

**Community Recovery Guiding Principles & Project Proposal Process**  
**May 2019 Tornadoes**

**Amended by the Disaster Recovery Leadership Board on December 2, 2022**

**Goal:** To determine and oversee the distribution protocol and process for recommendations to The Dayton Foundation for funding from the Greater Dayton Disaster Relief Fund (GDDRF) #8334 enabling the impacted jurisdictions to continue their recovery and resiliency efforts in the most equitable and transparent manner possible.

**The Disaster:** Nineteen tornadoes, ranging from F0 to F4 struck the Dayton region on the evening of May 27, 2019. The storms left nearly 6,000 homes damaged, and of these, over 1,100 had major damage or were destroyed. The tornadoes' path disproportionately impacted low-income neighborhoods where many residents were un- or underinsured. Additionally, more than 1,500 apartment units, including those in several large complexes in Dayton and Trotwood, were condemned as a result of the storm. Several of these complexes are not being rebuilt by their owners, further exacerbating challenges related to the availability of affordable housing.

**Pivot to Community Recovery:**

There are typically three phases of recovery: Response; Individual Recovery and Community Recovery. At the April 2021 meeting of the MVLTRG members voted that after 2 ½ years of extended outreach, the individual/household recovery would end as of October 31, 2021 and the efforts would turn toward continuing to support the community recovery needs that are estimated to continue for another six to eight years.

To assist with a smooth transition, The LTRG Executive Director, Catholic Social Services (CSS) Case Management, Construction Manager and Volunteer Manager will continue to work on closing all registered cases by the end of January 2022. Extended funding for these positions/functions has been generously provided by SCC, CSS, and LSS. In the unlikely event that an individual case cannot be closed by that date, or a new case arises, CSS will continue to provide case management assistance. Any potential repair or rebuild assistance will be assessed and administered by Habitat for Humanity of Greater Dayton.

As planned, funds that remain in the GDDRF after the MVLTRG dissolves will be used to meet the ongoing community recovery needs as identified by the Miami Valley Regional Planning Commission and approved by the Disaster Recovery Leadership Board (DRLB).

Accordingly, the following Guiding Principles are adopted by the Disaster Recovery Leadership Board:

## Guiding principles:

<b>Overview</b>
1. The Dayton Foundation's GDDRF was established to accept charitable donations in support of the response and recovery needs of individuals and community following the May 2019 tornadoes.
2. 100% of donations to the GDDRF are to be used to support the response and recovery effort conducted by the MVLTRG and the impacted jurisdictions.
3. The DRLB will provide strategic leadership, oversight and transparency for the community on long-term recovery efforts.
4. All DRLB work and services will be done on a pro bono basis.
5. The DRLB will be advised by the MVRPC. MVRPC promotes collaboration among communities, stakeholders, and residents to advance regional priorities.
6. In doing its work, the DRLB will rely on MVRPC to vet all projects as they relate to eligibility requirements for funding opportunities from the GDDRF.
7. All potential projects must be proposed using the Community Recovery Project Scoping Outline. At a minimum, projects must be within the boundaries of the path of the tornadoes, submitted by an eligible local government agency, and all appropriate funding sources must be identified prior to presentation for consideration by the DRLB.
8. An ad-hoc committee comprised of 5 DRLB Members will review all project proposals and make recommendations to the DRLB. Meetings to review proposals will be coordinated by MVRPC and can occur virtually.
9. Approved funding recommendations to The Dayton Foundation from the GDDRF will require a majority "yes" vote by the members present at the DRLB meeting.
10. DRLB members with a conflict of interest on any proposed project will abstain from voting.
11. The goal is to leverage other funding opportunities, using the GDDRF for local match or project support. From time to time, the submission deadlines for complementary funding opportunities may require electronic vote by DRLB.
12. Competing projects will be prioritized based on funding resources; visibility of project; jurisdictional collaboration and commitment; and, equity among other things.
13. The GDDRF will close for donations on December 31, 2022.
14. Funding for individual/household recovery needs will take priority over the community funding needs through December 31, 2022.
15. Any donation made to the GDDR fund after December 31, 2022, will be deposited by The Dayton Foundation's Governing Board to the Dayton Foundation Tornado Survivors' Pathway to Home Ownership Fund #8561 or non-profits working to advance affordable housing in our community.
16. All awards made by the DLRB must be applied for and funded from the GDDR Fund #8334 by 12/31/2023. Funds remaining in the GDDR Fund #8334 after that date will be transferred to the Dayton Foundation Tornado Survivors' Pathway to Home Ownership Fund #8561 and the GDDR Fund #8334 will close.
17. Jurisdictions that are unable to utilize their award in full, for the identified purpose of the grant, may apply to the Foundation to have the funds redirected to another DLRB approved project within their jurisdiction, or if none, must return the remaining grant funds to the Foundation. All returned grant funds will be deposited into the Dayton Foundation Tornado Survivors' Pathway to Home Ownership Fund #8561

## Community Recovery Project Proposal Process

1. All potential projects must be proposed using the Community Recovery Project Scoping Outline.
2. Community Recovery Project Scoping Outlines for potential projects funded by the Dayton Foundation from the GDDR #8334 Fund will be due to MVRPC on the 1 <sup>st</sup> day of the month preceding the next DRLB meeting. (i.e. – due Feb 1, 2022 in advance of the March 4, 2022 DRLB meeting) in order to be considered for approval.
3. In the rare circumstances when a complimentary funding source has a deadline that falls in between the DRLB meetings, and the proposed project was not approved at the prior DRLB meeting, MVRPC will review the proposal to determine if it warrants a special meeting of the ad-hoc review committee and electronic vote by the DRLB.
4. A communication plan will be developed to ensure that all possible Applicants are aware of the Application process.
5. MVRPC will provide advisory resources to assist applicants with the filing of Community Recovery Project Scoping Outline.
6. Funding from the GDDRF will not be sufficient to support all projects. Priority will be given to those projects that can successfully fund the majority of their projects through alternative resources.
7. MVRPC will present for consideration and approval vetted proposals to the ad-hoc review committee in advance of each DRLB meeting. Recommendations from the ad-hoc review committee will be presented at each quarterly meeting of the DRLB until all GDDR funds are expended.
8. The financial need or other circumstances of the jurisdictional applicants may factor into the DRLB determination of the amount of the distribution.
9. The DRLB cannot guarantee that all projects will receive approval for funding or that funds will be available.
10. All submitted proposals will be posted to the MVRPC website.

Approved: \_\_\_\_\_

Woodrow Stroud, DRLB Chair

Dated: \_\_\_\_\_

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8. The financial need or other circumstances of the jurisdictional applicants may factor into the DRLB determination of the amount of the distribution.
9. The DRLB cannot guarantee that all projects will receive approval for funding or that funds will be available.
10. All submitted proposals will be posted to the MVRPC website.
11. All projects approved for recommended funding shall submit a formal application to The Dayton Foundation requesting funding no later than December 31, 2023. Should the application not be received by this date, funds will be returned to the GDDRF balance.

Approved: Woodrow S Stroud

Woodrow Stroud, DRLB Chair

Dated: 2 December 2022

**Step 1: Complete the Project Scoping Outline including Proposed Budget**

- Please use an 11 point font and do not exceed 4 pages.
- An electronic signature is acceptable.

**Step 2: Submit Project Scoping Outline and Supporting Documentation**

Please send the following documentation as email attachments (***PDF documents preferred***) to Elizabeth Baxter [ebaxter@mvrpc.org](mailto:ebaxter@mvrpc.org) .

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**Required Documentation:**

1. Completed Project Scoping Outline
  2. A copy of the organization’s most recently completed audit, including auditor’s notes or a balance sheet and income statement covering your organization’s most recently completed fiscal year.
- You will receive an email confirmation when your proposal has been received.
  - If there are additional questions about your proposal, MVRPC will contact you.

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**Final Decision and Notification**

- Once a decision has been made, MVRPC will contact you.
- All funds will be distributed via Electronic Funds Transfer (EFT). If selected, you will be asked to complete a full application for funds and written EFT Authorization Form from The Dayton Foundation if the Foundation does not already have the necessary information.

**Final Narrative and Financial Report**

- If granted funding, a final report will be due 30 days after the project is complete.
- Organizations that previously received a grant from the GDDR Fund should submit a progress report to the committee prior to submitting a new application. For more information, please contact Tania Arseculeratne at [tarseculeratne@daytonfoundation.org](mailto:tarseculeratne@daytonfoundation.org).

**For Additional Information**

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Contact Elizabeth Baxter, Manager of Disaster Recovery & Economic Development Planning at [ebaxter@mvrpc.org](mailto:ebaxter@mvrpc.org).

**Community Recovery Project Scoping Outline**

**PART 1: GENERAL INFORMATION**

Name of Local Government Organization		
Mailing Address		
City, State & Zip		
Phone Number		
Website		
Federal Tax ID		
Active Member of the Disaster Recovery Long-Term Community Recovery Impacted Jurisdictions Group?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Point of Contact Name		
Point of Contact Title		
Point of Contact Email Address		
Point of Contact Phone Number		
State the purpose of your proposal, including the direct disaster impact or tie to the disaster, in no more than four sentences:		
<b>TERMS AND CONDITIONS</b>		
Application must be submitted only as an e-mail attachment to <a href="mailto:sschweikhart@mvrpc.org">sschweikhart@mvrpc.org</a> . I hereby certify that, to the best of my knowledge, all information presented in connection with this application is accurate.		
City Manager / Administrator / Executive Director/CEO's Signature		Date
Mayor/Commission/Board Chair Signature		Date

**Community Recovery Project Scoping Outline**

**PART 2: PROJECT SUMMARY**

Please summarize your proposal, including brief, but specific responses to the following:

Title of Project

Total Project Cost

GDDRF Funding Request

Project Summary

Project Goals ( 3-5 concrete goals to demonstrate impact on Community Recovery)

Project Timeline

Collaboration amongst eligible entities is encouraged. Please describe project partnerships/collaboration.

Detail the compelling reasons why this project is essential to long-term community recovery.

How does this project address equity or community need in areas that are distressed or underserved?

Explain how this project aligns with comprehensive/master plans formally adopted for the community.

The goal is to leverage other funding opportunities, using the GDDRF for local match or project support. Please detail efforts to secure funding and all sources of funding committed to this project.



**Community Recovery Project Scoping Outline**

**PART 3: PROJECT BUDGET**

<b>REVENUE</b>	<b>BUDGET</b>
Corporate and foundation grants	
Government grants and contracts	
Contributions and other gifts	
Other revenue (please list):	
<b>Total Revenue</b>	\$0.00
<b>EXPENSES (line-by-line breakdown)</b>	
<b>Total Expenses</b>	\$0.00
<b>REVENUE LESS EXPENSES</b>	\$0.00

**If expenses exceed revenues, please explain how difference will be offset. Accompanying one-page narrative welcome if additional explanation is warranted.**