

Appendix A PUBLIC PARTICIPATION PLAN ACTIVITIES DETERMINATION MATRIX

		Outreach Activities										Comment Period Duration (7)	
		Press Release, PSA, Web Announcement/Exhibits	Announcement Posters	Announcement Letters (4)	Public Notice in Newspaper (5)	Paid Media Advertisements (Radio, TV, etc.)	Public Participation Meeting for Draft Product	Public Participation Meeting for Final Product	Technical Advisory Committee Meeting	Public Comment Summary Memo	Board of Directors Meeting		Full Public Participation Summary Book (6)
Planning Activities	TIP Update	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	30 Days
	TIP Amendment						N/A	N/A	✓		✓		N/A
	LRTP Update	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	30 Days
	LRTP Amendment	✓	✓	✓	✓		N/A	✓	✓	✓	✓		30 Days
	Public Participation Policy Revision	✓	✓	✓	✓			✓	✓	✓	✓	✓	45 Days
	Major Corridor Study Development Alternatives	✓	✓	✓	✓		✓	N/A	☒		☒		N/A
	Major Corridor Studies (1)	✓	✓	✓	✓		N/A	✓	✓	✓	✓	✓	30 Days
	Project Development Activities (2)	✓	✓	✓	✓		✓	N/A	☒		☒	✓	Varies
	Functional Class Amendment/Update								✓		✓		N/A
	Regionally Controlled Funds Solicitation (Applications Received)	✓	✓	✓	✓		N/A	✓	✓	✓	✓		30 Days
	Regionally Controlled Funds & TRAC Policy Update								✓		✓		N/A
	Annual Self Certification Process						N/A	N/A			✓		N/A
	Certification Review - every four years	✓	✓	✓	✓		N/A	N/A					N/A
	Non-Transportation Related Public Involvement (3)	* * * * * See footnote (3) below * * * * *											
		3 Weeks Prior to Meeting	3 Weeks Prior to Meeting	3 Weeks Prior to Meeting	2 Weeks Prior to Meeting	Starting 2-3 Weeks Prior to Meeting (as Appropriate)	As Appropriate	Minimum of 30 Days of Comment Period Prior to Adoption	As appropriate	Available Prior to Board Action	As appropriate	Submitted with Final Plan or Document	
		Outreach Activities - Approximate Timeframe											
		✓ = Applicable, Board Action Required			☒ = Applicable, for Info Only (as Appropriate)				N/A = Not Applicable				

- (1) Includes Major Investment Studies (MIS), and Feasibility Studies up for Board endorsement.
- (2) Includes Interchange Justification Studies (IJS), Environmental Assessments (EA), Environmental Impact Statements (EIS) and Design Plans.
- (3) MVRPC's non-transportation planning public participation activities will be determined on a case-by-case basis.
- (4) Includes announcement letters to interested parties, libraries, stakeholder groups, etc.
- (5) Selection of newspapers utilized will depend upon the planning activity's area of influence.
- (6) Public participation summary book may be incorporated as part of the final report.
- (7) Public participation meeting can be held anytime during the comment period, providing the comment summary is available prior to Board action