into MVRPC's Geographic Information System (GIS).

PREVIOUS RELATED WORK

MVRPC has been converting most of its databases to its GIS to facilitate transportation planning and engineering.

MVRPC has worked with a consortium of governments in Montgomery County in SFY2000, 2001, 2002 and 2003 to create an accurate digital map for its transportation planning information layer. Orthophotography was flown in SFY2000 and planimetric layers were digitized in SFY2001 and SFY2002. MVRPC has also assisted Greene and Miami Counties in their orthophotography projects and updates.

Traffic volumes have generally been taken on a three to four-year cycle. The counting program was updated to reflect land use development, the inclusion of Miami County and the incorporation of the traffic database into GIS. Recently, ODOT switched to a three-year counting cycle, with only the Interstates, US Routes, and State Routes to be counted. The traffic volume map was upgraded in SFY2006 to an interactive web source app, with counts taken between 1997 and 2005 and has been updated periodically with the last update occurring in SFY 2017.

In SFY 2013, the Dayton Transportation Urbanized Area was updated to reflect changes as a result of the 2010 Census. The Dayton Area Highway Functional Classification and National Highway Systems were updated by MVRPC in SFY2014 and finalized by ODOT/FHWA in SFY 2018.

In SFY 2013, MVRPC launched an online Map Gallery and regional GIS resource group using ArcGIS Online platform. In SFY2016, MVRPC completed updating zoning, future land use, and open space datasets and incorporated them into MVRPC's map gallery and ArcGIS Online regional resources group.

In SFY2014, MVRPC developed a 5 year Regional GIS business plan outlining: 1) GIS Professional Services Support (PSS) program to provide participating members direct access to MVRPC's GIS system through MVRPC's ArcGIS Online platform for their mapping and data updates and 2) Regional Geospatial Coordination (RGC) program to implement regional projects through coordination and cooperation amongst organizations in the Region. In SFY2016, MVRPC completed the regional GIS needs assessment in partnership with Southwest Ohio GIS Users Group (SWOGIS) as part of the RGC program and completed two regional GIS projects.

PERFORMANCE PLAN

605.1: Planning databases:

Continue the systematic update of MVRPC's transportation databases, including the current roadway inventory, rail, transit, bikeway, sidewalks, intermodal freight and passenger facilities, congestion management system, safety, traffic counts, and other databases as appropriate.

Continue the systematic update of land use and socioeconomic databases, including census related data, employment, population and employment projections, zoning, development tracking, utilities, and other databases as appropriate.

Continue to update various environmental datasets per FAST Act requirements, including existing environmental, historical, and natural resource databases to address FAST Act environmental mitigation and consultation requirements.

Begin implementation of Year 2 of the latest 3-year vehicle counting cycle (2018-2021) by taking supplemental in-house vehicular and bicycle traffic counts. Update traffic count viewer with CY2016-2018 vehicular counts.

Continue analysis and data summary of existing planning databases to support on-going transportation planning activities including congestion management, long range transportation plan, transportation improvement program, public participation, other planning efforts as appropriate. Disseminate data and respond to information requests.

Continue incorporating Census 2010/ACS Annual data releases by updating geographic databases, providing information to local jurisdictions, or any other assistance as needed including preparation for 2020 Census.

605.2: Planning Research, Data, and GIS Support:

Provide general research, data, and GIS support to agency's long- and short-term planning and policy development activities, including databases described under 605.1 and planning studies described under 610.

- Conduct planning process reviews, research best practices, and provide recommendations.
- Compile and analyze data, and summarize findings through maps and other data visualization techniques.
- Perform GIS administrative tasks and provide technical support, including GIS database management and software and hardware update.

Maintain and enhance agency's web mapping and data applications, including Web-TELUS (MVRPC TIP Management System), Traffic Count Viewer, Project Evaluation System, and ArcGIS HUB, with additional and updated web maps, map services, and data layer packages.

Attend various training opportunities such as conferences, seminars, and workshops.

Coordinate functions of the Resource Center, including maintenance of library collection, library/publications inventory, and data inventory.

Maintain agency liaison with the Bureau of U.S. Census and the Ohio Development Services Agency and provide program assistance as needed, including preparation for 2020 Census.

Respond to data, information, and mapping requests, including Census data, other socioeconomic data, and planning documents.

605.3: Regional GIS:

Regional GIS program provides enhanced GIS services to member jurisdictions and other members by allowing them to have direct access to MVRPC's transportation, land use, demographic, environment, and other GIS data. During SFY2020, MVRPC will continue its GIS services following the updated Regional GIS business plan to facilitate data sharing and exchange with local jurisdictions. The work tasks include:

- GIS Professional Services Support (PSS): Continue to provide GIS support to previous

PSS program participants; seek and provide GIS support to new participants (2-4 additional participants); and form project-specific groups within ArcGIS Online, as needed.

- Regional Geospatial Coordination (RGC): Expand Regional Geospatial Coordination program with additional partners; and implement regional projects and training programs in partnership with the Southwest Ohio GIS Users Group (SWOGIS).

WORK ELEMENT		PRODUCT	SCHEDULE
605.1	Planning Databases	Continue updating transportation, land use, and environmental databases	On-going
		Implementation of Year 2 of counting cycle (2018-2020) by taking supplemental in-house vehicular and bicycle traffic counts	Dec 2019
		Summarize and analyze planning databases to support on-going planning efforts and disseminate data	As needed
		Assistance with Census 2010/2020/ACS Data	As needed
605.2	Planning Research, Data, and GIS Support	Provide general research, data, and GIS support to agency's planning activities	On-going
		Maintain and enhance agency's web mapping and data applications	On-going
		Attend conferences, seminars, and workshops	As needed
		Coordinate Resource Center functions	On-going
		Coordinate with the U.S. Census Bureau and Ohio Development Services Agency to provide program assistance, including preparation for 2020 Census	As needed
		Respond to data, information, and mapping requests	As needed
605.3	Regional GIS	Continue to provide GIS support to previous PSS program participants	On-going
		Seek and provide GIS support to new participants	As needed
		Form project-specific groups with ArcGIS Online	As needed
		Expand Regional Geospatial Coordination program with additional partners	On-going
		Implement regional projects and GIS training programs	On-going

610. CONTINUING PLANNING – REVIEW AND APPRAISAL
**(Funded by SFY2019 CPG Carryover, SFY2020 CPG, and MVRPC controlled 100% STP
SFY2020 PID #102946)**

MVRPC ensures, by continuing review, that MVRPC's 2040 Long Range Transportation Plan (referred to in this document as the LRTP) and planning process are based on current data and information, are reflective of regional needs and meet Federal (FAST Act/Clean Air Act Amendments) and State planning requirements. Amendments to the LRTP will be made as needed. The entire Plan and planning process are reaffirmed every five years.

PREVIOUS RELATED WORK

The Regional Transportation Plan was first adopted in 1979 and was amended several times in the 1980s. A comprehensive plan update (to meet ISTEA and Clean Air Act Amendments requirements) was adopted in July 1994, with a 20 year planning horizon of 2015 and has since been updated approximately every three/four years. The current Plan was adopted in May 2016 with a 2040 planning horizon.

In SFY 2019, MVRPC created a webpage (<https://www.mvrpc.org/transportation/long-range-planning-lrtp/performance-management>) to track the various actions related to the implementation of the Performance Management provisions in the FAST Act legislation.

Enhancement of MVRPC's travel demand forecasting modeling capabilities continued as an emphasis in SFY2006, including incorporating the results of the household interview survey and updating the model interface to Cube Voyager. The travel demand forecasting model is combined with the Cincinnati urbanized area and OKI and MVRPC continue to evaluate the model to ensure that it reflects the most current data and technical procedures. Work to update the travel demand model in conjunction with the 2010 Census is underway through the use of a consultant contract and it is anticipated work will be finalized in SFY 2019. Due to the increased computational requirements of the new activity based model, a dedicated computer was purchased to house the model in SFY 2017. All modeling work is done in close cooperation with ODOT.

In SFY2014, MVRPC Board of Directors approved the regional land use plan commonly known as Going Places. This plan outlines a series of implementation tools – specific programs and resources that would enhance local government and other organization's planning capacity to facilitate the implementation of the plan's Concentrated Development Vision. In SFY2016, MVRPC developed a 5-year implementation tools business plan and subsequently completed several work elements providing resources and support for regional coordination and collaboration efforts.

PERFORMANCE PLAN

610.1: Long Range Transportation Planning:

Prepare LRTP amendments as needed including conducting all necessary public participation activities, outreach efforts, and coordination with neighboring MPOs. Coordinate the SFY 2021-2024 TIP conformity with OKI. Prepare for and attend various Long-Range planning related meetings including TAC and MVRPC Board meetings.

Continue coordination efforts to maintain a regional OKI/MVRPC transportation model, including miscellaneous data updates, and on-going development and coordination efforts with ODOT, OKI, and CCS-TCC (Springfield - Clark Co. MPO). Run the Region's in-house travel demand forecasting models as needed for LRTP/TIP amendments, statewide initiatives, and other regional studies. Initiate LRTP update 2021 modeling scenarios.

Develop a yearly (2019) transportation network including highway and transit network.

Train staff in new transportation engineering and planning techniques both internally and by attending seminars, workshops, and conferences with special emphasis on topics regarding the FAST Act implementation. Update computer software as needed.

Continue to administer a new year of MVRPC's 3 year (2018-2020) traffic counting program by working with ODOT and local jurisdictions to implement and maintain an accurate and up-to-date traffic count database of vehicular and bicycle traffic.

In preparation for the 2021 update of the Long Range Transportation Plan and in coordination with a steering committee of MVRPC TAC and Board members, MVRPC will conduct a comprehensive evaluation of the project evaluation system (PES). Staff will also start updating and developing the background data required for the SFY 2021 update to the Long Range Transportation Plan including resulting changes to the (PES).

Continue analysis of newly acquired data such as speeds from INRIX¹, pavement, and bridge conditions to support performance management.

Address FAST Act provisions by implementing performance management. In SFY 2020, MVRPC will work with ODOT, regional transit providers, and the MVRPC committee structure to address various performance rules including integrating the performance measures into the LRTP by incorporating a System Performance Report into the LRTP and developing a process to report progress on performance targets.

Finalize the update to the Miami Valley Regional ITS Architecture and continue RAD-IT Architecture maintenance for project development.

Continue participating in Regional and Statewide Transportation Initiatives including the Access Ohio (AO45) plan and DriveOhio by providing input, reviewing documentation, aiding with public and stakeholder coordination, or other activities as needed. DriveOhio is Ohio's newly formed transportation technology and automation entity. Conduct other transportation planning-related activities not otherwise mentioned as a separate item above. Examples include occasional participation on local jurisdictional updates of Thoroughfare or Comprehensive Plans and attending coordination or public involvement meetings to gain a better understanding

610.2: Regional Planning (Funded by 100% MVRPC controlled SYF2020 STP PID # 102946 and CPG):

Following the 5-year implementation tools business plan developed in SFY2016, MVRPC will continue developing implementation tools identified from Going Places initiative for use by MVRPC members and throughout the region. In addition, MVRPC intends to continue its regional planning activities to support many coordination and collaboration efforts in the region by providing planning process consultation, research, and technical support.

- Share, disseminate, and publicize outcomes of Going Places with regional stakeholders through various venues.
- Implement regional planning initiative(s): Develop resources and tools to be used by member organizations, local and regional organizations, and the public. Examples include enhancing dynamic user interface to better disseminate data resources, seeking additional grant funding when feasible, compiling and sharing best practices on planning tools, and hosting workshops/seminars.

¹ INRIX is a commercially available database that provides a variety of travel reliability measures based on cellphone, other vehicle probes, and traditional road sensors. INRIX can be accessed by the Ohio MPOs through an ODOT contract.

- Participate and provide support on local initiative(s): Upon request, participate and partner in planning process following the agreed upon project scope.
- Member services: Upon request, provide consultation, assistance, and planning service to local jurisdictions and other agencies as they conduct land use, comprehensive, strategic, and corridor planning activities. The type of assistance will vary depending on the nature of the project. Typical planning services include planning project scoping, group or committee facilitation, data creation and analysis, mapping, and serving in various committees.
- Promote and engage in regional dialogues related to transportation equity, including sharing the results from the Miami Valley Equity Regional Profile published in SFY2018.
- Provide status updates to MVRPC TAC and Board of Directors twice a year.

WORK ELEMENT		PRODUCT	SCHEDULE
610.1	Long-Range Transportation Planning	Prepare 2040 LRTP amendments and attend TAC and Board meetings.	As needed
		Travel demand model coordination	On-going
		Develop a yearly transportation network: 2019 highway and transit network	Dec 2019
		Continue staff training by attending seminars, workshops and conferences and updating software	As needed
		Administer traffic counting program	On-going
		Conduct a comprehensive evaluation of the project evaluation system.	Dec 2019
		Update and analyze transportation performance metrics	As needed
		Work with ODOT and regional transit providers to develop and report performance targets	June 2020
		Update and maintenance of Miami Valley Regional ITS Architecture	As needed
		Participate in Regional and Statewide Transportation Planning efforts/activities	As needed
610.2	Regional Planning	Share, disseminate, and publicize Going Places outcomes with regional stakeholders	On-going
		Develop resources and tools, including enhancing data tools and disseminating best practices	Summer 2020
		Participate and partner in planning process following the agreed upon project scope	As needed
		Upon request, provide consultation, assistance, and planning services to local jurisdictions and other agencies	As needed
		Promote and engage in regional dialogues on transportation equity	On-going
		Provide status updates to MVRPC TAC and Board of Directors	Twice a year

625. PUBLIC INFORMATION AND SERVICE
(Funded by SFY2019 carryover CPG and SFY2020 CPG)

MVRPC informs the public and solicits their input in a variety of ways. Through their involvement and participation in the planning process, the Region's transportation plans and activities are much more relevant in addressing regional needs. Transportation service to members is also provided through this activity.

PREVIOUS RELATED WORK

MVRPC's public participation practices follow those outlined in our *Public Participation Policy for Transportation Planning*. It is reviewed annually and updated as necessary.

Key staff members have participated in media training to enhance communication skills and educated on how to answer questions clearly and concisely. Online enhancements have allowed attendees to interact and submit comments remotely.

A redesigned website was launched in 2015 which is much more interactive and menu-driven. It includes an easy to navigate calendar and news information section. A new blog page and *Executive Director's Update* e-newsletter was added. An upgraded Spanish translation feature supports translation for all pages. Expanded marketing efforts for public meetings were added through digital banner ads on local news stations' websites, social media Q&A sessions (aka "chat sessions"), and contests to improve interaction. Social media "boosted posts" are used to elevate transportation issues and reach more people and encourage them to participate in the process.

Pedestrian and Bicyclist safety campaigns were run in FY 2016-18 with the development of the Street Smart public information campaign and the development of a suite of Share the Road handouts. These initiatives were direct responses to rising crash rates in our state and Region. The Street Smart campaign received an ODOT SAFETY award in December 2017. This safety campaign was expanded in FY 2019 with full-color newspaper, billboards, Facebook and Spotify ads that addressed issues such as distracted driving (texting, applying cosmetics, grooming while driving), motorcycle safety, slower speeds save lives, and don't drive impaired. Heidelberg Distributing/Budweiser co-sponsored the "don't drive impaired" ad with a monetary donation. The graphic files were shared with the Ohio Association of Regional Councils (OARC) members for their use.

MVRPC has routinely provided census, economic and other related transportation data to the general public, developers, local jurisdictions and the State.

Staff also participates in the Ohio Association of Regional Councils (OARC) Communication and Public Participation Subcommittee and prepares materials as directed by the OARC Executive Directors.

PERFORMANCE PLAN

625.1: Public participation and media relations:

Review and update *MVRPC's Public Participation Policy for Transportation Planning* per FAST Act requirements, annually.

Coordinate all necessary outreach regarding public participation meetings, as required and outlined in *MVRPC's Public Participation Policy for Transportation Planning*.

Coordinate with various consultants involved in studies / project implementation to ensure they follow *MVRPC's Public Participation Policy for Transportation Planning*, as required.

General oversight of the website including on-going maintenance, integration of GIS information, maintenance of Web TELUS, processing / collection of public input via web-based surveys, coordination with ODOT and member jurisdictions to advertise project-specific public participation meetings, as requested.

Update electronic-based media listing into Outlook system as we become aware of changes.

Incorporate other entities' mailing lists that include large under-served populations into MVRPC's announcement lists, as appropriate.

Produce various Public Participation Summary booklets, as required.

Participate in project-oriented public meetings, as needed.

Participate in the Ohio Association of Regional Councils' Communications & Public Participation Subcommittee, as needed.

Assist with the redesign of the OARC (www.regionalcouncils.org) website.

Coordinate a regional safety-based awareness / outreach campaign as regional crash data warrants.

WORK ELEMENT		PRODUCT	SCHEDULE
625.1	Public participation and media relations	Review <i>MVRPC's Public Participation Policy for Transportation Planning</i> per FAST Act requirements	June 2020
		Coordinate all necessary outreach regarding public participation meetings	As required
		Coordinate with various consultants regarding public participation	As required
		Oversee and maintain website and highlight transportation issues	On-going
		Update media contacts in Outlook	On-going
		Incorporate other entities' mailing lists	As available
		Produce various Public Participation Summary booklets	As required
		Participate in project-oriented public meetings	As needed
		Participate in the Ohio Association of Regional Councils' Communications & Public Participation Subcommittee	As needed
		Assist with the redesign of the OARC (www.regionalcouncils.org) website	July 2019
		Coordinate a regional safety awareness campaign to address trends in regional crash data.	On-going

665. TRAVEL TO INDEPENDENCE PROGRAM
(Funded by Ohio Highway Safety Funds PID # 110358)

There is a consistent and growing need to increase seniors' knowledge of their transportation options after they are no longer able to drive independently.

PERFORMANCE PLAN

665.1: The 'Travel To Independence' program will share knowledge of other transportation options to seniors who have a limited ability to drive themselves in a personal vehicle or are no longer able to drive independently. The program, coordinated with Greater Dayton Regional Transit Authority (GDRTA) and Greene Cats, will be structured around the local transit network and will include information on both public and private transportation providers. It is designed to create a lifeline for seniors across the Region.

The program will deliver four courses comprised of three class sessions each. The courses will be conducted at four different venues serving seniors. The first class will introduce transportation options and present a strategy for approaching each type of service. The second class will consist of a guided group field trip using public transit supervised by class instructors and the third class will also be a class field trip, planned and executed by the class members with the instructors' support.

The three program objectives are: 1) provide information to seniors on the primary public transportation options and secondary private transportation options that are available to them in the local community, 2) create a comfort level using public transportation options for seniors, 3) enable participants or senior center staff to share their learning and experiences in a positive way with their peers.

WORK ELEMENT		PRODUCT	SCHEDULE
665.1	Travel To Independence	Create class curriculum, evaluation forms and contract forms	Summer 2019
		Develop hand-outs and other teaching tools	Summer 2019
		Coordinate program activities with Greene Cats and GDRTA	On-going
		Market the program and recruit class participants.	Summer/Fall 2019
		Hire a videographer to create videos of teaching sessions	Summer 2019
		Order flash drives and pass pouches to supplement learning experience for class participants	Summer 2019
		Deliver four courses	Fall 2019 – Spring 2020
		Use videographer's services during class sessions	Fall 2019 – Spring 2020
		Prepare final report and submit to ODOT	Summer 2020

667.1 RIDESHARE PROGRAM

(Funded by 100% MVRPC-controlled CMAQ funds PID # 97751 – RIDESHARE Program and carryover PID # 98240 – Vanpool Subsidy)

MVRPC sponsors the local RIDESHARE Program which is available for FREE to anyone who lives, works or attends college or school in Montgomery, Greene, Miami, Preble, Darke, and Clinton Counties. When a commuter registers for RIDESHARE, they will be matched with others who live and work (or attend college) near them. A matchlist of people who have similar schedules and destinations is immediately generated via the Gohio RideAmigos Commuter Management and TDM software. Commuters may contact those on the list and establish a carpool, vanpool, or bike-pool based on their needs.

PREVIOUS RELATED WORK

The RIDESHARE Program was established in 1979 and it continues to evolve with the times. In 2010, Brookings Institute’s “State of Metropolitan America” report stated “... *as carpooling declined nationally in the 2000s, only Dayton, OH, among the 100 largest metro areas, saw its carpooling rate increase.*” We feel our various outreach efforts have help boost the program’s visibility and we continue to emphasize ridesharing as an alternative to driving alone.

In 2018, extra effort was placed on marketing the vanpool program, especially at Wright-Patterson Air Force Base, the state’s largest, single-site employer with over 27,000 employees. Enterprise Holdings, the recognized vanpool provider, changed their name to **Commute with Enterprise** and a Gohio Commute software enhancement was purchased allowing Enterprise to use the software to match potential vanpoolers. In anticipation of the 40th anniversary of the RIDESHARE Program in 2019, ODOT approved a vanpool subsidy increase of 40% (from \$500 per month to \$700 per month) to be applicable during 2019.

In 2017, the “Drive Less Live More” program website information was incorporated into the overall www.mvrpc.org website. The program was expanded to include the City of Centerville’s Stubbs Park concert series in addition to the Kettering Frazee pavilion concert series.

In 2016, members of the OARC Statewide RIDESHARE / Air Quality subcommittee began evaluating various ridematching software packages. After an RFP process and extensive review, RideAmigos Commuter Management and TDM software was chosen. Collectively, the OARC group worked with a branding / marketing consultant, ORIGO, to develop a unified name/brand, new logo, tagline and look for the statewide program that was launched in 2017. The new name - Gohio Commute - logo and website was launched in June 2017.

During 2015, a social media campaign was integrated into television, radio, billboards, and print ads. It was geared to millennials, who, research has shown, are more willing to try alternative transportation, especially if they don’t own a vehicle.

Past joint promotion of the RIDESHARE Program, with private businesses such as Sam’s Club, Time Warner Cable, Apple / Mac Town, VOSS Toyota, and Tim Horton’s Café and Bake Shoppes (all of which donated goods / prizes) has increased awareness of the program and included incentives to try ridesharing. Commuter Club discount cards were developed for the 25th and 35th anniversary years of RIDESHARE.

PERFORMANCE PLAN

667.11: RIDESHARE Program activities (Funded by 100% MVRPC CMAQ funds – PID # 97751):

MVRPC will continue to coordinate with Mid-Ohio Regional Planning Commission (MORPC)

which holds the statewide contract with RideAmigos (provider of an integrated TDM / ridematching software package) that will allow commuters to generate their own matchlists via the internet.

For commuters who don't have access to the Internet, staff will continue to provide quality computerized ridematching services for commuters who live or work / attend college in the service area. All information on the matchlists will be verified prior to sending it out to the applicant. All general public requests via the RIDESHARE hotline will be processed within 24 hours. Requests from applicants who cross rideshare boundaries (i.e., Dayton resident commuting to Columbus) will be coordinated with the other Local RIDESHARE Agencies (LRAs).

Continue employer contacts / presentations and campaigns either on-site or off-site (via e-mail blasts, etc.) when appropriate.

Perform general advertising (television, radio, newspaper, billboards, brochures, etc.) and outreach efforts / special events and promote the overall concept of ridesharing. The website address and phone numbers will be included in the advertising.

Cross-promote the RIDESHARE Program with the Air Quality Awareness Program and various ODOT construction projects, such as the US35 Super Street Project (GRE) and US35 Widening Project (MOT), as appropriate.

Conduct visual inventory of RIDESHARE roadway signs using previously developed GIS location map. Identify locations for potential new signs, especially along reconstructed roadways. An intern may be utilized.

Distribute the "Commuter Club Card" to mark the 40th anniversary of the RIDESHARE Program to new enrollees.

Coordinate the "Drive Less Live More" Initiative in conjunction with Five Rivers MetroParks and the Greater Dayton Regional Transit Authority, and LINK/Bike Miami Valley.

Coordinate the Guaranteed Ride Home Program for those who request reimbursement. Participants are automatically eligible for Guaranteed Ride Home upon registering for RIDESHARE.

Participate in the statewide RIDESHARE / Air Quality OARC subcommittee meetings.

667.12: Vanpool Administration and Subsidy Program (Funded by 100% MVRPC-controlled carryover-CMAQ funds PID # 98240):

Coordinate with Commute with Enterprise to promote the vanpooling program.

Participate in transportation fairs with Commute with Enterprise, as requested.

Geocode / plot potential vanpoolers on county maps and provide detailed visuals of home / work locations to help determine meeting points and commute routes, as requested.

Administer the Vanpool Seat Subsidy Program for any vanpools traveling into MVRPC's RIDESHARE Program service area and coordinate with Commute with Enterprise regarding invoicing / payments.

WORK ELEMENT		PRODUCT	SCHEDULE
667.11	RIDESHARE Program	Continue contract with MORPC to host a web-based, integrated ride matching service	Annually
		Provide quality computerized ride matching services (generate match lists)	As requested
		Employer contacts / presentations and campaigns	On-going
		General advertising and outreach to promote RIDESHARE, including cross promoting with the Air Quality Awareness Program and ODOT construction projects including US35 in Montgomery and Greene Counties	As needed
		Conduct visual inventory of RIDESHARE roadway signs and identify locations for potential new signs. An intern may be utilized	July – September 2019
		Distribute “Commuter Club Card to new enrollees	Through 2019
		Coordinate the “Drive Less Live More” Initiative	On-going
		Coordinate the Guaranteed Ride Home Program	On-going
		Participate in RIDESHARE / Air Quality OARC meetings	3-4 per year
667.12	Vanpool Administration	Coordinate with Commute with Enterprise	On-going
		Participate in various transportation fairs	As requested
		Geocode / plot potential vanpoolers and determine meeting points.	As requested
		Administer the Vanpool Seat Subsidy Program with Commute with Enterprise	As requested

667.2 AIR QUALITY AWARENESS PROGRAM
(Funded by 100% MVRPC-controlled CMAQ funds PID #97754)

The Miami Valley Region is required by the federal Clean Air Act to have a plan to keep the air clean. One part of the plan calls for outreach to residents to reduce air pollution. Many local industries are already doing their part by upgrading their facilities, but everyone's help is needed to achieve clean air. That's where MVRPC's Air Quality Awareness Program comes into play. Through outreach efforts, we educate the public about "Air Pollution Advisories", conditions that cause the advisory, and needed actions to reduce air pollution.

PREVIOUS RELATED WORK

The overall Air Quality Awareness Program was established in 1995 in an effort to educate the public about air quality issues and how they affect the health and well-being of residents.

In 2015, staff updated ten (10):15-second television commercials to make them high-definition / better broadcast quality pieces. The Ohio-Kentucky-Indiana Council of Governments partnered with MVRPC to split the production cost of these spots.

Also in 2015, MVRPC partnered with the Regional Air Pollution Control Agency (RAPCA) to develop an Idle-Free Campaign aimed at schools. Printed materials and signage was developed and disseminated, as requested.

In 2014, MVRPC partnered with the Regional Air Pollution Control Agency (RAPCA) on OEPA grant applications to develop an "Anti-Idling Campaign." The campaign centered on school drop off / pick up points and encouraged parents / school bus drivers not to idle in those zones.

We continue to coordinate with air quality agencies around the state via the Ohio Association of Regional Council's RIDESHARE & Air Quality subcommittee meetings held on a quarterly basis.

The www.miamivalleyair.org website information was integrated into the updated www.mvrpc.org website, but the URL is still used in advertising.

PERFORMANCE PLAN

667.21: Miami Valley Air Quality Awareness:

Issue "Air Pollution Advisories" in coordination with the Regional Air Pollution Control Agency (RAPCA). The advisories will indicate which pollutant / pollution reading (ground-level ozone vs. PM 2.5 / Particle Pollution) is rising and emphasizes the actions residents can take to help reduce air pollution.

Coordinate with GDRTA, Clark County-Springfield TCC, Springfield City Transit, Miami County Transit, and Greene County Transit Board (Greene CATS) when the advisories are issued.

Continue to maintain the air quality website (www.miamivalleyair.org) to include ground-level ozone / PM 2.5 information and EnviroFlash option.

Advertise / promote various activities to increase the general public's awareness and participation. The "It All Adds Up to Cleaner Air" materials will be emphasized including the locally-produced radio, television, direct mail, newspaper, and billboards.

Special outreach efforts / special events that promote reducing air pollution (e.g., Dump the Pump, Bike-to-Work Day, “Drive Less Live More,” incentives, etc.) will be pursued.

Coordinate with RAPCA regarding an “anti-idling campaign” focusing on schools by using the Cincinnati region’s program as a template. RAPCA will take the lead on this program and MVRPC will assist with implementation / coordination with schools.

Participate in the statewide RIDESHARE / Air Quality OARC meetings.

667.22: Enhanced Air Quality Forecasting:

The Regional Air Pollution Control Agency (RAPCA) will continue to provide air quality forecasts to MVRPC as part of their overall function as the local air pollution control agency using the Sonoma Technologies forecasting subscription.

MVRPC will coordinate with the Regional Air Pollution Control Agency (RAPCA) regarding forecasting training, software, educational conferences and the continuation of the anti-idling program. Provide CMAQ funding to supplement these RAPCA activities.

WORK ELEMENT		PRODUCT	SCHEDULE
667.21	Miami Valley Air Quality Awareness Program	“Air Pollution Advisories” issued in coordination with RAPCA	As needed
		Coordinate with GDRTA, Clark County-Springfield TCC, Springfield City Transit, Miami County Transit, and Greene CATS when the advisories are issued	As needed
		Continue to maintain the air quality website (www.miamivalleyair.org) to include ground-level ozone / PM 2.5 information and EnviroFlash option.	On-going
		General advertising and outreach using “It All Adds Up to Cleaner Air” materials including the locally produced items	Quarterly
		Special outreach efforts / special events that promote reducing air pollution	On-going
		Coordinate with RAPCA regarding an “anti-idling campaign” focusing on schools	On-going
		Participate in RIDESHARE / Air Quality OARC meetings	3-4 per year
667.22	Enhanced Air Quality Forecasting	Contract with RAPCA / Forecasting Service / Consultant for enhanced, year-round air quality forecasting	FY 2020
		Coordinate with RAPCA regarding forecasting training, software, and educational conferences, outreach and anti-idling program	FY 2020

667.3 ALTERNATIVE TRANSPORTATION PROGRAM
(Funded by MVRPC-controlled CMAQ funds PID #97754 and 100% MVRPC-controlled STP funds PID #100451)

MVRPC encourages use of alternative transportation to facilitate choice. MVRPC promotes transportation alternatives such as biking, walking, and transit as proven congestion management strategies which reduce the demand for single occupancy vehicles, save money, protect air quality, and improve personal health.

PREVIOUS RELATED WORK

The MVRPC Board approved the Comprehensive Local-Regional Bikeways Plan in December 2008 and the Update of that plan in November 2015. The plan prioritizes improvements to the bikeway network, policies, and programs intended to improve the cycling environment throughout the Region. Staff will continue implementing the plan recommendations in FY2020.

MVRPC passed the Regional Complete Streets Policy in January 2011, fulfilling a recommendation of the 2008 Comprehensive Local Regional Bikeways Plan. The Complete Streets policy is used on an annual basis to ensure that MVRPC funded projects consider the needs of all users, including cyclists, pedestrians, disabled and transit riders.

MVRP provided technical assistance to the City of Dayton in the completion of its Walk Friendly application in which Dayton received an honorable mention. The agency also supported the development of Yellow Springs Active Transportation Plan.

MVRPC has conducted several walk audits of bike facilities including Xenia, Yellow Springs, University of Dayton, Miami University, Bellbrook, Dayton and Troy, several of which have resulted in community improvements.

PERFORMANCE PLAN

667.31: Alternative Transportation Activities/Outreach (Funded by MVRPC-controlled CMAQ funds—PID # 97754):

Implementation of the recommendations of the Comprehensive Local-Regional Bikeways Plan and the 2015 Bike Plan Update is an important goal of MVRPC. MVRPC will promote active transportation options including transit, cycling and walking through a variety of outreach and promotional activities. MVRPC will continue partnerships with Bike Miami Valley, Safe Kids Coalition, ODOT, transit agencies, RAPCA, Public Health Dayton Montgomery County, Dayton Regional Green Initiative, Hanley Sustainability Institute, park districts, member jurisdictions and agencies, cycling clubs, and other entities with complementary goals.

Strategies include cross promotion of active transportation efforts, encouraging multi-modal initiatives, public events, production and distribution of printed materials and electronic media, supporting safety programs and events, involvement with cycling events/products, social media outreach, board/committee membership, active transportation events, and other public presentations.

Alternative transportation also includes alternatively fueled vehicles and their supporting infrastructure. MVRPC will support efforts to increase adoption of electric and CNG vehicles in the Region in order to improve the region's air quality. The agency will support statewide efforts to move infrastructure for connected and autonomous vehicles forward.

667.32: Alternative Transportation Planning Activities (Funded by 100% MVRPC-controlled STP funds PID #100451):

Conduct planning activities related to active transportation options including transit, cycling, walking and also alternatively fueled vehicles. Planning products can include updated data sets, surveys, reports, GIS analyses, walk or bike audits, working group and committee facilitation, model policies, or public meetings. Staff may act in an advisory capacity on local active transportation committees and project development teams.

MVRPC provides technical assistance to member jurisdictions in support of implementation of the Regional Complete Streets Policy (in coordination with TIP management activities under 602.2) and technical assistance to member jurisdictions seeking to develop local complete streets policies. We will assist regional transit agencies to plan for improved connectivity between the three transit systems in the Region. MVRPC will plan for and promote the completion of accessible pedestrian infrastructure in coordination with funding available through FTA Section 5310. Staff will work with local jurisdictions to identify connectivity and access opportunities for multi-modal commuting. Staff will work to establish an e-bike policy with trail-managing agencies. MVRPC will collaborate with trail-managing agencies and other stakeholders to seek funding to hire a consultant for the completion of an economic benefits trail study. MVRPC will manage the study's progress and communicate its results.

Encourage and assist jurisdictions to include bicycle and pedestrian facilities in comprehensive plans, engineering transportation plans and thoroughfare plans.

WORK ELEMENT		PRODUCT	SCHEDULE
667.31	Alternative Transportation Activities/ Outreach	Conduct outreach activities to encourage members to make their jurisdictions more walk and bike-friendly with special emphasis on creating more safe routes to schools and parks	On-going
		Cross-promote the "Bike on Bus" program as part of "Drive Less Live More"	On-going
		Distribute the multi-county bike map (5th edition) in conjunction with partner agencies.	On-going
		Respond to questions and comments received through (www.miamivalleytrails.org), and continue to update website content.	On-going
		Implement recommendations of the Comprehensive Local-Regional Bikeways Plan Update	On-going
		Support Dayton Bike Share program and Bike Miami Valley, through board membership, technical assistance and research	On-going
		Distribute the local version of the ODOT Share the Road Education kit branded for the Miami Valley	On-going
		The agency will distribute bike and pedestrian light sets and bike bells to the public to increase safety for cyclists.	On-going
		Conduct walking audits for jurisdictions, schools, universities and employers	As requested
		In cooperation with RAPCA, encourage jurisdictions to apply for Diesel-Emission Reduction grants	On-going
		Complete an active transportation "dash board" feature for MVRPC web site to report on community progress in becoming more bike and walk friendly (additional miles of trail, new access points, additional parking, etc.)	Summer 2020

		Participate in opportunities to increase public awareness of alternative transportation	As requested
		Attend meetings that focus on Safe Routes to School coordination and participate in outreach activities	On-going
667.32	Alternative Transportation Planning Activities	Assist transit agencies to plan for improved connectivity of routes between systems	On-going
		Provide technical assistance to member jurisdictions seeking to develop local complete streets policies in the region.	On-going
		Provide assistance to jurisdictions related to implementation of Regional Complete Streets Policy	On-going
		Schedule and staff the regional bikeways committee meetings.	Quarterly
		Continue to integrate local bike projects into the MVRPC GIS system	On-going
		With Bike Miami Valley and trail managing agencies, adopt regional e-bikes policy	Fall 2019
		Offer assistance, as requested, to jurisdictions on using the LTS methodology at a local level to make their communities more bike-friendly by improving connections between neighborhoods, trails, jobs, schools and shopping via low-stress connections.	As requested
		Encourage and assist jurisdictions to include bicycle and pedestrian facilities in comprehensive plans, engineering transportation plans and thoroughfare plans.	On-going
		Convene working groups to plan significant new trail projects that were identified in the Bike Plan Update	On-going
		Support EV infrastructure deployment and implementation	As needed
		Continue staff training/development by attending seminars, workshops and conferences	As needed
		Develop, design and produce update of bike map – sixth edition	Winter 2020
		Hire consultant for design of bike map	Summer 2019
		Distribute bike maps	On-going
		Disseminate report results through presentations and various MVRPC distribution channels	Fall 2019 – Winter 2019

674.1 ADMINISTRATION OF THE COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN

(Funded by 100% FTA Section 5310, Regional Pilot PID # 106788 and PID # Pending both funded by 100% SPR and 100% ODOT/FTA 5310 PID # 107020)

Under the FAST Act, the regionally controlled FTA formula program, *Enhanced Mobility of Seniors and Individuals with Disabilities* (Section 5310), there is a requirement that projects must be derived from a locally developed coordinated public transit/human services transportation plan. As such, within the Dayton urbanized area, the FTA Direct Recipients have agreed that MVRPC will be the Designated Recipient and continue to convene the Regional Transportation Coordination Council, update the Coordinated Plan, administer the project evaluation and selection process for Section 5310 funds. GDRTA has agreed to assist in the management of the 5310 program, and will act as purchasing agent for the program. Miami County Transit and Greene County Transit will assist with some elements of managing program in their service areas.

PREVIOUS RELATED WORK

In FY 2007 and 2008, MVRPC managed the consultant contract for developing the Public Transit – Human Services Transportation Coordination plan for Greene, Miami, Montgomery, and northern Warren counties. That plan was updated in FY2012.

In FY2014, MVRPC requested and received Designated Recipient status from the Governor of the State of Ohio for the Section 5310 program and developed the Program Management Plan for Section 5310.

In FY 2015, 2016, 2017, and 2018, MVRPC conducted solicitations for the regionally-controlled Section 5310 program. In CY 2018, MVRPC updated the 5310 vehicle funding application form, developed a review steering committee and created a rating tool used for the selection process.

MVRPC hired RLS for consultant assistance to update the Public Transit – Human Services Transportation Coordination Plan for Greene, Miami, Montgomery, and portions of Northern Warren Counties, conducted public engagement activities to identify and prioritize needs and gaps in transportation service and completed the Public Transit- Human Services Transportation Coordinated Plan. The agency also began preparation of public participation report.

The Greater Region Mobility Initiative hosted three council meetings, established satellite offices in Shelby and Logan Counties and has completed over 50 percent of the first regional coordinated plan.

PERFORMANCE PLAN

674.13: Participate as appropriate in all aspects of implementing Coordinated Public Transit Human Services Transportation Plan and the update of that plan (Section 5310). Identify and champion specific strategies to address transportation gaps, issues, and coordination opportunities. Amend the Plan Update to include approved projects.

Update the Regional Directory of Transit and Human Services Transportation Providers and provide that information as input to the interactive website, www.miamivalleyridefinder.org.

674.13: Act as Designated Recipient for the urbanized area for the Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) funding.

Perform administrative and planning tasks for 5310 under contract with GDRTA. Beginning in FY2017, GDRTA will submit one grant application for the regional 5310 allocation. GDRTA will then contract with MVRPC for duties related to project selection and project monitoring.

GDRTA will complete the grant application and reporting process.

MVRPC will act as a liaison between GDRTA and the 5310 operating agencies and convene and facilitate quarterly regional coordination meetings and ad hoc working groups to identify and pursue coordination opportunities, share ideas and report on on-going efforts.

Assist in maintaining the informational website www.miamivalleyridefinder.org which acts as a public inventory of transit and human services transportation resources

Determine and implement process for awarding funding of the regionally-controlled 5310 allocation in accordance with the PMP, the Regional Coordination Plan, funding availability and the needs of participating agencies. Work with transit agencies, disability advocacy groups, and jurisdictions to identify priority infrastructure improvements to make fixed and flex route service more accessible to people with disabilities and the elderly.

Participate in statewide 5310 forum organized by ODOT to coordinate efforts of large urbanized MPOs with the ODOT 5310 program.

674.14: Enable all Ohio communities the opportunity to develop a coordinated plan for eligibility of Specialized Transportation awards and to prepare for regionalization (Funded by 100% SPR PID # 106788, # Pending and 100% ODOT/FTA 5310, PID # 107020).

Pilot the coordinated planning process (The Greater Region Mobility Initiative - GRMI) in Ohio's rural and urban areas which includes the following nine counties: Champagne, Clark, Darke, Greene, Miami, Montgomery, Preble, Shelby and Logan. The coordinated planning process addresses all regional transportation options, including rural transportation, specialized transportation, and health and human service transportation. GRMI will also provide oversight to mobility management projects.

WORK ELEMENT		PRODUCT	SCHEDULE
674.13	Coordinated Public Transit Human Services Transportation Plan	Perform administrative and planning tasks for 5310 under contract with GDRTA	On-going
		Convene and facilitate quarterly Human Services Transportation Coordination Council meetings	Quarterly
		Convene ad hoc working groups focused on coordination and brokerage, expanding services, driver issues, information sharing and other opportunities	On-going
		Assist in maintaining the informational website www.miamivalleyridefinder.org	On-going
		Work with partners to implement the recommendations of the updated HSTC plan	On-going
		Complete public participation summary and report	Fall 2019
	Designated Recipient for Enhanced Mobility for Seniors and People with Disabilities (Section 5310)	Implement approved regional Program Management Plan for Section 5310	On-going
		Perform 5310 administrative functions under contract with GDRTA	On-going
		Identify high-priority pedestrian infrastructure projects to improve access to flex and fixed route transit service	On-going
		Participate in statewide 5310 forum	As scheduled
		Coordinate with ODOT to ensure that the process for managing the 5310 process is clear to agencies in our Region.	As needed
		Manage award process for 5310 vehicle funding	As needed
		Review and update Transportation Asset Management plan	Fall 2019
674.14	Greater Region Mobility Initiative	Convene GRMI Human Services Transportation Coordination Council meetings	quarterly
		Conduct outreach to older adults and people with disabilities for planning and recruitment	On-going
		Edit and review draft regional coordination plan	Summer 2019
		Work with the GRMI committee and ODOT to adopt the regional coordination plan	December 2019
		Implement final regional coordination plan	On-going
		Provide oversight and coordination to regional mobility management projects	On-going
		Continue to network and expand the GRMI Council including transit users, transportation agencies, clergy, medical facilities, public health and other interested parties	On-going
		Continue to work with ODOT on the development of future pilot projects	On-going

674.2 TRANSIT EXCLUSIVE PLANNING (GDRTA)
(As submitted by GDRTA)

The Greater Dayton Regional Transit Authority (RTA) staff will utilize approved grant funds for planning purposes. The projects described below will be funded with the support of 5307 funding and RTA local funding.

PREVIOUS RELATED WORK

In September 2009, we opened the Wright Stop Plaza (WSP) operation which modified how public transportation service operated through Dayton's Central Business District (CBD). Funds will continue to be used to monitor and improve transit service delivery plans not only through the CBD but outlying areas as well. Over the past four years, we have successfully planned and implemented new service to access jobs and education, opportunities at the Austin Landing, the Dayton International Airport area, the Dayton Racino, Pentagon Boulevard in Beavercreek, P&G distribution center and the Cornerstone development in Centerville.

In 2016, we conducted surveys and utilized the data collected to understand the transit needs of existing and future customers, while improving the current quality of transit service delivery. This included a Rider and Non-Rider survey. Customer communication, outreach, and education programs were an important element of these efforts. Findings from these studies are being utilized within aspects of our 2018 – 2019 GDRTA Comprehensive Operational Analysis (COA).

Beginning in December 2016, as part of our technology enhancement project, customers are now able to access real-time information while waiting at their bus stops. Results from customer outreach have proved to be successful and we have received a lot of positive customer comment in person, on the phone and throughout our social media outlets. Since the launch of GDRTA RideTime, the GDRTA Staff has tracked the usage of RideTime products by GDRTA customers.

Transit App: *The Transit app is a trip planning tool and a real-time tracker for customers to use to know when their bus will be arriving to their stop. At the launch of RideTime in December 2016, the GDRTA had 707 customers who downloaded the Transit app, with the weekly average usage of the app at 487 users per week. The GDRTA Communications Team continues to actively promote the app heavily on social media and the website, specifically with a "Contest" that if 1,000 users had downloaded Transit app by Valentine's Day, the agency would give a "free ride day." Also the team has heavily showcased the app through community events—specifically at community colleges and universities. Between February 14, 2017—the last agency-wide promotion—and October 22, 2017, downloads of the Transit app increased 357%, from 1,890 downloads to 8,646 downloads.*

RideTime Text/Email Alert Subscribers: *With the launch of RideTime, the GDRTA rolled out a new text and email alert subscription program for customers. The agency had a different email alert system that some customers were already enrolled in at the launch of RideTime, which was phased out earlier this year. By the end of December 2016, the GDRTA had 139 customers signed up for RideTime text/email alerts. Over several months between Dec. 2016 and July 2017, the agency actively worked to switch subscribers from the old alert system to the new RideTime system. As of Nov. 17, 2017 the GDRTA has 614 users who have signed up for the RideTime Text/Email alert system. This is a 341% increase in users.*

Text 4 Next Bus: *The RideTime release also included a feature where riders could text the GDRTA their bus stop number and receive a message back when the next buses would be arriving to that stop. Analysis of the RideTime launch has shown the texting feature is popular with GDRTA riders — riders have sent more than 569,600 text messages to the system in the first 11 months of operation. Month over month, the number of texts riders send to the system has steadily increased by an average of 15.65%. In*

Dec. 2016 the GDRTA received 18,990 texts from users and in October 2017 the GDRTA received 76,499 texts from users, a 303% total increase in usage since the system launched.

GDRTA Connect – Coordination: In 2015, we partnered with Montgomery County Jobs and Family Services (MCJFS) to **provide Non-Emergency Medical Transportation (NEMT)**. Since this partnership began in late 2015, we have provided over 12,000 trips and are the program’s largest accessible vehicle provider. In addition to the MCJFS partnership in 2015, we also partnered with the **Montgomery County Veterans Service Commission (MCVSC)** to provide transportation for customers traveling to and from the Wright Patterson Air Force Base (WPAFB) hospital during non-paratransit service hours. The partnership has generated over 1,400 trips, however the program ceased in May of 2018 as the Veterans Services Commission is longer receiving funding to subsidize the trips. Beginning in January 2018, we began a coordination partnership with the **Montgomery County Board of Developmental Disabilities (DODD)** in which we provide transportation brokerage services to eligible customers for services on qualified providers of the program. To date the partnership has delivered over 1,900 trips.

GDRTA Connect: On-Demand services launched in June 2017, creating the state of Ohio’s first partnership between a public transit agency and transit network company Lyft. The goal of the program is to enhance and increase accessibility in previously underserved areas. The program is designed and structured to complement rather than compete with existing GDRTA services. The partnership will also connect customers to existing transit services as a result of service alterations and/or reductions. Currently the program is offered in 5 regions throughout Montgomery County and parts of western Greene County. In February 2019, the program was expanded to zone based services, increasing the accessibility of services to previously unserved or underserved areas.

GDRTA Connect: Same Day Paratransit services launched in October 2018. To expand the ADA paratransit service within Montgomery County, Same Day services were launched to reach all ADA eligible customers. Prior to October, paratransit service only served customers who made reservations 7 days in advance and up to the day before. The program expanded the current paratransit service operational requirements (as defined by the ADA), providing an opportunity for all ADA eligible residents customers to travel same day as availability allows. The program provides the customers with more flexibility and the ability to work around critical medical appointments that may not run on time. Over 2,400 trips have been provided to date.

GDRTA Connect: Group Shuttle services launched in October 2017. The first service area serves ADA eligible customers within 5 miles of the Kroger on Siebenthaler Avenue in Dayton, Ohio. The goal of the program is enhance transit accessibility options in the county and to reallocate resources to increase productivity and accessibility of mainline paratransit services. Future service areas will continue to support customer connections to major retail and grocery outlets located near major senior and human service center locations.

PERFORMANCE PLAN

674.2.1: Market Research and Customer Outreach

GDRTA will continue to conduct surveys and data collection to be used in understanding the transit needs of existing and future customers and to improve the quality of transit service delivery. This will include a Rider/Non-Rider survey. Customer communication, outreach, and education programs will be an important element of these efforts as well.

674.2.2: Customer Education – Mobility as a Service (MaaS) and Fare Payment System Implementation

In 2019, it will be imperative to shift customers to new trip planning (MaaS) and fare payment system technologies an media through well develop marketing and communication outreach efforts. These technologies will be marketed and promoted with the same efforts as implemented with the fixed route real time features. As GDRTA implements an advanced fare

payment system in 2019, it will be imperative to understand our current fare structure and best approaches to implement new fare value and media with the addition of contactless smart card, bankcards and smartphone applications. Once launched to the public, GDRTA staff will review comprehensive reports from the systems that show when and why customers are using the systems and more importantly, where they are using the services.

674.2.3: Service Analysis and Development - Transit Network Redesign (What Drives You)

As the region evolves, so do GDRTA mobility needs. In an effort to address growth and development, as well as declining ridership, GDRTA is conducting an in-depth review of the transit system through a two-year initiative called “What Drives You”. GDRTA’s desire is to work closely with customers and community to develop a plan for an effective transit system redesign that improves everyone’s GDRTA experience.

“What Drives You” will focus on identifying transit needs and opportunities, coupled with innovative solutions to determine which options make the most sense for the region. What Drives You goals include:

- Improve service for existing and potential customers.
- Streamline system design and operations to stabilize and increase ridership while maximizing funding and technology/opportunities.
- Buildup the network core to make the system more frequent, accessible, reliable, simple and easy to use.
- Create logical connections to reduce travel times, especially outside of downtown Dayton.
- Explore other right-sized mobility options.

During the duration of the project, GDRTA will target and study promising transit markets (e.g. employment centers, daycare facilities, universities, etc.) and identify traditional and non-traditional transit options to encourage and increase existing and new ridership.

Transportation coordination efforts between various agencies will always be a priority. Throughout the What Drives You development process GDRTA staff will coordinate communications with outside agencies such as ODOT, MVRPC and other local jurisdictions regarding service change concepts, new business and/or residential development as it related to current and future transit services. GDRTA will also provide communication and outreach to customers, general public and key stakeholders on any short, long term and future service changes.

Remix (GIS and Transit Planning) software was purchased in 2017 and introductory training took place for Planning staff. Ridership and Census data are available for route analysis. The software is a subscription service and will need to be renewed annually during the 2018-2020 timeframe.

GDRTA as part of the “What Drives You” has a goal to survey or use technology to obtain origin and destination data from our customers in 2019 in order to improve the directness and accessibility of jobs and other emerging destinations in the community.

674.2.4: Annual Planning and Zoning Workshop

Each year GDRTA joins forces with the Miami Valley Chapter of the Ohio Planning Conference (MVOPC) and will conduct the Annual Miami Valley Planning and Zoning Workshop in December 2019

674.2.5: Coordinated Planning

Coordinate with MVRPC, ODOT, and FTA to update our Transit Asset Management Plan as needed and work together on the upcoming Public Transportation Agency Safety Plan.

674.2.6: 2019 Title VI Passenger Survey

As a recipient of U.S. Department of Transportation (USDOT), Federal Transit Administration (FTA) funding, the GDRTA must comply with Title VI and Environmental Justice regulations. This is to insure that GDRTA provides fair and equitable service and amenities delivery and installation, meaningful customer outreach plans, and periodic service equity review processes.

674.2.7: Member of Human Services Transportation Council and Greater Regional Mobility Initiative Council

As a member of the Human Services Transportation Council and Greater Regional Mobility Initiative Council, GDRTA actively participates, supports and provides assistance in achieving the goals of both councils which are focused on improving the overall mobility of seniors, people with disabilities and low-income within the Miami Valley region and surrounding counties supported by the MVRPC.

WORK ELEMENT		PRODUCT	SCHEDULE
674.2.1	Market Research	What Drives YouSurveys	June 2019
674.2.2	Customer Education	MaaS & Fare Payment System	December 2019
674.2.3	Service Analysis	GIS, Route & Schedule Software Systems	December 2019
674.2.4	Annual Planning & Zoning Workshop	Materials, Planning and Event Development	December 2019
674.2.5	Coordinated Planning	Coordinate with MVRPC, ODOT, and FTA to update our Transit Asset Management Plan as needed and work together on the upcoming Public Transportation Agency Safety Plan.	Ongoing
674.2.6	2019 Title VI Passenger Survey	Survey is to insure that GDRTA provides fair and equitable service and amenities delivery and installation, meaningful customer outreach plans, and periodic service equity review processes.	December 2019
674.2.7	Member of Human Services Transportation Council and Greater Regional Mobility Initiative Council	Participate, support and provide assistance in achieving the goals of both councils which are focused on improving the overall mobility of seniors, people with disabilities and low-income within the Miami Valley region and surrounding counties supported by the MVRPC.	Ongoing

674.3 TRANSIT EXCLUSIVE PLANNING (MIAMI COUNTY PUBLIC TRANSIT)

(As submitted by Miami County Transit)

PREVIOUS RELATED WORK

In SFY2003 the Miami County Transit was transitioned from a FTA rural system (Section 5311) to the urban formula program (5307).

PERFORMANCE PLAN

674.3.2: Coordinated Planning: Work with a consultant on finance planning and costing. Work with ODOT and MVRPC on a Public Transportation Agency Safety Plan.

WORK ELEMENT		PRODUCT	SCHEDULE
674.3.2	Coordinated Planning	Work with a consultant on finance planning and costing. Work with ODOT and MVRPC on a Public Transportation Agency Safety Plan.	Ongoing

674.4 TRANSIT EXCLUSIVE PLANNING
(GREENE COUNTY TRANSIT BOARD – GREENE CATS)
(As submitted by Greene County Transit Board)

The Greene County Transit Board (Greene CATS) staff will utilize local funds for planning for the projects listed.

PREVIOUS RELATED WORK

Greene CATS has participated in the Miami Valley Regional Human Services Transportation Council since its inception. It also added participation in the Greater Region Mobility Initiative in 2018.

PERFORMANCE PLAN

674.4.1: Regional Human Services Transportation Council (HSTC): Participate by attending in the quarterly meetings and planning projects needed to improve and expand mobility options and capacity.

674.4.2: Greater Regional Mobility Initiative (GRMI): Participate by attending in the quarterly meetings and planning projects needed to improve and expand mobility options and capacity.

674.4.3: Manage MiamiValleyRideFinder.org website

WORK ELEMENT		PRODUCT	SCHEDULE
674.4.1	Attend HSTC meetings and serve on project sub-committees.	Improved mobility options and capacity.	Ongoing throughout the project year.
674.4.2	Attend GRMI meetings and serve on project sub-committees.	Improved mobility options and capacity.	Ongoing throughout the project year.
674.4.3	MiamiValleyRideFinder.org website	Management of website	Ongoing throughout the project year
674.4.4	Coordinated Planning	Work with ODOT and MVRPC on a Public Transportation Agency Safety Plan.	Ongoing

697. WORK PROGRAM ADMINISTRATION
(Funded by SFY2019 and SFY2020 CPG)

The objective of this work element is to facilitate the efficient administration of the transportation planning program.

PREVIOUS RELATED WORK

Committee staff support was provided during SFY2018. Staff attended OARC meetings and coordinated with ODOT on various issues during SFY2018.

During SFY2018 Transportation Budget and Work Program amendments were prepared and submitted to ODOT. Annual progress report was prepared and was adopted by the MVRPC Board in SFY2018.

Self-certification resolution was prepared, adopted, and submitted to ODOT in SYF2017. On November 15, 2017, the Federal Highway Administration and Federal Transit Administration jointly certified MVRPC's MPO metropolitan transportation planning process. Self-certification is expected to occur in the intervening years until the next U.S. DOT formal certification review beginning in 2021.

Per the recommendations of the 2005 Planning FHWA/FTA Certification Review, planning Agreements were updated.

In FY2012 FTA reviewed and approved our Title VI program. A Title VI Update is provided to ODOT annually as part of the Work Program submittal. In SFY2013 MVRPC prepared a Title VI assessment and provided this document to ODOT. During FY2011 MVRPC prepared a Title VI Program procedures document which was provided to ODOT. MVRPC Title VI Program procedures document was updated during SFY2014 and the MVRPC Board approved the MVRPC Title VI Program procedures.

PERFORMANCE PLAN

697.1: Work Program Administration:

Provide technical direction and program oversight to the transportation-planning program.

Provide staff support to Technical Advisory Committee (TAC) and Board of Directors.

Manage reporting/documentation of program activities, such as work program preparation and amendments, progress reports, and self-certification.

Review the MVRPC planning process and determine/certify its compliance (self-certification) with planning laws and regulations, per MPO planning requirements.

Coordinate with ODOT and the Ohio Association of Regional Councils of transportation plans and other statewide activities.

Coordinate the program with other agencies, area jurisdictions, transportation system operators and other agency divisions.

Prepare and submit to ODOT Annual Title VI Compliance Report. Incorporate any updates as necessary to Title VI procedures documentation.

WORK ELEMENT		PRODUCT	SCHEDULE
697.1	Work Program Administration	Transportation program supervision	On-going
		Committee staff support	On-going
		Transportation Budget and Work Program	April 2020
		Transportation Budget and Work Program Amendments	As needed
		Progress report	September 2020
		Coordination with ODOT and OARC	On-going
		Coordination with other MVRPC divisions, jurisdictions, system operators and other agencies	On-going
		Annual Title VI Compliance Report	March 2020

MIAMI VALLEY REGIONAL PLANNING COMMISSION
TRANSPORTATION PLANNING PROGRAM
REVENUE BUDGET TABLE
July 1, 2019 - June 30, 2020

Subcategories**FY 2020 CPG and STP**

601 Short Range Planning
602 Transportation Improvement Program
605 Continuing Planning - Surveillance
610 Long Range Planning
625 Service
697 Transportation Program Admin

Total CPG & Supplemental Planning

Notes	REVENUE SOURCE							
	Federal	State (ODOT)	Local	Subtotal	FHWA - STP			Subtotal
					Federal	Softmatch	Local	
(1)	64,944	8,118	8,118	81,180				81,180
(2)	103,433	12,929	12,929	129,291	198,768	49,692		377,751
(2), (3)	593,183	74,148	74,148	741,479				741,479
	428,105	53,514	53,514	535,133	134,168	33,542		702,843
	76,488	9,561	9,561	95,610				95,610
	149,147	18,643	18,643	186,433				186,433
	1,415,300	176,913	176,913	1,769,126	332,936	83,234		2,185,296

CPG and STP Carryover

601 Short Range Planning
602 Transportation Improvement Program
605 Continuing Planning - Surveillance
610 Long Range Planning
625 Service
697 Transportation Program Admin

Subtotal

(4)	REVENUE SOURCE							
	Federal	State (ODOT)	Local	Subtotal	FHWA - STP			Subtotal
					Federal	Softmatch	Local	
	16,722	2,090	2,090	20,902				20,902
	107,338	13,417	13,417	134,172				134,172
	99,281	12,411	12,409	124,101				124,101
	28,191	3,524	3,524	35,239				35,239
	21,588	2,698	2,699	26,985				26,985
	273,120	34,140	34,139	341,399				341,399

Other Projects

665.11 Senior Transportation Service Enhancement
665.12 Ohio Safety - Travel to Independence

Total - Special Projects

(5)	REVENUE SOURCE							
	FHWA SPR/ Other Disc	State Safety ODOT	FHWA CMAQ	FHWA STP Funds			Other Local	Total
				New	Old	Softmatch		
		54,029					27,000	27,000
		54,029					27,000	81,029

Rideshare, Air Quality and Alternative Transportation

667.1 Commuter Assistance
667.1 Commuter Assistance Carryover
667.21 Air Quality Program
667.2 Air Quality Program Carryover
667.22 AQ Enhanced Forecasting
667.31 Alternative Transportation
667.31 Alternative Transportation - Carryover
667.32 Alternative Transportation Planning

Total Rideshare, Air Quality and Alt. Transportation

(6)	REVENUE SOURCE							
	FHWA SPR/ Other Disc	FHWA CMAQ	FHWA STP Funds				Other Local	Total
			State	MPO	Softmatch	Local		
		465,000						465,000
		512,654						512,654
		308,735						308,735
		35,000						35,000
		96,265						96,265
				218,526	54,632			273,158
		1,417,654		218,526	54,632			1,690,812

Transit Exclusive

674.13 Coordinated Public Transit - 5310
674.14 Regional Coordinated Plan
674.2 FTA to GDRTA Transit Service Planning
674.3 Miami County Transit Service Planning
674.4 Greene County Transit Service Planning

Subtotal - Transit Exclusive

(9)	REVENUE SOURCE							
	FHWA SPR	FTA Sect 5310	State match	FTA Sect 5307		Local	Other Local	Total
		120,000						120,000
	484,963							484,963
							95,000	95,000
							2,000	2,000
							10,000	10,000
	484,963	120,000					107,000	711,963

Grand Total

5,010,499

MIAMI VALLEY REGIONAL PLANNING COMMISSION
TRANSPORTATION PLANNING PROGRAM
EXPENDITURE BUDGET TABLE
July 1, 2019 - June 30, 2020

Subcategories/Tasks

CPG and STP**601 Short Range Planning**

- 601.1 A/Q, Mgmt Systems & Control Plans
- 601.2 Urban Freight & Rail
- 601.3 Transit & HS Transportation
- 601.4 Safety Study
- 601.5 Planner II

602 Transportation Improvement Program

- 602.1 T.I.P. New & Amendments
- 602.2 T.I.P. Project Management

605 Continuing Planning - Surveillance

- 605.1 Transportation Data Bases
- 605.2 Regional Planning GIS Support
- 605.3 Regional GIS

610 Long Range Planning

- 610.1 LRP Update
- 610.2 Regional Landuse Planning

625 Service

- 625.1 Public Involvement

ate Executive Director

697 Program Administration**Subtotal****CPG and STP Carryover****601 Short Range Planning****602 Transportation Improvement Program****605 Continuing Planning - Surveillance**

- 605.1 Transportation Data Bases
- 605.2, 605.3 Regional Planning GIS Support

610 Long Range Planning

- 610.1 LRP Update
- A new encur LRP Land Use

625 Public Involvement**697 Program Administration****Subtotal - CPG and STP Carryover****665 Special Projects**

- 665.11 Senior Transportation Service Enhancement

Subtotal - Special Projects**667.1 Commuter Assistance**

- 667.11 Rideshare
- 667.11 Rideshare Carryover
- 667.1 Commuter Assistance
- 667.12 Vanpool Subsidy & Admin and Carryover

667.2 Air Quality Activities

- 667.21 Miami Valley Air Quality Program
- 667.2 Miami Valley Air Quality Program Carryover
- 667.22 Air Quality Enhanced Forecasting

667.3 Alternate Transportation Planning Program

- 667.31 Alternative Transportation
- 667.31 Alternative Transportation - Carryover
- 667.32 Alternative Transportation Planning

Subtotal - Comm. Assist, AQ, Alt. Trans.**674 Transit Exclusive****674.13 Coordinated Public Transit - 5310****674.14 Regional Coordinated Plan****674.2 GDRTA Transit Service Planning****674.3 Miami Co Transit Service Planning****674.4 Greene Co Transit Service Planning****Subtotal - Transit Exclusive****Grand Total**

Person: Hours	EXPENDITURES						
	Direct Labor	Fringe Benefits	Contract Services	Other Costs	Indirect	Capital	Total
773	33,667	20,571		2,400	24,542		81,180
							35,915
							22,610
							22,655
3,696	160,717	98,198		1,678	117,159		377,752
							129,291
							248,461
9,248	293,529	179,346		54,627	213,976		741,478
							225,195
							353,583
							162,700
6,846	283,168	173,015		40,236	206,423		702,842
							370,776
							332,066
671	29,744	18,174	8,000	18,009	21,683		95,610
							95,610
1,048	76,620	46,815		7,143	55,855		186,433
22,282	877,445	536,119	8,000	124,093	639,638		2,185,295
204	8,795	5,373		323	6,411		20,902
879	23,392	14,293		1,592	17,052		56,329
775	32,882	20,091		900	23,970		77,843
586	23,357	14,271		601	17,027		55,256
715	29,379	17,950		100	21,416		68,845
310	13,758	8,406		3,046	10,029		35,239
175	11,351	6,935		425	8,274		26,985
3,644	142,914	87,319		6,987	104,179		341,399
			27,000				27,000
266	10,797	6,597	26,500	2,264	7,871		54,029
266	10,797	6,597	53,500	2,264	7,871		81,029
1,954	68,163	41,648	10,000	295,500	49,689		465,000
			512,654				512,654
1,203	50,208	30,677		191,249	36,601		308,735
			35,000				35,000
561	24,999	15,274	7,000	30,769	18,223		96,265
2,168	99,221	60,624	883	40,100	72,330		273,158
5,886	242,591	148,223	565,537	557,618	176,843		1,690,812
518	24,257	14,821	62,132	1,107	17,683		120,000
1,948	47,616	29,093	341,054	32,489	34,711		484,963
	32,000	15,500	47,500				95,000
			2,000				2,000
	6,000	4,000					10,000
2,466	109,873	63,414	452,686	33,596	52,394		711,963
34,544	1,383,620	841,672	1,079,723	724,558	980,925		5,010,498

**MIAMI VALLEY REGIONAL PLANNING COMMISSION
TRANSPORTATION PLANNING PROGRAM
NOTES TO REVENUE & EXPENDITURE BUDGET TABLES
July 1, 2019 - June 30, 2020**

Number

- (1) FHWA/ODOT planning grants are from Consolidated Planning Grant (CPG) and Surface Transportation Program (STP) grants.
- (2) Funding under the "STP" portion of these work elements is the regional supplemental planning funds that use a soft match. **A new encumbrance for PID # 100451 is needed in the amount of \$521,618** for work elements 602.2, and 667.32.
- (3) **A new encumbrance is needed for PID # 102946 for \$167,710 using a soft match for work element 610.2.**
- (4) We are requesting a six (6) month extension of our SFY2019 CPG grant to fund these work elements.
- (5) Funding for this work element is being provided by grants from Montgomery County utilizing Human Services Levy funds & local funds provided by Greater Dayton RTA.
- (6) Funding for this project is being requested utilizing CM/AQ funds. This is a Rideshare project eligible for 100% federal funding. **A new encumbrance for PID # 97751 of \$465,000** is needed for work element 667.11.
- (7) Funding for Van Pool is from carry forward PID #98240 (multi-year) encumbrance # 729449 for work element 667.12.
- (8) Funding for this project is being requested utilizing 100 % CM/AQ funds. **A new encumbrance for PID # 97754** in the amount of \$440,000 is needed.
 Work element 667.21 - \$308,735
 Work element 667.31 - \$96,265
 Work element 667.22 - \$35,000
- (9) This work is funded by FTA 5310 with funding awarded to GDRTA and passed through to MVRPC for administration of project evaluations.
- (10) This work is funded by a carry forward PID # 106788 100% SPR . **A new encumbrance for pending PID assignment of \$355,000 is requested.**
- (11) This work is funded by FTA directly to the Transit Agencies. MVRPC is not responsible for the grant or the local match.
- (12) **A new encumbrance is needed for PID # 110358 assignment of \$54,029 for the work element 665.12 senior transportation safety.**

RESPONSIBLE AGENCY INFORMATION:

MVRPC is the responsible agency for all subcategories except for subcategories 674.2, 674.3, 674.4 which include FTA Section 5707 grants to the Transit Agencies, which are responsible for the work.

Consultant service contracts or passthrough contracts are anticipated under all of the subcategories and contracts listed on the Expenditure Budget Table with a figure listed in the contract services column.

Exhibit T.1

AGREEMENTS

Effective July 1, 1982, the Transportation Coordinating Committee ceased to exist and its functions, including the MPO function, were assumed by the Transportation Committee of the Miami Valley Regional Planning Commission (MVRPC). In accordance with this action, MVRPC entered into Agreement No. 3604 with the Ohio Department of Transportation for purposes of the continuation of the urban transportation planning process. In addition, MVRPC also agreed to accept the assignment by the Transportation Coordinating Committee of all of TCC's rights and obligations under all contracts to which TCC was a party. Therefore, the following agreements are currently in effect to implement the continuing transportation planning program:

- A. State of Ohio Agreement No. 18816 between the Miami Valley Regional Planning Commission and the State of Ohio for the Continuation of the Urban Transportation Planning Process for the Dayton Urbanized Area (June 9, 2015).
- B. Agreements for the Preparation of a Regional Updated Comprehensive Transportation Report and Development Study, between Miami Valley Regional Planning Commission and cities, villages, and townships in and including Montgomery County.

Montgomery County (June 3, 1980)
City of Brookville (December 16, 1980)
City of Centerville (May 5, 1980)
City of Clayton (January 8, 1998)
City of Dayton (July 20, 1967)
City of Englewood (December 23, 1980)
City of Huber Heights (July 27, 1981)
City of Kettering (April 8, 1980)
City of Miamisburg (May 5, 1981)
City of Moraine (July 25, 1967)
City of Oakwood (April 7, 1980)
City of Riverside (February 14, 1994)
City of Trotwood (April 7, 1980)
City of Union (January 26, 1981)
City of Vandalia (August 4, 1980)
City of West Carrollton (April 24, 1980)
Village of Farmersville (July 23, 1979)
Village of Germantown (January 17, 1983)
Village of New Lebanon (July 16, 1996)
Village of Phillipsburg (May 26, 1970)
Jefferson Township (February 7, 1984)
Washington Township (February 7, 1984)
Clay Township (March 24, 2004)
German Township (March 24, 2004)
Harrison Township (March 24, 2004)
Miami Township (July 8, 2014)
Perry Township (March 24, 2004)

- C. Agreements for the Preparation of a Regional Updated Comprehensive Transportation Report and Development Study, between Miami Valley Regional Planning Commission and cities, villages, and townships in and including Greene County.

Greene County (July 11, 1967)
City of Beavercreek (March 9, 1981)
City of Bellbrook (March 24, 1980)
City of Fairborn (April 21, 1980)
City of Xenia (March 27, 1980)
Village of Yellow Springs (April 10, 1967)
Bath Township (February 6, 2019)
Beavercreek Township (January 31, 1994)
Sugarcreek Township (March 24, 2004)
Miami Township (October 20, 2008)

Exhibit T.1

AGREEMENTS

Xenia Township (March 24, 2004)

- D. Agreements for the Preparation of a Regional Updated Comprehensive Transportation Report and Development Study, between Miami Valley Regional Planning Commission and cities, villages, and townships in and including Miami County.

Miami County (July 20, 1992)
City of Piqua (July 20, 1992)
City of Tipp City (June 15, 1992)
City of Troy (June 16, 1992)
Village of West Milton (July 14, 1992)
Bethel Township (February 28, 2002)
Monroe Township (September 5, 2000)
Concord Township (March 24, 2005)
Village of Covington (April 20, 2011)
Village of Pleasant Hill (July 15, 2016)

- E. Agreements for the Preparation of a Regional Updated Comprehensive Transportation Report and Development Study, between Miami Valley Regional Planning Commission and cities, villages, and townships in Warren County.

Village of Carlisle (October 28, 1997)
City of Springboro (May 4, 1988)
City of Franklin (March 24, 2004)
Franklin Township (June 28, 2017)

F. Other Cooperative Agreements

MVRPC has signed agreements for cooperative planning responsibilities with other MPOs, transit agencies and a regional air quality agency. These are:

1. Memorandum of Understanding for Cooperative Transportation Planning between OKI and MVRPC, dated August 14, 2008.
2. Memorandum of Understanding among the MVRPC, the CCSTCC, the OKI Regional Council of Governments, the OEPA, the ODOT, the U.S. EPA-Region 5, the FHWA-Ohio Division, and the FTA-Region 5. The final memorandum was signed by all parties and completed on July 2014.
3. Memorandum of Understanding for Cooperative Transportation Planning between the Clark County-Springfield Transportation Coordinating Committee and MVRPC, dated August 8, 2008.
4. Memorandum of Understanding for Cooperative Transportation Planning between the Greater Dayton Regional Transit Authority and MVRPC, dated November 1, 2007.
5. Memorandum of Understanding for Cooperative Transportation Planning between the Greene County Transit Board and the Miami Valley Regional Planning Commission, dated April 7, 2005.
6. Memorandum of Understanding for Cooperative Transportation Planning between the Miami County Transit System and the Miami Valley Regional Planning Commission, dated April 7, 2005.

Miami Valley Regional Planning Commission
Cost Allocation Plan
July 1, 2019 - June 30, 2020

- 1) Cost Allocation Plan Certification
- 2) Plan Description
- 3) Schedule 1 - Rate Base and Computation of Rates
- 4) Schedule 2 - Fringe Benefit Costs
- 5) Schedule 3 - Indirect Cost Pool Expenses
- 6) Schedule 4 - Schedule of Revenues
- 7) Schedule 5 - Chart of Accounts - Expenses
- 8) Schedule 6 - Fringe Benefit Base & Cost Comparisons FY 2017 - FY 2020
- 9) Schedule 7 - Indirect Base & Cost Comparisons FY 2017 - FY 2020

MIAMI VALLEY REGIONAL PLANNING COMMISSION

DESCRIPTION OF COST ALLOCATION PLAN

The Miami Valley Regional Planning Commission (MVRPC) prepares a cost allocation on an annual basis. MVRPC operates from only one location and funding is primarily from ODOT Federal Highway CFDA 20.21 sources. The plan, which includes fringe benefits and indirect costs, is used for the purpose of determining allocation rates and is prepared in accordance with the provisions of Federal requirements. The plan is submitted to the over-sight grantor agency, the Federal Highway Administration, through the Ohio Department of Transportation, for approval and authorization of provisional negotiated rates that are used for billing purposes during the state fiscal year (July 1 - June 30). When fiscal year costs are finalized, MVRPC prepares an adjusting year end cost allocation to reflect actual fringe benefits and indirect costs.

The accounting system makes cost allocation journal entries each payroll period. The following are summaries of the accounting treatment for fringe benefits and indirect costs:

FRINGE BENEFITS

Fringe benefit costs are recorded when accrued in a special cost center within the general fund. The chart of accounts in Schedule 5 contains detailed information concerning the individual items of fringe benefits cost included in this cost center. The basis for reallocating these costs back to the benefiting cost centers is total productive salary each pay period multiplied by the provisional fringe benefit recovery rate.

INDIRECT COSTS

Administrative support costs are recorded in a special cost center within the general fund. The basis for reallocating these costs back to the benefiting cost centers is total direct productive salary costs plus the reallocated fringe benefits charged to those cost centers each pay period multiplied by the provisional indirect cost recovery rate. MVRPC's policy as to the classification of an item of cost as indirect is as follows:

If a specific item of cost is incurred for a common purpose benefiting more than one cost center and is not readily assignable to a cost center specifically benefited, without effort disproportionate to the results achieved, that item of cost is considered an indirect cost.

The chart of accounts in Schedule 5 lists the various items of cost and the general accounting treatment as they relate to the indirect cost pool.

Exhibit T.2

CERTIFICATE OF INDIRECT COSTS

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal dated February 28, 2019 to establish billing or final indirect costs rates for fiscal year ending June 30, 2020 are allowable in accordance with the requirements of the Federal award(s) to which they apply and the provisions of subpart E - cost Principles of Part 200. Unallowable costs have been adjusted for in allocating costs as

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct.

Governmental Unit: Miami Valley Regional Planning Commission

Signature: 

Name of Official: Brian O. Martin, AICP

Title: Executive Director

Date of Execution: 2/25/19

Schedule 1

Miami Valley Regional Planning Commission

Cost Allocation Plan
Rate Base and Computation of Rates

July 1, 2019 - June 30, 2020

Rate Base

	Productive Salaries	Allocated Fringe Benefits	Total Personnel
Transportation	\$ 1,345,620	822,174	2,167,794
Environmental	\$ 29,412	17,971	47,383
Local Planning Activities	\$ 56,799	34,704	91,503
Public Affairs	\$ 15,243	9,314	24,557
Total Indirect Base	1,447,074	884,163	2,331,237 (B)
Indirect Cost Pool	357,594	218,490	576,084
Total	1,804,668	1,102,653	2,907,321

(A)

MVRPC has two intermediate cost objective (pools): fringe benefits and indirect costs.

Notes (A) Fringe Benefit Cost Pool Base = Total Productive Salaries

(B) Indirect Cost Pool Base = Total Direct Personnel

Computation of Rates

Fringe Benefit Cost Recovery Rate

Total Fringe Benefit Costs (Schedule 2) divided by	1,102,653
Total Productive Salary Costs	<u>1,804,668</u>
Equal	

Computed Fringe Benefit Recovery Rate	<u><u>61.1%</u></u>
---------------------------------------	---------------------

Indirect Cost Pool Recovery Rate

Total Indirect Costs (Schedule 3) divided by	1,054,884
Total Direct Personnel Costs	<u>2,331,237</u>
Equal	

Computed Indirect Cost Recovery Rate	<u><u>45.25%</u></u>
--------------------------------------	----------------------

Schedule 2

Miami Valley Regional Planning Commission

Cost Allocation Plan

Fringe Benefit Costs

July 1, 2019 - June 30, 2020

GLA #	Description	Budget
Non-productive labor costs		
5531	Holidays	\$ 87,818
5521	Sick leave taken	70,351
5541	Other leave	12,092
5657	Vacation Earned	179,300
5662	Personal Leave Earned	15,966
5653	Retirement Pay	-
	Subtotal	365,527
Employer contribution costs		
5651	Workers compensation	21,426
5652	Unemployment insurance	1,404
5654	Health insurance	338,651
5650	Health insurance - waiver	4,320
5655	Life insurance	1,392
5656	P. E. R. S.	299,930
5658	Parking & Other	28,440
5661	F. I. C. A. (medicare only)	31,064
5664	PERS - ERIP	-
5667	Tuition reimbursement	10,500
	Subtotal	737,127
	Total Costs	<u>1,102,653</u>

All of the above fringe benefit costs are paid in accordance with MVRPC's adopted personnel policies. The cost are accumulated in the fringe benefit cost pool and reallocated to cost centers monthly based upon the currently approved fringe benefit rate.

Schedule 3

Miami Valley Regional Planning Commission

Cost Allocation Plan

Indirect Cost Pool

July 1, 2019 - June 30, 2020

GLA	Description	Budget
	PERSONNEL	
5511	Salaries	\$ 357,594
5700	Allocated FB	218,490
	Total Personnel	576,084
	CONTRACTUAL SERVICES	
5813	Audit Fees	18,000
5814	Legal Services	6,500
5815	Computer Services	21,000
5816	General	33,000
5817	Hardware & software agreements	54,234
	Total Professional Services	132,734
	OTHER COSTS	
6211	Office Supplies	31,000
6233	Telephone	18,000
6235	Metered Postage	5,000
6236	Other Postage & Shipping	1,000
6241	Travel Confer & Seminars	2,000
6247	Mileage	1,000
6248	Meeting Expenses	2,400
6251	Advert (legal & employment)	3,000
6252	Printing	12,811
6261	Insurance	11,600
6281	Utilities	0
6202	Maintenance & Equip Serv Agreements	25,550
6411	Rental - Office Space	169,125
6412	Rental - Equipment	12,300
6413	Rental - Other	500
6271	Prof dues & memberships	17,780
6272	Publications	5,000
6284	All Other	3,000
	Total Other Costs	321,066
6298	Depreciation charge	25,000
	Total Costs	1,054,884
	Less: Misc revenues & reimbursements	
	Total Recoverable Costs	1,054,884

The indirect costs are
accumulated in the indirect cost
pool and reallocated to cost
centers monthly based upon
the currently approved indirect

Schedule 4
MIAMI VALLEY REGIONAL PLANNING COMMISSION
SPECIAL REVENUE FUND GRANTS & GENERAL FUND RESOURCES
July 1, 2019 - June 30, 2020

Source of Funds SPECIAL REVENUE FUND	Revenues			Gen'l Fund Transfers	Total Resources
	Grantor	Other	Total		
Federal Grants					
Dept. of Transportation/ODOT					
Transportation Planning	\$ 1,415,300	\$ 176,912	\$ 1,592,212	\$ 176,912	\$ 1,769,125
Transportation Planning - Carryover	327,148	34,140	361,288	34,140	395,428
Supplemental Planning	521,618	-	521,618	-	521,618
Supplemental Planning - Carryover	-	-	-	-	-
Landuse Regional Plan	167,710	-	167,710	-	167,710
	-	-	-	-	-
Rideshare/Vanpool	465,000	-	465,000	-	465,000
Rideshare/Vanpool Carryover	512,654	-	512,654	-	512,654
Air Quality & Alt Transp Programs	440,000	-	440,000	-	440,000
Air Quality & Alt Transp Carryover	-	-	-	-	-
Regional Coordinated Plan Pilot	484,964	-	484,964	-	484,964
FTA Human Services Transit	120,000	-	120,000	-	120,000
Total Transportation Federal Grants	4,554,394	211,052	4,765,446	211,052	4,976,499
USEPA/OEPA	-	-	-	-	\$ -
OEPA - Water Quality Mgmt Planning - 604b	125,267	-	125,267	-	125,267
	-	-	-	-	-
Subtotal - Federal Grants/SR Fund	4,679,660	211,052	4,890,713	211,052	5,101,765
General Fund	-	-	-	-	\$ -
MGCLERC	4,466	-	4,466	-	4,466
Regional Projects	43,729	-	43,729	-	43,729
Administrative & Other Contract Programs	-	25,900	25,900	278,554	304,454
Subtotal - General Fund	\$ 48,195	\$ 25,900	\$ 74,095	\$ 278,554	\$ 352,649
					\$ -
Total	\$ 4,727,856	\$ 236,952	\$ 4,964,808	\$ 489,606	\$ 5,454,414

Cost Code

PERSONNEL**Salaries**

Salary Expense

Gross wages paid to employees. This includes expense for time worked and paid leave for holidays, sick leave and other paid leave.

- 5511 Regular salary & wages paid to MVRPC employees.
- 5521 Salaries & wages paid for accrued sick leave.
- 5525 Salaries & wages paid for accrued vacation leave (reduces accrued vacation).
- 5531 Salaries & wages paid for regularly scheduled holidays.
- 5537 Salaries & wages paid for accrued personal leave (reduces accrued personal leave).
- 5539 Salaries & wages paid for accrued sick leave converted to retirement pay (reduces accrued retirement).
- 5541 Salaries & wages paid for any other leave.

Fringe Benefits

- 5651 Workers Compensation Expense
Represents the MVRPC contribution as employer to the Ohio Workers' Compensation Fund administered through Montgomery County.
- 5652 Unemployment
Represents the MVRPC contribution as employer to the Ohio Unemployment Compensation Fund. Effective April 1, 1982, MVRPC elected to be a contributing payor rather than a reimbursing payor.
- 5653 Retirement Pay

Represents the expense incurred when an employee becomes eligible to retire under the P.E.R.S. system. Converted Sick Leave at 4 days sick leave to 1 day retirement, maximum of 30 days retirement pay.
- 5654 Health Insurance - Anthem Administered Plan
Represents the expense incurred by MVRPC to provide health insurance benefits to employees electing this insurance plan.
- 5655 Life Insurance
Represents the expense incurred by MVRPC to provide life insurance benefits to employees.
- 5656 P.E.R.S. Expenses
Represents MVRPC'S contributions as employer to the Ohio Public Employees Retirement System (PERS) at the legislated rate.
- 5657 Vacation Leave Earned
Represents the dollar value of vacation leave earned each pay period by MVRPC employees
- 5658 Other Fringe Benefits
Represents the cost of any fringe benefit given by MVRPC that is not accounted for elsewhere.
- 5659 Health Insurance - Employee Assistance Program /Admin
Represents MVRPC's costs associated with an employee assistance program and the administrative fees assessed to MVRPC by Montgomery County for MVRPC participating in the County's health insurance program.
- 5660 Waived Health Insurance Payments
Represents payments to employees that are eligible for MVRPC's health insurance coverage but elect to have health insurance provided outside of MVRPC's plans.
- 5661 F.I.C.A. (Medicare Supplemental)
Represents the cost to MVRPC as employer, of providing the Medicare supplemental coverage to all employees hired after April 1, 1986.
- 5662 Personal Leave Earned
Represents the dollar value personal leave earned each pay period by MVRPC employees.
- 5665 Health Insurance -Med Mutual Administered Plan
Represents the expenses incurred by MVRPC to provide health insurance benefits to employees electing this insurance plan.
- 5667 Tuition Reimbursement
Tuition reimbursement for approved job related education plans.
- 5700 Allocated Fringe Benefits (job cost system only)
All of the above fringe benefit costs are paid in accordance with MVRPC's adopted personnel policies. The cost are accumulated in the fringe benefit cost pool and reallocated to cost centers monthly based upon the currently approved fringe benefit rate.

PROFESSIONAL SERVICES

- 5811 Consultants
Expenses incurred for services performed under contract by consultants and contractors are charged to the cost center receiving the benefit.
- 5812 Pass-Through Grants

Disbursements by MVRPC under sub-grant agreements are charged to the cost center receiving the benefit.
- 5813 Audit

Cost Code	Expenses incurred for auditing the records of the MVRPC. Audit fees for agency-wide audits are charged the indirect cost pool. Any special purpose audits required by specific grant or contract are charged to the center receiving the benefit.
5814	Legal Expenses incurred for legal services pertaining to overall agency matters are generally charged to the indirect cost pool. If a grant or project requires specific legal assistance, those legal cost are charged to the cost center receiving the benefit.
5815	Computer Expenses for services related to computer operations and assistance, including WEB and Internet Service Provider fees, are charged to the cost center receiving the benefit.
5817	Computer Hardware & Software Agreements Expenses for hardware & software support agreements, usually charge to the indirect cost pool unless the expense relates only to a specific project.
5818	GIS & Scanning Services Expenses for GIS assistance & image scanning & data conversion services are charged to the cost center receiving the benefit.
5816	General Services Expenses for general services, usually authorized by purchase order, are charged to the cost center receiving the benefit.
5810	Contract/temporary Labor Expenses for contract or temporary labor, usually obtained through temporary employment agencies, are charged to the cost center receiving the benefit. The costs in this account are included in the base for allocating indirect charges.
6020	In-Kind Services The fair market value of services donated to MVRPC, usually obtained to document local commitment to grant, are charged to the cost center receiving the benefit. A corresponding entry is also made to the revenue account, In-Kind Contributions.

OTHER COSTS

6202	Maintenance & Repair Expenses for repair, maintenance and upkeep on all assets of MVRPC. Most expenses are charged to the indirect cost pool; except for the maintenance of assets purchased specifically for a particular cost center.
6211	Supplies Expenses for office supplies, including supplies for computers, printers, plotters, copiers, as well as routine office supplies. These items are generally charged to the indirect cost pool. However, if a cost center requires special supplies that are no
6233	Telephone Expenses for telephone services including basic service, long distance, directory listings, etc, charged to the indirect pool. For programs that require special or cellular telephone services such as (800) numbers, the costs are charged to the cost center
6235	Postage Expenses for metered postage, general mailings to committees, taskforces, newsletters and other mass mailings are charged to the cost center receiving the benefit. All other mail through the meter is charged to the indirect cost pool.
6235	Other Postage & Shipping Expenses for postage not recorded through the postage meter, including postage due, special handling and other parcel services, are charge to the cost center receiving the benefit. Postage and shipping cost on items purchased are considered a part of the
6241	Travel (requiring travel authorization) Expenses for approved travel by staff, Commission Members and others on official agency business are charged the cost center receiving the benefit. Staff travel is charged according to staff time charges. Travel costs incurred by Commission members are
6247	Mileage/Local Travel (not requiring travel authorization) Expenses for travel costs, including mileage and parking while on official agency business, usually within the region and Columbus, when an official travel authorization form is not required.
6248	Meeting Expenses Expenses incurred to hold meetings are charged to the cost center receiving the benefit. MVRPC Board & Executive Committee meetings are charge as indirect costs.
6251	Advertising Expenses for advertising in all appropriate media and advertising supplemental materials are charged to the cost center receiving the benefit. Employment advertising is charged to the indirect cost pool.
6252	Printing Expenses for the outside preparation and printing of reports, brochures, newsletters, etc., including typesetting, plates, folding and handling. All expenses are charged to the cost center receiving the benefit.

Cost Code	
6253	Technical Reproduction Expenses for technical reproductions such as blue prints, photographs, maps and charts. All expenses are charged to the cost center receiving the benefit.
6261	Insurance Expenses for all agency insurance including, bonds, general comprehensive business and professional liability insurance policies, are charged to the indirect cost pool.
6271	Memberships Expenses for agency memberships in other organizations that benefit the entire organization are charged to the indirect cost pool. Expenses for memberships which primarily benefit individual programs are charged to the cost center benefiting.
6272	Publications and Subscriptions Expenses for newspapers, journals, magazines, books, etc. that are applicable to all MVRPC activities are charged to the indirect cost pool. All others are charged to the cost center most directly benefiting. All publications are cataloged.
6273	Information & Data Expenses for the purchase of information & data required for MVRPC planning purposes are charge to the cost center receiving the benefit.
6281	Utilities: Elect, Water & Sewer, etc. Expenses for the use of electricity is charged to the indirect cost pool.
6284	Other Expenses Expenses for items not classified elsewhere are charged to the cost center receiving the benefit. These include meeting expenses.
6299	Amortization and Depreciation The current year's amortization of aerial photographs and depreciation of MVRPC assets are charged to the indirect cost pool.
6411	Office Space - Rent Expenses for the lease of office space is charged to the indirect cost pool.
6412	Equipment Rental Expenses for the lease or rental of office and operating equipment, generally charged to the indirect cost pool unless the equipment is of a highly technical nature and acquired to perform functions unique to a specific cost center.

CAPITAL OUTLAYS

Capital assets are treated as expenditures in the General and Special Revenue Funds in the period acquired. A corresponding journal entry is made to record the assets acquired at its cost in the appropriate Fixed Asset and Investment in General Fixed Assets.

6511	Office Furniture and Fixtures
6512	Office Equipment
6513	Leasehold Improvements
6514	Vehicles

INDIRECT CHARGES

7000	Allocated Indirect (job cost system only) The indirect costs are accumulated in the indirect cost pool and reallocated to cost centers monthly based upon the currently approved indirect rate.
------	--

Schedule 6

Miami Valley Regional Planning Commission

Cost Allocation Plan - Supplemental Information
Fringe Benefit Costs - FY 2020
Comparisons FY 2017 - FY 2020

Description	FY 2017 Actual	FY2018 Actual	FY2019 Budget	FY 2020 Budget
PRODUCTIVE SALARY BASE				
Transportation	1,128,140	1,155,893	1,279,842	1,345,620
Environmental	43,114	25,149	30,993	29,412
Local Planning Activities	32,864	46,041	46,107	56,799
Public Affairs	9,251	12,147	17,678	15,243
Subtotal	1,213,369	1,239,231	1,374,620	1,447,074
Indirect	315,750	333,911	344,960	357,594
Ineligible Indirect Salaries	-	-	-	-
Total Productive Salaries	1,529,119	1,573,142	1,719,580	1,804,668
EXPENSES				
Non-productive labor costs				
Holidays	77,595	78,149	83,710	87,818
Sick leave	95,043	68,339	67,635	70,351
Other leave	2,542	1,606	-	12,092
Vacation	157,015	156,274	163,401	179,300
Personal Leave	14,352	15,711	15,220	15,966
Retirement Pay	13,843	-	-	-
Housing allowance	-	-	-	-
Subtotal	360,389	320,078	329,966	365,527
Employer contribution costs				
Workers compensation	(3,502)	11,059	20,363	21,426
Unemployment insurance	2,431	3,860	2,574	1,404
Health insurance - Total	257,363	264,554	342,031	342,971
Life insurance	1,339	1,314	1,392	1,392
P. E. R. S.	259,844	264,282	285,070	299,930
Employee parking/Auto allow	22,527	22,988	27,540	28,440
F. I. C. A. (medicare only)	26,183	26,459	29,524	31,064
PERS ERIP	-	-	-	-
Tuition Reimbursement	-	-	10,500	10,500
Subtotal	566,185	594,517	718,994	737,127
Total Costs	926,575	914,595	1,048,960	1,102,653
Provisional vs Actual Rates	60.6%	58.14%	61.00%	61.1%

Schedule 7

Miami Valley Regional Planning Commission

Cost Allocation Plan

Indirect Cost Pool - FY 2020

Comparison FY 2017 - FY 2020

Description	FY 2017 Actual	FY 2018 Actual	FY2019 Budget	FY 2020 Budget
Direct Salaries by Program				
Transportation	1,128,140	1,155,893	1,279,842	1,345,620
Environmental	43,114	25,149	30,993	29,412
Community Services	32,864	46,041	46,107	56,799
Public Affairs	9,251	12,147	17,678	15,243
Totals	1,213,369	1,239,231	1,374,620	1,447,074
FB Allocated - % Rate	60.6%	58.1%	61.0%	61.1%
FB Allocated	735,245	720,466	838,532	884,163
Total Indirect Base	1,948,614	1,959,697	2,213,152	2,331,237
EXPENSES				
PERSONNEL				
Salaries	315,750	333,911	344,960	357,594
Allocated Fringe Benf. (see rates above)	191,330	194,130	210,429	218,490
Total Personnel	507,080	528,041	555,389	576,084
CONTRACTUAL SERVICES				
Audit Fees	12,977	9,893	18,000	18,000
Legal Services	60	1,605	6,500	6,500
Computer Services	28,983	33,977	64,234	75,234
General	11,263	18,690	33,000	33,000
Total Professional Services	53,283	64,165	121,734	132,734
OTHER COSTS				
Office Supplies	11,775	11,747	31,000	31,000
Telephone	14,260	13,232	16,800	18,000
Postage - Metered	1,248	1,132	5,000	5,000
Postage - Other	30	-	1,000	1,000
Confer & Seminars	837	3,000	2,000	2,000
Mileage	218	199	1,000	1,000
Meeting Expenses	1,772	3,263	4,900	2,400
Advert (legal & employment)	1,178	640	3,000	3,000
Printing	5,250	4,860	3,000	12,811
Technical Reproduction	-	-	-	0
Insurance	9,163	8,153	14,534	11,600
Utilities	-	-	-	0
Maintenance	6,065	2,554	24,977	25,550
Rental - Office Space	166,125	166,125	169,125	169,125
Rental - Equipment	4,864	7,141	8,834	12,300
Rental - Other	2,915	-	500	500
Prof dues & memberships	15,118	14,610	17,780	17,780
Publications	3,679	679	5,000	5,000
All Other	170	101	3,000	3,000
Total Other Costs	244,668	237,435	311,450	321,066
Depreciation charge	24,314	23,163	25,000	25,000
Total Recoverable Costs	829,345	852,803	1,013,573	1,054,884
	42.56%	43.52%	45.80%	45.25%

Exhibit T.3**MIAMI VALLEY REGIONAL PLANNING COMMISSION****Staff Summary****July 1, 2019- June 30, 2020**

<u>Name</u>	<u>Position</u>	<u>% of Time Federal Projects</u>
Arnold	Manager, Short Range Programs	84%
Daniel	Coordinator, Short Range Programs	83%
Denison	Planner II	87%
Frank	Senior Planner	66%
Gilliland	Director, Finance and Administration	0%
Growel	Planner I	82%
Hall	Production Coordinator	0%
Harner	GIS Coordinator	83%
Henry	Marketing & Public Outreach Coordinator	82%
Hunter - Reese	Receptionist/Secretary	0%
Kim	Director, Regional Planning	83%
Lahman	Director of Sustainable Solutions and Transportation Alternatives	72%
Lee	Accountant	0%
Lee, A.	Planner II	88%
Lindsay	Manager, Environmental Planning	65%
Loges	Director, Marketing and Public Affairs	67%
Lombardelli	Assistant to Executive Director	19%
Lucas	IT Manager/Web Manager	63%
Martin	Executive Director	39%
Parikh	Transportation Project Manager	85%
Planner / Co-op	Co-ops (2)	100%
Polk	Senior Planner	87%
Ramirez	Director, Long Range Planning and Engineering	78%
Uhlhorn	Planner II	88%
Whitaker	Senior Planner	87%

Exhibit T.4

**MIAMI VALLEY REGIONAL PLANNING COMMISSION
SALARY SCALE PLAN AND POSITION CLASSIFICATION**

July 1, 2019 - June 30, 2020

PAY GRADES	PAY RANGES		POSITIONS
	MINIMUM	MAXIMUM	
1	23,738	28,427	Co-op Intern
2	23,155	37,178	Receptionist/Secretary
3	38,026	55,337	Production Coordinator
4	37,843	57,499	Planner I
5	38,091	66,197	None
6	46,786	77,824	Accountant, Planner II, Assistant to Exec. Dir., and Accountant
7	52,713	92,969	Planner III, Senior Planner, Marketing & Public Outreach Coordinator
8	61,002	111,923	GIS Coordinator, Principal Planner, Planner IV, Transportation Project Manager, Web/ IT Manager and Coordinator Short Range Programs
9	68,247	116,058	Program Manager
10	70,366	141,620	Program Director, Associate Executive Director

Metropolitan Planning Organizations (MPOs) & Regional Transportation Planning Organizations (RTPOs)

General

1. Which office within your organization has lead responsibility for Title VI compliance?

Executive Director, with administrative assistance by Director of Finance and Administration.

2. Who is your designated Title VI Coordinator? Please provide the person's name, title and contact information.

Tim Gilliland, Director of Finance and Administration, MVRPC. Phone 937-223-6323, tgilliland@mvrpc.org.

3. Does your organization have a Title VI Program Plan? If so, please provide the website link or attach a copy. See #4.

4. Does your organization have a Title VI policy? If so, please provide the website link or attach a copy.

<https://www.mvrpc.org/non-discrimination-policy>

5. Does your organization have written Title VI complaint procedures? If so, please provide the website link or attach a copy.

https://www.mvrpc.org/sites/default/files/mvprc_agency_title_vi_complaint_procedure_and_compliant_form.pdf

6. Does your organization have a Title VI complaint form? If so, please provide the website link or attach a copy. Yes, see link in question #5.

7. Does your organization make the public aware of the right to file a complaint? If so, describe how this is accomplished.

Yes, MVRPC website has Title VI assurances, notice of right to file a complaint and instructions on how to file.

8. In the past three years, has your organization been named in any Title VI and/or other discrimination complaints or lawsuits? No.

9. Has your organization provided written Title VI Assurances to ODOT? Yes.

Is the Title VI Assurance included in the MPO self-certification resolution (Note, this only applies to MPOs, RTPOs do not approve self-certification resolutions)? If so, please provide a copy as an attachment.

Is the Title VI Assurance included in the MPO self-certification resolution (Note, this only applies to MPOs, RTPOs do not approve self-certification resolutions)? Yes.



If so, please provide a copy as an attachment.

10. Does your contract language include Title VI and other non-discrimination assurances? Yes.

11. Do you use any of the following methods to disseminate Title VI information to the public (select all that apply):

- i. Title VI posters in public buildings - no
- ii. Title VI brochures at public events - no
- iii. Title VI complaint forms in public buildings -no, but available in our public office
- iv. Title VI complaint forms at public events -no
- v. Title VI policy posted on your website - yes
- vi. Title VI Program Plan posted on your website - yes, title VI procedures document is on web site.
- vii. Other (Please explain)

Public Involvement

12. Does your organization have a Public Participation Plan? Yes. An updated public participation policy with very detailed requirements and procedures, entitled "Public Participation Policy for Transportation Planning", has been adopted and implemented by the MVRPC Board of Directors.

If so, please provide the website link or attach a copy.

<https://www.mvrpc.org/about/policies/mvrpc-public-participation-policy>

When was the Public Participation Plan most recently updated? This policy is reviewed annually and revised as necessary, with a comprehensive update completed in FY2016.

13. Please select which of the following outlets your organization uses to provide notices to different population groups (select all that apply):

- i. Neighborhood and community paper advertisements - yes
- ii. Community radio station announcements - yes
- iii. Church and community event outreach - MVRPC sends public notice information to a community organization called Latino Connection and East End Community Services and they then forward by email to all of their members.
- iv. Targeted fliers distributed in particular neighborhoods - only if a particular project is neighborhood specific.
- v. Other (Please explain)

For regional planning projects MVRPC will publish a quarter page size public notice advertisement, and we routinely use social media postings and paid Facebook advertisements for public involvement notices.

14. Do you coordinate with local community groups to facilitate outreach to minorities and low-income populations? If so, please list groups.

Posters (both English and Spanish versions) advertising the public participation meetings are provided to GDRTA hubs, and Greene CATS and Miami County Transit offices. They are also distributed to the Latino Connection, a local Hispanic community-based outreach organization and East End Community Services, a nonprofit organization to meet the needs of neighbors living in east Dayton, Ohio. Public notice newspaper ads are printed in both Spanish and English in La Jornada Latina, a free newspaper distributed throughout the region. Public notice newspaper ads are also printed in the Dayton African American and Dayton Weekly News; both are free newspapers distributed in Dayton. Translation services for the hearing-impaired are provided via the Family Services Association, upon request. C-print translations are provided, upon request.

MVPRC meetings are always held in ADA accessible locations and when possible near GDRTA fixed transit routes.

15. Do you take the following into consideration when identifying a public meeting location (select all that apply):

- i. Parking - yes

- ii. Accessibility by public transportation - yes
- iii. Meeting times - yes
- iv. Existence of ADA ramps -yes
- v. Familiarity of community with meeting location - yes

16. Have meeting participants requested special assistance (e.g., interpretation services) ahead of any public event in the past year?

Yes, two transit planning public meetings received hearing-impaired services, as requested by the meeting participants. Translation services for the hearing-impaired are provided via the Family Services Association, upon request. C-print translations are provided, upon request. MVPRC meetings are always held in ADA accessible locations and when possible near GDRTA fixed transit routes.

If so, describe how the request was addressed. See above. Family Services Association is contacted to provide special assistance during a public event/meeting.

Limited English Proficiency (LEP) and Language Assistance

- 17. Are you familiar with the LEP four-factor analysis methodology? Yes.
- 18. Are you familiar with the LEP language assistance Safe Harbor threshold? Yes.
- 19. Does your organization have an LEP Plan and/or a Language Assistance Plan (LAP)? If so, please provide the website link or attach a copy.

MVRPC has performed LEP analysis and because our region has a limited LEP population we do not have a written plan but we have all of the components for elements of a LEP plan in our processes. A document describing this is attached.



LEP Plan elements
per FHWA.doc

Regarding the Long Range Transportation Plan, extensive public participation efforts in the form of: special public input meetings in all three counties (Miami, Montgomery and Greene); presentations in various media; placing ads with minority-focused newspapers; and less traditional methods such as placing surveys on RTA buses have been used to insure the broadest range of public input possible into the process. For the 2016 Plan update, a dedicated plan website, online advertising and social media outreach are also utilized in an effort to reach new audiences. Similar efforts were utilized in seeking input on the TIP.

In SFY 2013, MVRPC completed a Limited English Proficiency (LEP) analysis for the MPO area. The analysis indicates that less than 1 percent of the population 5 years or older (approximately 5,400 individuals) is not proficient in English. Approximately 50 percent of the LEP individuals speak Spanish as their primary language with the remainder speaking other Indo-Euro, Asian Pacific, or other languages. As a result, MVRPC is focusing its outreach efforts in the Spanish speaking population.

Posters (both English and Spanish versions) advertising the public participation meetings are provided to GDRTA hubs, and Greene CATS and Miami County Transit offices. They are also distributed to the Latino Connection, a local Hispanic community-based outreach organization and East End Community Services, a nonprofit organization to meet the needs of neighbors living in east Dayton, Ohio. Public notice newspaper ads are printed in both Spanish and English in La Jornada Latina, a free newspaper distributed throughout the region. Translation services for the hearing-impaired are provided via the Family Services Association, upon request. C-print translations are provided, upon request.

20. Has your organization identified vital documents that need to be made available in languages other than English? If so, describe how that need is being addressed. The MVRPC website (www.mvrpc.org) includes a Spanish translation option. Also public notices, posters and advertising are in English and Spanish.
21. Do you have a list of staff who speak languages other than English? Yes, Spanish, Korean, Indian (Hindi and Gujarati) and Chinese dialects.
22. Do you provide free translation services in languages other than English to the public upon request? Yes.
23. How often do you receive requests for language assistance? No requests have been received.

Title VI Training

24. Who provides Title VI training to your staff?
- i. ODOT staff- yes
 - ii. Title VI Coordinator - no
 - iii. Other (Please explain)
25. How often are Title VI trainings conducted? ODOT conducts training as needed.
26. How many staff were trained on Title VI this year? None.

Transportation Planning Program - Data Collection and Analysis

27. Does your agency maintain documentation describing its procedures for incorporating Title VI requirements into the region's transportation planning program?

Yes, documentation is maintained as part of MVRPC policies and processes. For example, an annual Title VI compliance review document, MVRPC policies, public assurances, relevant contact language, and transportation planning documents describe how these requirements are included in the region's transportation planning program.

28. Does your organization maintain socio-demographic data and mapping for the transportation planning region?

Yes, this information is provided in the profiles of the urbanized area in our State of the Region Report and more detailed subsequent reports on topics such as Economics and Housing. These reports, coupled with the more specific types of data generated through such activities as the Long Range Transportation Plan (particularly the section on Environmental Justice and the associated community impact analyses), the Long Range Plan and TIP public participation processes, origin/destination studies, traffic volume studies, household travel surveys, travel time studies, and surveys of the elderly and handicapped, are used as tools to guide policy and plan development.

The updated demographic analysis including a comparison to previous (2000) data can be found under the Long Range Transportation Plan section of the MVRPC website at: <http://www.mvrpc.org/sites/default/files/CommunityImpactAnalysis2000-2010.pdf>

Socio Demographic Profile - 2000-2010 Target Population Thresholds

Data Set	County	2000 Total	2010 Total	2010 Universe	2000 Threshold	2010 Threshold	2000-2010 Change %
Minority Population	Gre	15,911	21,903	161,573	10.80%	13.56%	+20.33%
	Mia	4,174	5,784	102,506	4.20%	5.64%	+25.57%
	Mot	130,978	139,881	535,153	23.40%	26.14%	+10.48%
	War	8,464	20,262	212,693	5.30%	9.53%	+44.39%
Persons in Poverty	Gre	10,937	20,714	153,075	7.40%	13.53%	+45.31%
	Mia	5,912	12,366	101,709	5.98%	12.16%	+50.82%
	Mot	54,650	87,503	523,164	9.77%	16.73%	+41.49%
	War	5,822	13,096	207,043	3.68%	6.33%	+41.86%
Disabled Population*	Gre	20,875	16,647	117,780	17.90%	14.13%	-26.65%
	Mia	15,500	11,897	76,759	20.30%	15.50%	-30.97%
	Mot	102,901	73,416	398,033	23.60%	18.44%	-27.95%
	War	21,939	16,941	148,311	18.40%	11.42%	-61.47%
Elderly Population	Gre	17,492	21,998	161,573	11.80%	13.61%	+13.33%
	Mia	13,096	15,731	102,506	13.20%	15.35%	+13.99%
	Mot	76,679	81,041	535,153	13.70%	15.14%	+9.53%
	War	14,858	22,936	212,693	9.40%	10.78%	+12.06%
Hispanic Population	Gre	1,813	3,439	161,573	1.20%	2.12%	+43.62%
	Mia	721	1,341	102,506	0.70%	1.31%	+46.49%

Title VI Compliance Questionnaire

	Mot	7,096	12,177	535,153	1.30%	2.28%	+42.87%
	War	1,633	4,784	212,693	1.00%	2.25%	+55.55%
Zero-Car Households	Gre	2,838	3,033	62,770	5.13%	4.83%	-6.17%
	Mia	1,891	2,114	40,917	4.91%	5.17%	+4.97%
	Mot	22,257	21,305	223,943	9.71%	9.51%	-2.06%
	War	1,925	2,047	76,424	3.44%	2.68%	-28.36%

Note: * Because of the changes to the definition, the 2010 ACS disability data should not be compared to the previous 2000 disability data. (see Section C).

Source: 2000, 2010 Census; 2008-2012 American Community Survey

Limited English Proficient (LEP) Persons in the Miami Valley

County	Speaks English "Well"	Percent Speaks English Well	Total LEP: Speaks English "Not Well"	Percent LEP: Speaks English "Not Well"
Greene	7,948	90.8%	805	9.2%
Miami	2,098	84.7%	380	15.3%
Montgomery	21,241	84.1%	4,017	15.9%
Warren*	1,263	88.4%	167	11.6%
Total:	32,550	85.8%	5,369	14.2%

Source: 2006-2010 American Community Survey 5-Year Estimates

29. Does your organization use data to identify protected groups for consideration in the planning process?

Yes, available census data, summarized to various geographical levels, (TAZ, Block Group, County) is analyzed using standard statistical analysis techniques and displayed when appropriate using Geographic Information Systems. The data is also sometimes analyzed in combination with the results of the regional travel demand model output.

30. Does your organization conduct Transportation Plan and Transportation Improvement Program environmental justice analyses of the impacts that planned transportation system investments will have on both minority (including low-income status populations) and non-minority areas? Discuss the assessment methodology and resulting documentation.

The data is used at all levels of plan development, as well as throughout the decision-making process: planners utilize the data to develop various alternatives from which the system with the least negative impacts will be chosen; the various task forces and committees consider this data in making their recommendations to the MVRPC Board of Directors (the policy board); and the Board of Directors is made aware of the data as a factor that is weighed prior to making a final decision. The project evaluation system used to prioritize projects for MVRPC STP and CMAQ funding gives additional points to projects that have a positive impact in an environmental justice area.

MVRPC's Long Range Transportation Plan (the Plan) and Transportation Improvement Program (TIP) include an assessment of the impacts that planned transportation improvements have on environmental justice and other populations of interest. The approach known as *Community Impact Assessment* is documented in Chapter 9 of the 2040 Plan. *Community Impact Assessment* was originally developed for the June 2001 update of the transportation Plan and has subsequently been updated based on 2000 and 2010 Census/ACS data and the most current transportation plan projects. The identification of target areas has been updated based on 2010 Census population and 2008-2012 ACS socio-economic data (see table under question 21) and is used to analyze the impact of the SFY 2018-2021 TIP.

MVRPC's approach to Community Impact Assessment includes:

1. Defining target populations. MVRPC's target population groups include minorities, persons in poverty, disabled, elderly, Hispanic, and zero-car households.
2. Identifying target areas. MVRPC defines areas of high concentration at the Traffic Analysis Zone (TAZ) level to utilize the travel demand model in conducting tests for adverse impacts. County average percentages for each selected population are used to determine if a given TAZ falls above or below the county's threshold for each target population.
3. Conducting tests for adverse impacts. Using data from the regional travel demand model and the results of step 2 above, MVRPC studied the impact that the proposed plan projects have on work commuting times, accessibility to major facilities, and transit availability for both targeted and non-targeted population groups. When possible the impact of two build scenarios (projects in the TIP only and all projects in the Plan) were compared to existing conditions. The results of the analysis indicated no disproportionate adverse impacts in areas of high target populations concentrations as a result of projects in the Plan or TIP.
4. Additional public participation efforts to fully engage diverse population groups.

The TIP also includes an assessment, by funding amount, of the aggregate impact the short-range transportation projects have on the various target populations.

31. Does your organization track demographic information of participants in its transportation planning program public involvement events? No.

Technical Assistance

32. Provide the name, title, and contact information for the person who completed this questionnaire and the date the questionnaire was completed. Tim Gilliland, Director of Finance and Administration, MVRPC. Phone 937-223-6323, tgilliland@mvrpc.org. Completed December, 2018.

Is this the person who should be contacted with follow-up questions? Yes. If not, please provide the name, title, and contact information for that individual.

33. Do you have any questions regarding this questionnaire? No.
34. Would your organization like Title VI training or other Civil Rights technical assistance from ODOT? If yes, please explain. No, but we would like ODOT to periodic update workshops.



MIAMI VALLEY

Regional Planning Commission

10 North Ludlow St., Suite 700
Dayton, Ohio 45402-1855

t: 937.223.6323
f: 937.223.9750
TTY/TDD: 800.750.0750
www.mvrpc.org

A RESOLUTION BY THE MIAMI VALLEY REGIONAL PLANNING COMMISSION

1. Adopting the MVRPC State Fiscal Year 2020 Budget (Resources, Expenditures & Staffing)
2. Establishing the Calendar Year 2020 MVRPC Membership Assessment Rate
3. Adopting the MVRPC State Fiscal Year 2020 Work Program

WHEREAS, the Bylaws of the Miami Valley Regional Planning Commission (the Commission) require the preparation and adoption of a budget and work program for each fiscal year; and

WHEREAS, Agreement between the Commission and the State of Ohio requires the Commission to prepare an annual budget and work program for a continuing, comprehensive and cooperative urban transportation planning process; and

WHEREAS, the SFY2020 Draft Budget and Work Program has been approved by the Executive Committee of the Miami Valley Regional Planning Commission; and

WHEREAS, the Commission's Executive Director has attached the recommended SFY2020 Budget and Work Program.

NOW, THEREFORE BE IT RESOLVED that the Commission approves the Miami Valley Regional Planning Commission SFY2020 Budget and Work Program as attached, adopting the MVRPC SFY2020 Budget (Resources and Expenditures - Schedules A, B and F; and Staffing - Schedules C and D), establishing the calendar year 2020 membership fee rate using 2010 census populations (Schedule E), and adopting the MVRPC SFY2020 Work Program.

BE IT FURTHER RESOLVED that the Commission authorizes the Executive Director and other officers of the Commission to take any and all actions that in their judgment are necessary to carry out the purposes of this Resolution and the Budget, and Work Program approved thereby. These actions include, but are not limited to, applying for grants, entering into contracts and providing any related information requested by the various funding agencies.

Brian O. Martin, AICP
Executive Director

May 2, 2019

John J. Beals
Chairperson
Board of Directors of the
Miami Valley Regional Planning Commission

